

Meeting Minutes

Pine City Youth Hockey Board Meeting

November 18, 2019 at 6:30 pm at the ALC

Present: Marco Schisano, Bob Root, Dominic Perreault, Krissy Valvoda, Jonah Sauter, Jenny Rydberg, Matt Prihoda, Paul Kirby and Jonah Sauter.

Also, in attendance: Angie Westbrook, Kelly Gribauval, Michelle Linnell and Brett Westbrook

President Marco called the meeting to order at 6:48 pm.

- 1. Agenda:** was reviewed for additions and/or deletions
A motion made by Deanna to approve the November 18, 2019 agenda; Matt seconded the motion – All in favor - Motion carried.
- 2. Meeting Minutes:** (Jenny) Reviewed October meeting minutes that were emailed to board prior to the meeting – copies provided. Noted to add the motion regarding the Archer player and motion to approve the October Treasurer Report to the October meeting minutes. Krissy made a motion to approve the October, 2019 meeting minutes, Deanna seconded the motion – All in favor - Motion carried.
- 3. Open Forum** – None
- 4. Gambling: (Angie)**
LG1004 October actual expenditures were reviewed. Deanna made a motion to approve the October LG1004 of final expenses, Bob seconded – all in favor - motion Carried.

LG1004 November projected, pre-approved expense report was reviewed. Discussion to update the months on the November LG1004. Jenny made a motion to approve the corrected, pre-approved LG1004 for November Dominic seconded – all in favor - motion carried.

Other Items on the Gambling report:

- October 31, 2019 Bank reconciliation Report was provided.
- The required financial and inventory paperwork from September 2019 was passed around for approval.
- October Taxes: Final taxes figures have not been disclosed by Currie Pangerl, but will report on LG1004 at next board meeting.
- Calendar Update: There are three families that registered late in need of their calendars, after this, there are only 25 calendars remaining for families who wish to sell extra for fundraising credits. First year mite skater families are not required to sell calendars. Money has been steadily coming in but a reminder to the association would be helpful.
- Fall Designer Purse Bingo Fundraiser: 11/9/19 at Ryder's - the event went very well. There were 89 people in attendance. The net profit was: \$2,807.80

Discussion on Christmas Thank you's for our gambling sites. Kirby made a motion to allocate up to \$600 for Christmas Thank you's for VFW, Ryers, VI and Froggies, Bob seconded the motion – all in favor – motion passed.

- 5. Treasurer and Billing Manager Report:** (Krissy)
The 11/18/19 Treasurer's Report was given and presented by Krissy. Deposits and withdrawals were reviewed. Beginning balance \$187,998.02, Deposits - and withdrawal were shared and ending balance \$191,627.68.

There are still some volunteer checks that need to be collected for mites.

Krissy requested a final spreadsheet of coaches, managers, locker room managers from Registrar Kelly to determine a list of association volunteers that have completed a background check – Krissy will contact individuals regarding reimbursements of background fees.

Deanna made a motion to approve the November 18, 2019 Treasurer's report as presented, Jenny seconded the motion – all in favor – motion passed.

Marco made a motion not to bill Lindsey Nowling for the Fall 2019 hockey league jerseys, Matt seconded the motion – all in favor – motion passed.

6. Pine City Civic Center (Danielle) – absent

7. High School Program –Brett

Brett reported the first week of HS kids helping out with each PCYH team. The HS player requirements set by the HS coaching staff are as follows:

3 – practices, 1 game per month

There are four HS kids assigned to each team.

Equipment: They are using Russian Boxes for strength training and stride. There also have some jumping equipment.

8. Registrar – Kelly Gribauval: Kelly reported that our admin list needs to be shortened to the lead roles. Since PCYH provided District 10 with a comprehensive list of our volunteer positions, we currently have some volunteers that have not fully completed their requirements. Kelly is working with these volunteers. A note for next year is to condense the list and communicate the requirements well in advance.

Kelly went through what she needs from the following:

Flex team, Managers, Mite coaches and student coaches.

9. Ice Scheduler – Michelle Linnell

Goalie practices – based on feedback from many families, Michelle will be rotating the goalie practices throughout the week. The Wednesday evening practices are difficult for the goalie to attend due to church school.

MPC – there is a new scheduler for MPC. The practices are supposed to be 50/50; however, there are limited times offered by the Mora scheduler.

Will be posting through January 2nd.

Mite scheduling is almost complete – working on and wrapping up 8u schedule.

10. Jonah Sauter – Mite Coordinator, Summer Training, Outdoor Rinks, Learn to Skate –

Jonah reports that he is looking at our Mite Goalie gear and making sure we have gear that fits the kids.

Also looking at storage containers for the goalie gear. Krissy volunteered to research.

Outdoor rinks – water will be turned on soon.

There were 46 kids that signed up from the Learn-to-skate program, 16 of those were girls.

Previously, there was a motion to spend up to \$1500 for mite nets and props, Jonah indicated that Nick Loudon is looking and equipment.

11. Paul Kirby – Coaches, Goalie Coaches, Step-ups –

Discussion on shared practices.

Would like to send pictures of our coaching clinic to MN Hockey to get more exposure.
Discussion regarding discipline issues – PCYH would like to empower the coaches.
There needs to be a protocol for discipline actions and discussion with parents and action if player needs to be removed from a practice and/or game.

12. Krissy Valvoda – Managers, Tournaments –

Krissy reported that she just finalized the last tournaments for the mites.
Mite B – 2 tournaments
Mite C – 1 tournament
8U – 2 tournaments

13. Matt – Calendars, Concessions, Fair –

Continuing to work with Bill on team weeks for concessions

14. Jenny Rydberg – Secretary, Communications, Equipment, Events/DIBS –

Youth Hockey night is currently scheduled for December 6 – 10s, 12s, 15s, Bantams, Squirt Cs all have tournament, so it only leaves board members: Deanna, Matt and Marco to hang back and hold down the fort. Lara suggested to reschedule and suggests February 3rd – board agrees and Deanna will post youth night DIBs. Need to contact Lee's for raffle items in the coming months.

Holiday parade – discussion not to sign up due to limited participants

Girls Night currently scheduled for January 13th. Discussion that typically booster club covers raffle items.

Request Marco to ask the Civic Center to post the WIFI password. Numerous requests from players, fans, coaches for the WIFI pw.

Keys for teams – the Civic Center staff should issue the key to the coaches for the teams. Recently, had a situation where CC staff did not and they could not get into the locker room, because staff was Zambonini the ice.

15. Dominic Perreault – Girls, Parades, Summer Training – Plan to skip the Holiday Parade due to scheduling conflicts. There is a new 12U skater and discussion on plans for Girls night.

16. Deanna Jahnz – Events/DIBS, School Liaison – Deanna will post DIBS for upcoming events and pulled registration list to track completed DIBS events.

17. Bob Root – Vice President, Registration, Tryout, Calendars, Tournaments – Bob reported that Steve at the PC Country Club said we could hold our board meetings there since they will be open for pool league.

18. President's Report: (Marco)

Discussion on the Treasurer's balance and how we can effectively use the funds to benefit the association members.

Kirby made a motion that based on the November treasurer balance, PCYH will cover the November ice fees for the 2019 season, Jenny seconded the motion – all in favor – motion passed.

Discussion on sending out communication to association members when ice bills are sent out and advising them to look in spam folders. Also, we want to encourage all association to attend open hockey.

District 10:

11/3 Meeting – Marco provided meeting recap. Next meeting scheduled for December 2nd.

Civic Center:

11/3 Meeting re-cap

Would like to see more participation at Open Hockey times

Youth Hockey is encouraged to find the best beverage partner that meets their needs

Next meeting is December 8th at 7pm in the ALC.

Hilltop Park – City, School District, Civic Center and PCYH partnership

- Warming House partnership and property
 - Warming House Building Committee
 - Continuing to meet weekly
 - Minutes are being kept and available to all
 - Skating and Hockey rink partnership and property
 - Youth Hockey would have to enter into agreement(s) with the City on the use and operation of the warming house, allowing youth hockey to use City property for skating and hockey rinks, as well as define how they will be operated and maintained.
 - Property Use License Agreement (approved by the City at 11/6/19 Council meeting)
A motion was made by Jonah for PCYH to enter into the Property Use License Agreement with the City, Matt seconded – all in favor – motion passed.
 - Memorandum of Understanding: Marco made a motion to enter into the MOU as presented on November 18, 2019, Jonah seconded the motion – all in favor – motion passed.

Water hook-ups going in next week – city to install. During last summer storm, there was a light pole that fell over, the City is being cautious about the existing light poles and is looking into portable light posts.

Next meeting to be held at Pine City Country Clun at 6:30 on 12/16/19.

Marco made a motion to adjourn the meeting 9:20 pm, Kirby 2nd the motion – all in favor – motion carried.