

Hastings Hockey Boosters Meeting Minutes
Meeting Date: January 8, 2023

Roll Call:

X	Curtis Gerrits (President)		Luke Riveness (Director of Girls In-House)		Jake Caneff (Referee Coord.)
X	Dave Fullerton (Vice President)		Dan Zgoda (Director of Bantams/Jr. Gold)	X	Lisa Ferdig (Registrar)
X	Kari Erickson (Treasurer)	X	Matt Dugstad (Director of Mites)	X	Joe Westman (Technology)
X	Tony Horton (Secretary)	X	Kristi Woodwick (Director of Girls Travel)		Tiffany Newton (Tourn. Coord.)
	Jim Zgoda (Director of Operations)	X	Sean McCabe (Director of Peewees)		Carol Horton (Sponsorship Coord.)
	Jamie Stevens (Director of Hockey)	X	Bob Erickson (Director of Squirts)		Brad Wells (Goalies Coord.)
X	Sarah Schneider (Dir. of Volunteers)	X	Brian Meyer (Director of Learn Hockey)		Vacant (Recruitment)
X	Keith Birken (Charitable Gam. Mgr.)	X	Jon Krauth (Director of Revenue)	X	Kent Winkelman (Apparel Coord.)
	Pat Gelhar (Director Girls 10U)		Jesse Viall (Ice Scheduler)		Luke Fenton (Dryland Coord.)

Approval of Agenda:

Agenda amended to add “Approval of new Gambling Committee members” in New Business.
 Agenda amended to add “Discussion of January 7th Bantam C disciplinary incident” in New Business.
 A motion was made by Dave and carried to approve the amended January 8, 2023 agenda.

Approval of Minutes:

A motion was made by Kristi, seconded by Brian, and carried to approve the December 2022 meeting minutes.

Topic	Discussion
Membership Comment	<ul style="list-style-type: none"> None.
Officer Reports	<ul style="list-style-type: none"> President – Curtis Gerrits <ul style="list-style-type: none"> HHB Board elections: Scheduled for Feb 13, Kari & Bob will work the polls Raider Wolves: Team fees will be handled by each Association as they have been handled in the past. Extra fees will not be assessed to players. Planning to conduct player surveys and parent surveys. Are we going to co-op again next season? Treasurer – Kari Erickson <ul style="list-style-type: none"> Getting started on calculating team fees Financial situation continues to improve – we have more funds in the bank than at this time next year – 2022 net income was higher than 2021 net income A motion was made by Brian, seconded by Keith, and carried to approve the December 2022 financial statements
Director Reports	<ul style="list-style-type: none"> Director of Hockey - Jamie Stevens <ul style="list-style-type: none"> Hockey Operations Committee update: Planning the next meeting. Coaching development session planned for January 15. Gambling Manager - Keith Birken <ul style="list-style-type: none"> Gambling Manager presented gambling reports. Gambling record keeping documents are available for review--please contact Keith Birken or Curtis Gerrits Working on adding a new location—the Quarry—in mid-February
Coordinator Reports	<ul style="list-style-type: none"> Apparel Coordinator – Kent Winkelman <ul style="list-style-type: none"> The 4th and final apparel ordering window is Jan 1-6, delivering week of Feb 6 We have opportunity to order breezers and gloves in Hastings hockey colors; designs should be approved in March; fitting could happen in Apr-May; should order in May for Sept delivery
Old Business	<ul style="list-style-type: none"> Proposed East Ridge Association update: District 8 meeting was rescheduled for February. Previously, HHB voted to support the formation of East Ridge Association. October 2023 hockey event update

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(continued)

	<ul style="list-style-type: none"> ○ Learning more about this proposed event: Fundraising opportunities will be available, organizers will pay for ice time, organizers will pay for volunteers/workers, planning to hold games at all levels AA-C, organizer is Prime Hockey ● Jersey Mike's and Chipotle fundraisers update: <ul style="list-style-type: none"> ○ Chipotle fundraiser raised \$527.60, Jersey Mike's fundraiser raised \$950
New Business	<ul style="list-style-type: none"> ● A motion was made by Kristi, seconded by Sarah, and carried to provide each Raider Wolves team \$375 instead of the coaches stipend. ● Year End Surveys - planning to survey parents and others after the season ends ● Discussion on registration fees with no team fees <ul style="list-style-type: none"> ○ Determining and assessing and charging team fees is complicated and requires time and resources ○ Should we switch to a no-team-fees model? Registration fee will be increased to cover the expenses usually covered by team fees. ● Waiver out approvals <ul style="list-style-type: none"> ○ Gavin Reimer, Jr Gold ○ Hunter Siebenaler, Jr Gold ○ A motion was made by Sarah, seconded by Kari, and carried to approve the two waivers. ● Approval of new Gambling Committee members <ul style="list-style-type: none"> ○ Email request for volunteers to join Charitable Gambling Committee was sent January 2, several respondents with valuable experience and knowledge replied ○ Planning to establish the following Committee member roles: Gambling Manager, Assistant Gambling Manager, Controller (Treasurer), Site Coordinator, Non-pulltab Games Coordinator ○ A motion was made by Sean, seconded by Dave, and carried to approve the following 5 new Charitable Gambling Committee members: Mandy Bremer, Jeff Leopold, Kelly Niederkorn, Derek Simon, Jessica Meyers ● Insurance: With the addition of charitable gambling, our insurance situation has changed. Curtis is working with our agent to update our insurance coverage. ● Discussion of January 7th Bantam coach-controlled scrimmage incident with player <ul style="list-style-type: none"> ○ HHB must abide by the rules set by USA Hockey, Minnesota Hockey, and District 8 regarding suspensions and removals. ○ The HHB Board deemed the incident serious in nature and voted to hold a hearing with an ad hoc committee appointed by the president ○ Ad hoc committee members include: President, Vice-president, Bantam Director, Director of Hockey, Bantam C Head Coach, and Referees Coordinator ○ HHB will follow hearing guidelines set forth by USA and MN Hockey. Any disciplinary action will be at the discretion of the ad hoc hearing committee.
Board Comment	<ul style="list-style-type: none"> ● Many good things are happening in our association! ● Big Chill Tournament: Thanks to Tiffany, Sarah, and all the great volunteers!
Adjournment	<ul style="list-style-type: none"> ● A motion was made by Kristi, seconded by Jon, and carried to adjourn at 9:15 pm
Next Meeting	<ul style="list-style-type: none"> ● Next Meeting: February 12, 2023

MINNESOTA LAWFUL GAMBLING

LG1004 Monthly Gambling Report to Members

Minnesota Statutes 349.19, Subdivisions 3 and 5, and Minnesota Rules 7861.0320, Subpart 6, require a monthly gambling report to the membership. Members attending this meeting reviewed the documents checked below. The check register and authorization of expenditures are attached to this form and have been made a part of the meeting minutes.

The items listed below are required to be presented to the membership each month and recorded in the minutes of the meeting.

Organization: Hastings Hockey Boosters Meeting date: January 8th, 2023

Documentation Provided	Reporting Requirements for each form of lawful gambling conducted
<p>1. LG100 Monthly Lawful Gambling Activity Summary or G1 Lawful Gambling Monthly Tax Return with the following:</p> <p>LG100A Schedule B2 LG100C LG100F</p>	<ul style="list-style-type: none"> • Gross receipts. • Dollar amount of all prizes paid out. • Total value of all merchandise prizes awarded from each form of gambling conducted. • Lawful purpose expenditures. • Profit carryover reconciliation.
<p>2. Copy of check register or itemized expense journal that includes electronic transactions.</p>	<p>Complete details on all allowable expenses including payee, amount, date issued, and purpose.</p>
<p>3. Copies of distributor invoices or perpetual inventory records.</p>	<p>Records of gambling equipment purchases, including: type of equipment; quantity purchased, date purchased, unit cost, and name of distributor.</p>
<p>4. Copy of the month-end physical inventory.</p>	<p>Physical inventory taken at month-end, including games in play, that lists the manufacturer's ID, part number, serial number; game name, cost of each game; and date and signature, in ink, of person completing the physical inventory.</p>
<p>5. Copy of itemized bank statement reconciliation (LG100F).</p>	<p>Gambling bank account reconciliation that balances with the profit carryover for each month and lists outstanding checks, including check number, payee, and amount; outstanding electronic transactions; deposits in transit; and beginning and ending bank balances for each month.</p>
<p>6. Fund loss report.</p>	<p>Any fund loss discovered during the month.</p>
<p>7. Correspondence and other documents:</p> <p>Gambling Control Board: Approval/denial letters, allegations, questionable expenses, profit carryover variance, other</p> <p>Department of Revenue: Error corrections, tax bills, tax orders</p> <p>IRS: Tax notices</p> <p>Miscellaneous correspondence</p> <p>Annual audit</p> <p>Compliance review report</p> <p>Bingo program</p>	<p>Correspondence sent or received relating to the lawful gambling operations.</p>

LG1004 Monthly Gambling Report to Members

Authorization of Expenditures

Minnesota Statutes 349.15, subdivision 1, requires that "Gross profits from lawful gambling may be expended only for lawful purposes or allowable expenses as authorized by the membership of the conducting organization at a monthly meeting of the organization's membership."

NOTE: When the membership approves an upper limit of expenses for a particular item, the report to the membership the following month must include the specific check or electronic transaction number, payee, purpose, amount, and date of payment for estimated expenditures from the previous month.

Preapproval: Allowable Expenses

Payee or item to be paid	Brief explanation of the purpose for each expenditure	Expense amount Monthly limit	Approved (Yes/No)
Gambling Products		\$1,000.00	Yes
Compensation and Payroll		\$3,000.00	Yes
Local Gov't Investigation fee		\$500.00	Yes
Rent		\$2,500.00	Yes
E Pulltabs Equipment		\$2,000.00	Yes
E Linked Binigo		\$500.00	Yes
Misc. Services and Supplies		\$2000.00	Yes

Preapproval: Lawful Purpose Expenditures

Payee	Brief explanation of the purpose for each expenditure	LPE Code	\$ amount	Approved (Yes/No)

This report was presented to the organization by the gambling manager or other organization member.

Signature, **in ink:** Date:

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HASTINGS HOCKEY BOOSTERS

P.O. Box 482 Hastings, MN 55033

www.hastingshockey.com

Meeting Type:

- Charitable Gambling Committee Meeting

Date/Location:

- Monday, January 23, 2023
- Green Mill Restaurant, Hastings

Members in Attendance:

- Keith Birken
 - Jeff Leopold
 - Jessie Meyers
 - Mandy Bremer
 - Rob Judge
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Meeting Minutes

- Meeting started at 7:00pm
- Introductions of each committee member
- Review a revised draft document of Committee Member Roles
- Keith discussed where most support is needed currently:
 - Closed games – counting unsold tickets, packaging for cold storage
 - Monthly financial Summary – Budget, spent, planned, summary for board meeting.
 - Gaming coordinator – Bingo, meat raffle, etc.
- Discussed each committee member's areas of interest:
 - Jessie: Assistant Manager
 - Jeff / Rob : Audit closed games.
 - Rob / Kelly N: Monthly financial summary
 - Jeff, Rob, Mandy, Jessie, Keith: Meet with neighboring gambling manager to learn about Bingo. We are unsure of the commitment, so we'd like to learn more before committing to this role.
- Jeff is reaching out to Apple Valley Gambling Manager. They host bingo every Tuesday night.
- Keith is reaching out to Walt, the gambling manager at the Hastings Legion, they also host bingo on Tuesday's.
- As a group we are planning to attend a bingo night at an established location to learn more about what games we should start off with, payout percentages, upfront cost, and expected benefit.
- Follow up meeting will be at a bingo hall, TBD.
- Adjourned at 8:00PM



Hastings Hockey Association

Hockey Operations Meeting Minutes

1/23/2023

Level Director Updates:

- Bantams/Jr Gold – all levels are competing and going well
- Peewees – showing progress and going well
- U12/U15 – going well
- U10 – very good season thus far
- U6/U8 – going good, question about scrimmages
- Learn Hockey – very successful, great coaches
- Squirt/Mites – not in attendance

Wrap Up Seasons

- Surveys – discussed sending surveys to all levels
- Coaching Education – Feedback from directors and planning for next year
- Ice Hockey Systems – Feedback from directors and planning for next year
- Goalie Instruction – Talked about on ice session and attending team practices
- Dryland - Will be transferred back to HYAA on 1/31/2023

Next Season

- Ask of all Level Directors – prepare a list of dates/deadlines for next year.
 - o Share with new incoming directors and also a checklist for those that have another year. This includes: scheduling tournaments, fall clinic ice, coaches, meetings, specific emails to parents
- Discussion about player development and how to get that further their development