



IceCats Coordinator

Term: 2 Years

Election Cycle: Odd Numbered Years

Primary Duties

- Responsible for administrative oversight of the IceCats Teams, including U8, U10, and U12
- Understands the registration numbers at the U8, U10, and U12 levels to make recommendations to the Hockey Development Committee (HDC) on the number of teams, team sizes, and team levels
- Works with IceCats players at U8, U10, and U12 levels to complete waiver process if requested – both in and out of the Lakeville Hockey Association (LHA)
- Provides information about expected registration numbers and tournament fees to the Treasurer during the budget process to ensure that all expenses are properly allocated
- Assists in the registration process as needed for girls at the U8, U10, and U12 levels
- Selects and registers the U10 and U12 teams for all in-season tournaments according to guidelines provided by the Treasurer and HDC
- Coordinates hotel room blocks for out of town tournaments for the U10 and U12 teams. Provides information to the Team Manager once assigned
- Selects and registers U8 teams for any jamborees during the season according to guidelines provided by the Treasurer and HDC
- Communicates information to IceCats players about pre-season clinics and tryouts
- Answers questions from prospective player parents about the LHA and the IceCats program
- Attends U10 and U12 tryouts and U8 evaluations to assist as needed

Committee Membership and Meetings

- Monthly Board Meetings – 2nd Wednesday of each month, required

