



Cheyenne Capitals Board Meeting Minutes

1. Call to order

A meeting of CCYHA was held at 5:30 P.M. On 07/11/2018.

2. Attendees

Attendees included President, Vice-President, Treasurer, Secretary, Registrar, Scheduler, Coach-in-Chief, Safe Sport, Booster Club, Discipline Chair.

Justin Byelich, Sarah Lussier, Pat McGahuey, Darius Mandel, Jesse Christensen, Kelly Kechter.

3. Members not in attendance

Manager Liaison.

4. Approval of minutes

Prior minutes approved.

5. Reports

Black Hills Camp 8-19 to 8-23. Sunday to Thursday lunch/ dinner provided to players and coaches. Michelle and Lisa will be coordinating the sponsors and food. 30 have registered so far. Michelle has communicated with Marriott/ Residence Inn, and they have donated 2 rooms for 5 days for the coaches of Black Hills. George Wolff will have 2 groups, 8u to 10u, and 12u and up. Hannah Westbrook for Christmas break.

Waiting on the City for the signed contract.

Expenses- The contract with Tammy Lantz has been signed and a copy is needed. PO Box has been moved and the price is the same as before. Brandon is making an appointment with Tammy to discuss getting access to the Quick books and monthly reports.

Waiting to hear back from Thriava on the 16th and registration will be open 20th of July.

2 weeks before the schedulers meeting teams need to be determined. How many and A or B. Each team will have a team meeting with at least 4 board members present.

James Ewold will be conducting the coaching clinic October 6th and 7th. It is a one day class for levels 1, 2, and 3. Ewold is asking for a coordinator volunteer from the association. Jesse Plaaman volunteered. We meet with Laramie every year to come up with the dates for the meetings. The next coaches meeting is 7-18 at 6pm. This meeting will to narrow down who is coaching what age division. Still need a u8 manager and coach. 10U's head coach will be Mandel. 12U coach Jeremy Spranger. 14U has 4 coaches and just need to decide who is head coach. High school coach will be Patrick Cunningham. Patrick was the head coach of the UW rec team this past year. Coaches Committee has met and is getting a coaches handbook together. The notebook will include a pages for their certificates, skill progression per age group, player evaluations, coaching ethics code of conduct, how to conduct a successful parent meeting, locker room rules, the deadlines for getting certificates. Also will be getting a coaching mentoring program together to help coaches throughout the season. Will be helping with creating a managers handbook as well. Luke has suggested the coach-in-chief position be redefined. It should be a non discipline role. Be just an advocate for coaches and possibly not a coach themselves.

CFD money runners are waiting for the schedule. Gene McDonald is heading that.

Equipment committee will be meeting July 17th to organize the icer room and shed. Trophy case is in Denver and should be on its way. It is a 4feet by 6feet case.

Communications committee has not met yet. Need someone to get in touch with the newspaper to get publicity. In the past we have been ignored by them.

By Laws committee will be meeting July 22th from 3 to 5. Will be discussing evaluation expectations, and how to define them to parents, coaches, and players. Review current documents for adjustments if needed.

New business-

Brandon has recommended the club for a concussion testing app that would be a study for the state of Wyoming. Coaches ultimately make the decision to play or not play a player. This app provides 97% effective results based off of voice questions the app asks the player after the incident. During the app registration process the player will answer questions on the app to get a base line. The board agreed to participate in the testing of this app. This will be no cost to the association.

Squirts will have 36 players this year. The parents and coaches have met and discussed having 1 WAHL team and 2 northern Colorado rec teams that will participate in the northern Colorado rec league. The top 14 squirt players will be the WAHL team and the remaining players will play in the Colorado rec league. Will consist of 13 players on 2 teams. The rec team has a schedulers meeting in August that we would need to attend. Michelle motions to approve the 2 teams to play in Colorado. John seconds. Motion carries.

A survey will be sent to the coming season Bantam players to determine who will be returning and who will not.

The web domains are outstanding. We have 7 that need to be paid. Kennan motions to approve paying for all the domains. Luke seconds. Motion carries. The cost is \$104.

Keenan has paid for the trophy case and needs reimbursed. John motions to reimburse Keenan. Jesse seconds. Motions carries.

Next meeting August 8th from 6 to 8pm. Laramie County Library

Registration- Late fee will be accessed after Labor Day. September 3rd 2018. No discounts for early registration. Still using Thriva and Sports Engine. Jenifer Plaaman will look into only using Sports Engine.

Kick off meeting. Have a whole club meeting or Board members attend team meetings. Team meetings would be more effective. Each team will have a team meeting in the first week of the season. At least 4 board members will be present.

Organize the Icer room/ Storage unit. Will be conducted by the Equipment Committee.

Expenses- Process for submitting/ approval/ paid. Finance Committee project.

Coaching items- Each coach gets a puck bag. Have buckets of pucks for the coaches and teams to share. Projectors? Coaching committee will access. Local hotel for visiting teams? Booster Club committee project. Coaching update. Next coaches meeting is July 18th. So far the coaches for teams. Mites- NEED, Squirts- Darius, Peewee- Jeremy, Chris, John, Mike. Bantam- Pat, Don. HS- NEED, Girls- Luke. Goalie coach- Kevin Parks. Level of play. Coaches committee project. Current bylaw on play time is fees are for practice time and not WAHL game time. Should this be changed? Should the board change the bylaw to include a set time amount for every player to play in every WAHL game? Coaching committee project.

Trophy case purchase. Michelle motions to purchase a trophy case. Caryn seconds. Motion carries. Michelle presents a new sponsor item. Silver eagle \$1000. 2 signs. 1 for the sponsorship wall and the other for the sponsor at their business. The 2 signs total \$59.26. The sponsorship letters go out in August. Keenan motions to reimburse Michelle for the 2 signs. Caryn seconds. Motion carries.

Positive publicity for the Club- CFD Parade, Christmas Parade, etc. Communications committee project.

Season goals- Establishing new committees. Need a liaison for the news station- Communications committee project.

Meeting dates for board meetings will be every second Wednesday of every month.

6. Unfinished business

Food sponsors for Black Hills Camp. Food permits?. Contract. Trophy cases equal to 12ft. Thriva registration issues. Coaching aids. Coaches for 8u, and HS. Organize Icer/ storage. Expense reimbursement process. Publicity ideas.

7. New business

Player evaluation process. Player placement on team. Player game time.

8. Announcements

Secretary

Date of approval