

## CYHA Monthly Board Meeting Minutes

Wednesday November 29, 2023

The meeting was called to order at 6:33pm Board Member Roll Call (**P**resent / **A**bsent / **L**ate / **E**xcused)

President	Tom Schoolmeesters	P	Mite Director	Jake Swanson	P
VP Hockey	Chris Orlett	P	Tryout Director	Michelle Rice	E
VP Admin	Chelsea Johnson	P	Goalie Director	Meg Sawyer	L
Secretary	Kristi Brusletto	P	Volunteer Director	Kaylee Wissink	P
Treasurer	Barb Salchow	P	Fundraising Director	Lindsey Martin	P
Boys Director	Ryan Cardinal	P	Tournament Director	Rachel Micheletti	P
Girls Director	Cali Cheesebrow	P			

### **Membership Present:**

### **Coordinators**

<b>Coordinator</b>	<b>Name</b>	<b>Attend Y/N</b>
Scheduler(s)	Mark / Peter	Y
Registrar	Deb Matko	N
Sponsorship Coordinator	Mark Lewke	N
Recruiting/Retention	Glen Jenkins	N
Junior Gold Coordinator	Paul Ledin	N
U8 Coordinator	Tim Mortenson	Y
Golf Coordinator	Chris Weinhold	N
Jersey Coordinator	Katie Arndt	N
Mite Jersey Coordinator	Ashlie Nielson	N
SKATE Coordinator	Shannon Munger	N

### **Guests**

- Wes Pederson with Lino Lakes Volunteers In Public Safety (LLVIPS) Guns-n-Hoses
- Steve Klebba, Tony Dagostino, Avery and Tyler, baseball team members.

### **Donation Request Presentations**

- Boys High School Baseball Boosters
- Guns and Hoses - Annual Charity Hockey Game

### **Secretary's Report**

- Review/Approve last month's minutes: Approve Meeting Notes from Wednesday, October 25, 2023. Barb Salchow motion to approve, Kaylee Wissink 2nd. Motion passes.

### **Treasury Report**

- Previous Month's Ending Balance and Transaction Detail

Beginning Balance	\$856,932.41
Adjustments	\$1,500
Deposits	\$260,802.95

Disbursements	\$87,614.12
Accountant Reconciliation	-
Ending Balance	\$1,028, 621.24

### Monthly Meeting Agenda

#### Charitable Donation Request(s)

- Boys High School Baseball Boosters
  - Steve Klebba, Tony Dagostino and two players presented on request and planned use for donation.
  - Request for funds to replace batting cage nets in many fields around Lino Lakes. Registration fees and existing fundraising supports the small organization to include field and equipment improvements among regular play fees, balls, etc. Fields are not shared with little league.
  - Chelsea Johnson motion to approve donation request, Lindsay Martin 2<sup>nd</sup>. Motion passes.
  
- Guns and Hoses - Annual Charity Hockey Game
  - Wes Pederson Lino Lakes Volunteers In Public Safety (LLVIPS) presented on the organization and the event.
    - This year will mark the 8th Annual Guns N Hoses Hockey event on February 23, 2024, at Super Rink, which is supporting The Front Line Foundation. TFLF is an organization that supports those in Law Enforcement as well as their families in times of need. The tournament, charitable organization, and TFLF support goes to local families. CYHA has supported in the past.
  - Chelsea Johnson motion to approve donation as the premier sponsor for Guns-n-Hoses event, Barb Salchow 2<sup>nd</sup>. Motion passes.

#### CYHA Presidents Corner - Tom

- District 10 Members Meeting News (See Notes – Minutes from D10 Website)
  - Board can review meeting notes from D10. No specific highlights noted.
- Volunteer Hours Urgency – Girls Chill!
  - Need more hours filled, brainstormed how to get hours filled and options.
  - Future meeting – look at data of demand of hours vs capacity of total hours due.
  - Future meeting – review past Girls Chill tourneys and brainstorm options to make sure hours are filled.
  - Motion to allow CYHA team parents to fill hours for payment back to teams per hour filled, only if 10-hour minimum DIBS have been met.
    - In DIBS claim the DIB under your child’s name, and in the open text field type in your name and team name (eg. Gordie Howe, Squirt B1).
    - Motion approved.
- WIFI – New at CSA (T-Mobile Commercial Hotspot) for use for board members and gamesheet iPads.
  - WIFI access details saved in CYHA board files.
- Microsoft 365 Update –
  - All new documentation shall be in Microsoft CYHA files. Any remaining historical files will be moved next summer.
  - Future need for a policy on document and records retention.
- Tryout Engine
  - Discussion on use of software and options for tryout software solution.
  - Action for a few members to meet with alternative tryout software options and discuss comparisons.
- Centennial Activities Page (Team Brainstorm Project – List all dates)

- Chelsea to look at SE to see how to add to calendar and list out in summary as a tab.
- Meeting Dates for 2024:
  - 1/24, 2/21, 3/21, 4/24, 5/22, 6/19, 7/24, 8/21, 9/11, 10/23, 11/27

#### **CYHA Document Review - Vote Chelsea**

- Clean-up Project for ALL Job Descriptions, Verbiage in Operations, Tryout Policy
- Approve and Upload to CYHA Website
- **Action:** All board members to review updates in documents for approval proposal to occur at ~~November~~ January meeting. Kristi to send out redlines of changes to full board for review.

#### **CYHA – Girls Super Chill Tournament Tom/Rachel**

- Open Volunteer Positions Discussion, see above for notes and outcome.

#### **Director Report Outs**

- VP Hockey/ACE – Chris
  - Discussion and updates on off-ice development.
  - Discussion on board positions coming up on term agreement.
  - Discussion on team apparel, efficiencies, and ordering process options.
- VP Hockey/Admin – Chelsea
  - No updates.
- Tryout Director – Michelle
  - No updates.
- Girl's Director – Cali
  - Update on U15 registrations that made high school team.
  - Reviewed and discussed other associations for board structure, functions, and board terms.
- Boy's Director – Ryan
  - Update on power skating coach trial and use going forward.
- Mite Director - Jake
  - Update on mite scheduling.
- Goalie Director - Meg
  - Update on goalie training, MEGA attendance up.
- Fundraising Director - Lindsay
  - Heggies went well this year.
  - Gertens has a lot of opportunities to improve next year.
  - Looking for ideas for new local fundraiser to offer CYHA families.
- Tournament Director – Rachel
  - See notes above on DIBS need for Girls Chill.
  - Working through t-shirts for this year and ideas for future years.
- Volunteer Director – Lindsey
  - Discussion on feedback on locker room monitors.

### **Coordinator Report Outs**

- Scheduler(s) – Mark / Peter
  - Update on scheduling and release of schedules.
- Registrar – Deb Matko
  - No update.
- Sponsorship Coordinator – Mark Lewke
  - No update.
- Recruiting/Retention – Glen Jenkins (update given by Tom Schoolmessters)
  - Reaching out for feedback on families choosing not to play hockey this season.
- Junior Gold Coordinator – Paul Ledin (update given by Tom Schoolmeesters)
  - Update on final team count.
- U8 Coordinator – Tim Mortenson
  - Update on U8 team final count and start.
- Golf Coordinator – Chris Weinhold
  - No update.
- Jersey Coordinator – Katie Arndt (update given by Tom S)
  - No update.
- Mite Jersey Coordinator – Ashlie Nielson
  - No update.
- Picture Coordinator – Stephanie Westphal
  - JG scheduling update.

### **Committee - Report Outs**

- Tryout Committee – Chris Orlett
  - No update.
- Tournament Committee – Tom
  - No update.
- Golf Committee – Chris Weinhold
  - No update.
- History Wall Committee – Ryan Cardinal
  - No update.
- CSLP CO-OP – Cali Cheesebrow
  - No update.

### **Old Items**

None

### Next Meeting

Wednesday, January 29th, 2024 at Centennial Sports Arena (Board Room)

- Gambling Meeting: 6:15 PM
- Board Meeting: To Follow

### Upcoming Dates

- **2023 CYHA Board Meeting Dates: 1/25, 2/22, 3/22, 4/26, 5/24, 6/21, 7/26, 8/23, 9/13, 10/25, 11/29**
  - No December 2023 Meeting
  - January 24th, 2024, is Next Meeting
- Upcoming Season Dates
  - ~~Registration:~~
    - ~~Open Houses~~
      - ~~Tuesday 8/15, 6:30pm-8:30pm, Centennial Sports Arena~~
      - ~~Thursday 9/7, 6:30pm-8:30pm, Centennial Sports Arena~~
    - ~~Dates~~
      - ~~Wednesday 7/31 — Registration Opens~~
      - ~~Sunday 9/10 — Traveling Team Registration Deadline~~
      - ~~Sunday 10/1 — Mite Registration Deadline~~
      - ~~Sunday 10/29 — Cougar Cub Registration Deadline~~
  - ~~Tryout Move up/Injury Review — September 10th, if needed~~
  - ~~Pre-Tryout Meeting — Wednesday September 13th (Before Board Meeting), Centennial Sports Arena~~
  - ~~Tryouts — Sunday September 17th — Monday October 2nd~~
  - ~~Post-Tryout Meeting — Wednesday October 25th (Before Board Meeting), Centennial Sports Arena~~
  - ~~Mite & U8 Evaluation Dates — Friday October 6th — Sunday October 8th~~
  - ~~Traveling Manager/Coach Meeting — October 10th~~
  - ~~Mite & U8 Team Drafts — Tuesday October 17th~~
  - ~~Mite Manager/Coach Meeting — October 24th~~
  - District 10 Mandatory Head Coaches Meetings (October 30th and November 1st 6:00 & 7:30 PM) Pick 1
  - ~~Pictures — November 1st and November 2<sup>nd</sup> (conflict with coaches meeting)~~
  - JG Pictures / U15 (December? TBD)
  - JG Manager / Coaches Meeting (Mid November Before Thanksgiving - TBD)
- **Registrations**
  - ~~Girls Chill — Open (FULL - Waitlist)~~
  - ~~Boys Chill — Open (FULL - Waitlist)~~
  - ~~JG Summer Ice — Open~~
  - ~~Sponsor — Open~~
  - ~~Mite Pre-Tryout — Open~~
  - ~~Traveling Pre-Tryout — Open~~
  - ~~JG Pre-Tryout — Target Opens after Labor Day, dates TBD.~~
  - ~~Player Registration — Target Opens July 9th~~
  - ~~Coach/Manager/Volunteer — Target Opens August 14<sup>th</sup>~~

### Visitor/Member Comments

**Parking Lot Item(s)**

- Sound dampening for dryland

Motion to adjourn by Chris Orlett at 9:32pm, Kristi Brusletto 2<sup>nd</sup>. Meeting adjourns.