

MITCHELL SKATING & HOCKEY ASSOCIATION

Board of Directors Meeting Minutes – May 2025

Tuesday May 13th, 2025 – 6:30 pm – Bradley’s Meeting Room



Attendance:

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Darcy Sabers (Pres) | <input checked="" type="checkbox"/> Nick Backlund | <input checked="" type="checkbox"/> AJ Bauer |
| <input checked="" type="checkbox"/> Nichole Bussmus (left - 9:20) | <input checked="" type="checkbox"/> Josh Gebhart | <input checked="" type="checkbox"/> Mark Johnson |
| <input checked="" type="checkbox"/> Phil Lee | <input checked="" type="checkbox"/> Nick Lemke | <input checked="" type="checkbox"/> Jennifer Maeschen |
| <input checked="" type="checkbox"/> Megan Sabers | <input checked="" type="checkbox"/> Dustin Warnke | |

Guest attendees

- Lori Goldammer (Treasurer) Kris Polreis (Coaching Director) Mark Zens (SDAHA Rep)

Guests: Jennifer Zens, Matt Buschbach, Katie Buschbach, Carter Buschbach, Jaycent Reimnitz, Eric Sabers, and Levi Loken

Quorum Met: Yes

- Meeting was called to order at 6:30 pm by President Darcy.
- 00. Motion to approve the agenda with no changes by Dustin, 2nd by Nick L. Motion carried all voted aye.
- 01. Motion to approve previous meeting minutes for April 2025 by Mark J., 2nd by Nick L. Motion carried all voted aye.
- 02. Public Input – None.

03. President’s Report (Darcy)

- Volunteer registrations need to be done for all board members including the code of conduct and conflict of interest forms.
- Summer rink projects
 - Fish Mural – Katie B and her sister going to work on it.
 - Carpet cleaning – mezzanine was done by Leah R earlier this year, hoping to do the stairs and media room.
 - Painting – plan for the media room, mezzanine, and stairwell, possibly the lobby.
 - Cleaning of plastic tables.
 - Hoping to recruit some players for this as they use those during film reviews.
- Rink signs/dashers etc. – any advertising around the rink must have a signed contract. We are finalizing this paperwork and will have it available soon. Need to be consistent and accurate and Sponsorship coordinator must be looped in to ensure we aren’t duplicating anything.
 - Tyler Graham is the advertising person so make sure he’s in the loop.
- The first session of the Power Play Hockey Training, dryland program, is underway. There are 20 participants signed up and so far feedback has been positive. We should be encouraging kids to participate in the programs we have developed or brought in.
 - Marlin alumni Levi Loken, Nate McCormick, and Parker Denne are helping along with coaches and others.
- End of season survey’s for both association members and coaches are in the works and hoping to send out soon.

04. Treasurer’s Report (Lori)

- Motion to approve the April Financials Report by Josh, 2nd by Nichole. Motion carried, all voted aye.
- Lori is making an updated/simplified reimbursement form.
- We need to figure out what we're doing with the 8U people that paid registration fees last year prior to sponsorships.
 - Fees to either get credited back or be used going forward for this year.
- Lori will work on creating credits for the people that have Scrip amounts prior to registration.

05. SDAHA Delegate Report (Mark Z)

- Mark sent an email update from SDAHA Spring meeting to the Board prior to the meeting. There were no questions related to that.
- Mark encouraged looking at planning for the girls' varsity tournament now.
 - Will likely need a space for an awards banquet one day for about an hour in the morning during that tournament.

06. Old Business

- Tabled from the previous meeting were the nomination & election of the following officer positions:
According to MSHA by-laws Article IV: Section 3: *Officers and Special Board Positions: The Board officers shall include: President, Vice President, Secretary, Risk Manager and immediate Past President, each of which shall serve for a term of one year. These positions need not be members of the Board of Directors but must be association members.*
 - Vice President, 1 year term, can elect from the board or from the association according to bylaws.
 - Nick B nominated Josh; Josh accepted the nomination.
 - Vote – 9 ayes, 0 nays, and 1 abstain.
 - Ben G removed from VP and **Josh G is the new VP.**
 - Remove Ben Grenier from signature card and add Josh Gebhart at Cortrust Bank.
 - Darcy remains President.
 - Risk Manager/SafeSport Coordinator, 1 year term.
 - Nick L nominated Eric S for the position.
 - Eric would like to open it up to the association for interest first.
 - **Tabled for next meeting.**
- Committee chair positions to be addressed during Committee Reports.
- Varsity Locker room plan: park & rec board has approved
 - Motion to approve revamping of the JV/Varsity locker room by Phil, 2nd by Josh. Motion carried, 9 voted aye, one voted abstain.
 - The draft design is to put the coaches' room in the center of the two varsity rooms with adjoining doors so coaches could monitor easier.
 - Hoping to get this project done this summer through the buildings committee.
- Rubber Flooring had been previously tabled due to needing samples to determine if we can do it ourselves or if needs to be hired out professionally.
 - Phil brought a sample of rubberized flooring. A discussion was held on the durability, warranty, and cost of the flooring.
 - Discussion was held on a previous quote from Design Crete and to check with another corporate sponsor on their product and a quote.
 - Will revisit this topic next month after more information is collected.
 - **Tabled for next meeting.**

07. New Business:

- Appeal of move up request that was denied during Program’s meeting: Carter Buschbach request to move up from Bantam to JV/Varsity.
 - Discussion was held regarding the process for move up requests.
 - Matt, Katie, and Carter Buschbach presented their thoughts on Carter moving up to JV/V for the upcoming season.
 - Motion to approve the move up request by Josh, 2nd by Megan. Motion carried, 8 voted aye, 2 voted abstain.
- Boys Varsity coaching staff would like to have control over allocation of their coaching budget and paying their coaches.
 - Have not talked to girls Varsity coaching staff to see if they would like the same.
 - Would also like coaching annual budget for BJV/V to be increased by approximately \$1,500 for the upcoming season.
 - Motion to table the discussion on increasing the budget to a flat \$15000 from previous by Mark J, 2nd by Nick L. Motion carried, all voted aye.
 - Previously had talked about all assistant BJV/V coaches getting \$2500 but would like them to be deducted if they don’t hit a certain percentage of attendance.
 - Currently we have nothing for accountability, such as a signed contract. Would like to see holding of some of their money at end of the season based on them fulfilling the duties. They already get paid in increments by the treasurer. Discussed the need to develop a contract.
 - Motion for the varsity coach to allocate the budget for his assistant coaches according to the budget by Dustin, Josh by 2nd. Motion carried, 9 voted aye, 1 voted abstain.
- Jaycent Reimnitz had requested to be on the board agenda to Nick Lemke.
 - No information was received prior to the meeting.
 - During the meeting he handed several papers to each board member regarding Dibs for the gun raffle he coordinated for the year.
 - The board reviewed the papers and held a discussion regarding the Dibs in question. A motion was made to waive the 3 Dibs credits he owes for the year by Mark J, with a 2nd by AJ. Motion carried, all voted aye.

Committee Reports:

- 08. Buildings Committee
 - Needed a board member to be the chair. Phil Lee was nominated by Nick L, with a 2nd by Dustin. Phil accepted the position.
 - Discussed the board chair holding a meeting that is open to MSHA members that want to be a part of the committee. Phil to arrange for that.
- 09. Coaching Committee (Kris – not present)
 - Discussed revamping in coaching and having a committee to start working on that process. Plan to review some drafts/proposals at the next meeting.
- 10. Culture Committee (Josh)
 - No May meeting was held.
 - Will send an invitation to MSHA members for interest in being a Culture committee member. Goal would be to get more involvement and ambitious members.
 - It would be nice to have more than one member per level to help with all the events and things the committee does.
 - Total DIBs per member would still be a max of 10.
 - Discussion held on Roller Skating Nights being open to the public, needing to advertise, using lights and music, having fans for air movement, and potentially charging \$3-\$5 per person.
 - Need to figure out more details on the risk management side before starting.
 - Working on committee guidelines and attendance requirements for committee to operate by.

- 11. Executive Committee (Darcy)
 - None
- 12. Financial Development (Mark J)
 - Need a new board member chair – Nick B to get more info and possibly take on the position.
 - Need to get a meeting scheduled for all groups to get updates from end of year and goals/plans for start of next season.
- 13. Governance Committee (Eric)
 - Need a new board chair. This was **tabled for the next meeting**.
 - Need to hold a meeting to start review of the handbook and policies to confirm compliance before the start of next season.
- 14. Programs Committee (Eric)
 - Reviewed meeting minutes.
 - Board action items
 - Motion to approve volunteer Nichole Bussmus as the board member chair of the Programs Committee by Nick L, 2nd by Dusty. Motion carried, all voted aye.
 - Open positions:
 - Minor Official’s coordinator – Eric S will continue in position.
 - Registrar – Motion to approve volunteer Jennifer Zens to be in the combined role of registrar and webmaster by Nichole, 2nd by Nick L. Motion carried, all voted aye.
 - Blake is starting to work on tournaments for the upcoming season.
 - Dibs discussion regarding volunteers for First Fridays on Main.
 - Plan for capping a max number of volunteers for each night.
 - Discussion regarding players practicing outside of their normal assigned level was **tabled for next meeting**.
 - Other discussion held regarding the in-house discipline committee (IHDC).
 - Nick L nominated Dustin to oversee the IHDC due to Al H. no longer on the board and no longer having a skater in MSHA. Josh will still be involved as the VP. Either Dustin or Josh would be able to contact the outside discipline committee on any issues.
 - Motion to approve Dustin for the IHDC by Nick L, 2nd by Josh. Motion carried, all voted aye.
- 15. Executive Session
 - At 9:25 p.m. the board entered the executive session.
 - At 9:40 p.m. the board exited the executive session.
 - No further action taken.

Information/Discussion

- June Board meeting is planned for 6/10/25 at 6:30 p.m. in Bradley’s meeting room.
 - Board meetings are generally the 2nd Tuesday of each month at 6:30 p.m.
 - During the season, meetings take place at the rink for the convenience of parents and coaches. During the summer months, meetings take place at Bradley’s or Blarney’s.
- Motion to adjourn at 9:41 p.m. by Mark J., 2nd by Nick B. Motion carried, all voted aye.

