



**OVA Screening Disclosure Form**

**CONTACT INFORMATION**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_

**REQUIRED DISCLOSURE**

1. Do you have any criminal convictions for which a pardon has not been granted?      YES      NO

Name/Type of Offence: \_\_\_\_\_

Jurisdiction: \_\_\_\_\_

Year Convicted: \_\_\_\_\_

Penalty or Punishment Imposed: \_\_\_\_\_

Further Explanation: \_\_\_\_\_

\_\_\_\_\_

2. Have you ever been charged with a crime?      YES      NO

Name/Type of Offence: \_\_\_\_\_

Jurisdiction: \_\_\_\_\_

Year Charged: \_\_\_\_\_

Penalty or Punishment Imposed (if applicable): \_\_\_\_\_

Further Explanation: \_\_\_\_\_

\_\_\_\_\_



**3. Are you currently or have you ever been the subject of a criminal investigation or criminal proceedings that has not been resolved?**      YES      NO

Name/ Type of Offence or Investigation: \_\_\_\_\_

Jurisdiction: \_\_\_\_\_

Year Investigation or Proceeding Commenced: \_\_\_\_\_

Status of Investigation or Proceeding: \_\_\_\_\_

Further Explanation: \_\_\_\_\_

\_\_\_\_\_

**4. Do you have any non-criminal convictions under any statute (including offences involving the use of a motor vehicle)?**      YES      NO

Name/Type of Offence: \_\_\_\_\_

Jurisdiction: \_\_\_\_\_

Year Convicted: \_\_\_\_\_

Penalty or Punishment Imposed: \_\_\_\_\_

Further Explanation: \_\_\_\_\_

\_\_\_\_\_

**5. Have you ever been a respondent in a harassment or human rights complaint in any forum?**  
YES      NO

Jurisdiction: \_\_\_\_\_

Year Proceeding Commenced: \_\_\_\_\_

Status of Proceeding: \_\_\_\_\_

Penalty or Punishment Imposed: \_\_\_\_\_

Further Explanation: \_\_\_\_\_

\_\_\_\_\_



**6.** Have you ever been subject to a penalty imposed by a court, administrative tribunal or regulatory body?      YES      NO

Jurisdiction: \_\_\_\_\_

Penalty or Punishment Imposed: \_\_\_\_\_

Further Explanation: \_\_\_\_\_

**7.** Have you ever been refused admission to any professional organization or sporting organization?  
YES      NO

Name of Organization: \_\_\_\_\_

Date Refused Admission: \_\_\_\_\_

Reasons Given for Refusal: \_\_\_\_\_

Further Explanation: \_\_\_\_\_

\_\_\_\_\_

**8.** Have you ever faced allegations of misconduct by any professional organization or sporting organization?      YES      NO

Name of Organization: \_\_\_\_\_

Date of Allegations: \_\_\_\_\_

Nature of Allegations: \_\_\_\_\_

Status or Outcome of Investigation/Proceeding: \_\_\_\_\_

Penalty or Punishment Imposed (if any): \_\_\_\_\_

Further Explanation: \_\_\_\_\_

\_\_\_\_\_

**9.** Have you ever been suspended, disqualified, censured or otherwise disciplined as a member of any professional organization or sporting organization?      YES      NO

Name of Organization: \_\_\_\_\_



Nature of Offence: \_\_\_\_\_

Penalty or Punishment Imposed: \_\_\_\_\_

Further Explanation: \_\_\_\_\_

**10.** Are there are other matters in your past or present circumstances that may place your character or suitability for OVA positions at issue?      YES      NO

Explanation: \_\_\_\_\_

**IMPORTANT:**

**FAILURE TO ANSWER THE ABOVE QUESTIONS ACCURATELY AND COMPLETELY MAY RESULT IN THE DENIAL OF YOUR APPLICATION**

**FAILURE TO CO-OPERATE WITH THE OVA AND SCREENING COMMITTEE MAY RESULT IN THE DENIAL OF YOUR APPLICATION**

It is important that you provide the OVA with truthful information and complete explanations (where appropriate) so that the OVA can properly evaluate your application. The OVA Screening Committee may contact you to provide more information in relation to your application. You are expected to fully co-operate with the Screening Committee in the determination of your suitability for a position with the OVA. The Screening Committee has the right to approve an application, reject an application, or approve an application with conditions.

\_\_\_\_\_  
I CERTIFY THAT THE ANSWERS PROVIDED ARE ACCURATE AND COMPLETE

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_