



POSITION DESCRIPTION AND DUTIES

UNIFORM COORDINATOR:

The powers and duties of the uniform coordinator shall be to:

- Coordinate with head coaches on tackle football uniform designs and changes
- Coordinate with cheer coordinator on cheer uniform designs and changes
- Coordinate with secretary, team moms, flag football coordinator, and cheer coaches to place uniform orders in a timely manner through league approved vendors
- Ensure sample uniforms are available for fittings at all in-person registration dates
- Check uniform orders for accuracy prior to distributing
- Manage distribution of uniforms to teams
- Rectify uniform mistakes
- Ensure uniform expenditures are within the boundaries of the established budget

In the event that this position remains unfilled, the duties of this position shall be executed by the Secretary.

This position is a member of the Board of Directors with full voting member rights.