

**IABC Board Meeting
Ingraham Library
12.11.17
Draft Minutes**

7:00	Julie/Tanya	Welcome Attendees: Lisa White, Julie McCoy, Jen Fallon, Lynn Lee, Sue Hauck, Bill Booth, Kara Diane Palmer, Holly Salowey, Jessica McAdams, Andrea Iacolucci, Tom Donlea, Anneke Hagen
7:00	Lisa	Approval of November Minutes <i>Jen made a motion to pass the minutes; Bill seconded it, and it passed unanimously.</i>
7:05	Holly/ Jessica	Financial Report <ul style="list-style-type: none"> • Distributed team balances and profit and loss statement • Concession income still in general fund; can be broken out when all expenses are calculated • Still need to allocate money from spirit awards at breakfast • Money hasn't been moved yet from Alliance, but check is ready • Official 501c3 now; matching funds can come in • Ultimate would probably prefer that the accounts be broken up by season (boys, mixed, girls) • Breakfast mostly reconciled, still getting matching funds • Grants have been allocated (coaches get reimbursed for purchases) • Wrestling "rally me" raising money via our website, so funds go through IABC and are transparent; raised about \$1300 • Baseball could use it, too. • Can use videos • Can just use our website for free without rally me • Cheer used "snap raise," but it takes a bigger %
7:15	Julie for Traci	AD Report <ul style="list-style-type: none"> • New coaches – lost boys soccer coach today; Jen is helping find a new one • Finalizing softball coach • Still looking for a tennis coach • Need new head cheer coach; assistant doing a good job leading it in the meantime; still doing competitions • Wrestling team 4-0! With new coach • Sue followed up, and Dan Goodman is still doing unified soccer; spring practices are Friday and games Saturdays • No one for basketball or special Olympics • Madison pool closed because part of roof fell into pool, might contain asbestos • Holly – some sports' parents have to pay to go to games, others

		<p>don't. Maybe there could be a punch card, especially for JV, maybe a discount; some parents wait in the car because they don't to pay; cost is a disincentive to getting more fans there; Julie will talk to Traci</p> <ul style="list-style-type: none"> • Basketball fees go to school at least • ASB cards are optional, unless you do a sport
7:30	Traci/ Julie	<p>Nick of Time Feb 6 set ups; Feb 7 screening</p> <ul style="list-style-type: none"> • Traci applied to FOI for a grant for exam tables • Then she might apply to IABC for additional funds that the district is making us apply for; still negotiating with district • 40 tables, 80 chairs • Sue will be scheduler • Jen doing website communications • Hand in forms to main office • Kelly Gade will help draft materials; how best to communicate • Coaches, parents, liaisons • Parents need to get forms to sign and fill out questionnaire; kids need to turn it in • Attach to daily bulletin • Seniors Facebook page • Encouraged to do it again, even if done previously • Boys basketball players also get an additional test (echo), plus anyone who had a positive result • Floe could send out 3 emails just about Nick of Time with a link and pdf • All coaches and liaisons should distribute via email and paper • Follow up with Kelly to get draft email to send to emails to liaisons also link on our website • Need set up help, hospitality set up with snacks and lunch for medics and volunteers to help with hospitality; maybe use film room for hospitality suite • Sign-ups in January for volunteers • Flyers should go up around the school and Traci/ main office should have forms • Maybe ASB project in Traci's class • Encourage families to participate in a "youth health screening," "free life-saving screening" • Sue will ask Mary about having forms in the office; also have some in library
7:40	Andrea, Sue	<p>Grant Committee Final Follow up</p> <ul style="list-style-type: none"> • Boys lacrosse had scholarship grants from last year, so we just need to send a check to Nathan Hale

		<ul style="list-style-type: none"> • Water polo did not follow-up • Softball will get money when new coach is finalized • In the new year, pick a date for spring grants • Andrea is looking into school Hudl subscription (now just football and basketball); could share Ipads; Maybe soccer, lacrosse, volleyball; Andrea could contact the coaches to assess interest
7:45	Julie, Andrea	Club Sports (ultimate, water polo, lacrosse) <ul style="list-style-type: none"> • Andrea, Glenn, Sue willing to be on a committee to come up with a policy regarding Club sports; get together in January to discuss • According to Traci, just anecdotally and non-binding, all other ADs do not seem able to include club sports, because it's too much additional work. • Water polo is currently going to stay combined with Ballard for financial sense and coordination
8:00	Julie, All	Board Recruitment -Executives, Breakfast, committee <ul style="list-style-type: none"> • In conjunction with February social; need real breakfast chairs, board execs, etc • Liaisons and board members should at least replace themselves • Lynn will go to 9th grade and FOI meeting to talk about board recruitment and Nick of Time
8:10	Glenn	Ram Shack Staffing/ Update Glenn was sick but sent a report: Here are the key points for the Ram Shack report: <ul style="list-style-type: none"> • Seven teams responded to provide staffing for the Ram Shack (boys' basketball, girls' basketball, softball, baseball, golf, boys' lacrosse and girls' lacrosse) • The schedule has been set allocating 24 shifts to those teams including all home boys and girls basketball games and four district playoff games. • So far, after 7 shifts (2 each for 2 Friday quad nights, 2 stand-alone girls' nights (JV & varsity), 1 stand-alone boys' night, we've take in an average of \$275 per shift • With an expected 55% profit margin (conservatively), that's \$150 to teams per shift and a projection of a total of \$3,600 for the winter season. • We had our annual Seattle/King County Health Department inspection Friday night and got a satisfactory result. The inspector made a couple of minor recommendations that I will follow up on. I have attached a copy of the report. <p>This year just parent volunteers; next year consider letting kids help</p> <p>Andrea will ask Glenn about training dates</p>

8:30	Jen/Julie	Website Advertising Need help <ul style="list-style-type: none"> • Traci has been helping with her connections, so Julie will ask her to help with more • Google doc needs updating • Shoreline cc has to go on reader board over break; Sue will talk to Mary • Need to raise \$4500; for just \$300 can get a logo on website; everyone needs to reach out to possible sponsors
8:35	Julie/ All	February Social – Feb 27 <ul style="list-style-type: none"> • Blue ridge again? • Ingraham parent owns a pub on Aurora; IPAB ad a meeting there; Lantern brewing • Holly will ask Kathleen Lorenzo or Katie Wood about this options
8:40	All	New Business <ul style="list-style-type: none"> • Give Big; need to register because we not with the Alliance anymore; need to submit new paperwork; Holly is on it • Register with Amazon Smile; Jess will do it • Dine at Dukes – date in April; Lynn will follow up; last year we made \$800 at Dine at Dukes and \$1000 from Give Big • Could do Chipotle or Mod Pizza instead; IABC could do one and let the teams do others as they want • Julie will call CA Pizza Kitchen and Chipotle • From FOI – food drive; trying to get food for 70 families; bring to main office by Wednesday; board made cash donations for food
8:45	All	Adjourn

Board/Liaison meetings: Second Tuesday at 1/9/18