



BURLINGTON SOCCER CLUB

3390 South Service Road, Suite 104, Burlington ON L7N 3J5

905.333.0777 • www.burlingtonsoccer.com

Position Title:	Boys U16 (2010) Assistant Coach, OPDL/High-Performance Program
Position Term:	Contract, Seasonal
Location:	Burlington, ON
Reports To:	Director, High-Performance
Period:	April - October
Renumeration:	\$16,000 - \$18,000 (range- dependant on qualifications and experience)

BACKGROUND

The Burlington Soccer Club (BSC), a not-for-profit organization, was established in 1962. Today, the Club has approximately 16,000 youth and adult soccer players and is one of the largest soccer clubs in Ontario. The BSC is home to the Burlington Bayhawks and is proud of its competitive team success over the years, which includes 50 provincial championships and 13 national championships. The Club holds a Canadian National License, an Ontario Provincial Development League (OPDL) License, and a League 1 Ontario (L1O) Franchise.

POSITION SUMMARY

As a member of the BSC Technical Staff, and reporting to the Director of High-Performance, the Boys U16 OPDL Assistant Coach is a paid position responsible for providing leadership, support, and meaningful contributions to player development in alignment with the Club's vision and mission, and in accordance with Ontario Soccer and Canada Soccer's National Youth Club Licensing standards. This role presents a unique opportunity to work within **one of the top-rated teams in the country**, competing and training in a truly elite, high-performance environment. The Assistant Coach will contribute to a player-centric development pathway designed to challenge and maximize each athlete's potential, supporting their progression within the highest levels of youth soccer.

Operating within a demanding and professionalized 44–45 week annual program, the Assistant Coach will help deliver a standards-driven environment where excellence, accountability, and development are at the forefront. Additional coaching opportunities may be available across BSC Soccer Programs and can be pursued in conjunction with this role.

KEY RESPONSIBILITIES & DUTIES

Technical – Coaching

- Complete overseeing of OPDL Team, as well as planning, delivering, and reflecting on-field and off-field sessions to the assigned age-group/gender
- Create and manage a Full-Year Periodization Plan, weekly micro cycle and monitoring players' training load management. Also, implement an age-appropriate team Game Model and a specific pattern of exercises

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- In alignment with OS Long-Term Player Development (LTPD), BSC Curriculum and Philosophy support to plan, develop and execute age-appropriate training sessions
- Understand and comply with BSC Philosophy, Methodology, Player Development Framework, DNA and Game Model
- Attending all practices and Tournaments/Games, traveling with team when required
- Support the development of styles of play for BSC competitive teams
- Attending the Athletic Development or S&C sessions
- Liaise with the Head of Goalkeeper Program

Administration – Player Development, Evaluations, and Assessments

- Participate in up to 12 additional sessions like Off-Field Classroom Sessions, Video Analysis Sessions, or Positional Specific Sessions (if implemented)
- Monitor a *Player Attendance System* and on-going *Club Talent ID System* in a standard database format
- Attend High-Performance Program Workshops in Sports Science and Lifestyle Management assigned to the team and parents' meetings
- Fully prepare player evaluations (minimum Two Per Season) and complete assessment feedback through one-on-one system or report cards (as Athlete Fitness, Positional and Holistic 4-Corner Development Report Cards)
- Observe and identify potential players to join BSC (to invite for observation periods)
- Run BSC try-out sessions and scout players within the age category during trials
- Assist to monitor (if needed) TeamSnap or other family-communication platforms
- Communicate with parents and the wider membership along with Head Coach
- Must follow all OPDL League compliance to prevent fines

Additional Responsibilities–

- Attending all BSC Coach Education and Development Sessions
- Attend OS, Canada Soccer, or other National or International coaches' conferences, conventions, or courses that BSC will find educational meaningful to attend
- Work with the Coach Development Manager to create Personal Development Path
- Participate for up-to-10 hours/year (if needed) of club and community outreach, like covering an absent coach in a different age-group, participate in additional on-field coach education sessions, school or club partnerships sessions or any other community and club social events
- The Coaches will be supplied with branded coaching attire, which is mandatory to be worn to all training/games/tournaments or official team events
- Respond to Technical Leadership emails or calls in an appropriate and timely manner
- Must comply with all BSC sponsorship obligations and ensure compliance
- The OPDL program shuts down periodically (mid-December to early/mid-January, March break, for 2 weeks between end-July and early-August and 1 week in the Fall). OPDL coaches are expected to execute possible assigned tasks and duties during these breaks unless vacations are being taken

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QUALIFICATONS, EXPERIENCE & SKILLS

- Minimum National "C" License or equivalent.
- Must hold and submit a valid Canada Soccer coaching license that is age appropriate, Making Ethical Decisions, Respect in Soccer, Making Headway, Safe Sport, EAP certificates, along with other Ontario Soccer certification mandates
- Coaches working with female players encourage to complete Keeping Girls in Sport
- 3-8 years of experience coaching U13-U17 players (OPDL experience desirable)
- Strong interpersonal and communication (written and verbal) skills
- Strong understanding of Holistic Player Development
- Professional, accountable, flexible, tactful, detailed, punctual, and organized
- Strong Management and Leadership skills (desirable)
- Able to work in a team environment
- Time management to commit to 12-16 hours weekly (for 44 weeks period in a year), and work week will include evenings and weekends with travel requirements

Information provided by candidates for the position will be used only for candidate selection. We thank each candidate for taking the time and effort to apply; however only candidates to be interviewed will be contacted.

As a member of the BSC Team, this position requires a police background check and clearance with respect to persons working with vulnerable persons.

BSC is committed to upholding the values of equity, diversity, and inclusion in our work environment. We value the contributions that each person brings and are committed to ensuring full and equitable participation for all members of our Club.

Candidates requiring accommodation to participate in the hiring process should contact Amal Chauhan, to communicate their accommodation needs, at achauhan@burlingtonsoccer.com.

Expressions of interest, accompanied by a cover letter and resume, will be accepted until May 1, 2026, and sent confidentially to Mark Worton, Director, High-Performance, mworton@burlingtonsoccer.com and copy jobs@burlingtonsoccer.com.