

HOW TO CLOSE CONCESSIONS

- Sweep up the warming room, sweep in the kitchen, wipe down counters
- Put away ketchup, creamers, sugar ect..
- Have the sink filled with wash water, sanitizer water and rinse water.

Left Over Food

- If it still looks good and they have games the next day put them in ziplock bags and set them in the fridge. If it looks bad, toss it or give it away to anyone in the warming room. If you put food in the fridge and write a date on it. (food can not go in soda fridge)

Cheese Warmer

- If there are more games or open skates that afternoon or next day leave it plugged in and heating. If it's Sunday night and will not be needed until the next weekend unplug and set the opened cheese bag into the refrigerator next to the freezer. No food items can be in the soda fridge.

Coffee Maker

- Turn off the coffee machine and wash out the pots.

Sundrop Slushie Machine

- If there are more games or open skates that afternoon or next day just turn it off and leave soda in it. If it's Sunday night and will not be needed until the next weekend. Switch the machine to "Clean", Drain all soda out and dump in the sink. Rinse machine with multiple pictures of hot water until all soda is washed out. Top Cover and Drip Tray also need to be washed in the sink.

Popcorn Machine

- Turn off, give away the leftover popcorn or dump in garbage. Scrape out the bottom and clean the catch tray. Scooper should be washed.

Deep Fryer

- Turn the temp dial to **OFF**, place cover on the machine. Set Baskets on top of cover.

Hamburger Griddle (Only if it was used)

- Scrape the griddle off with the big scraper
- Use Hot Water, about a cup at a time, pour on the griddle (watch for steam not to burn yourself as this should be done while the griddle is still hot) use Scotch Brite Scrubber pad and the pad handle to scrub all the residue off the grill. Scrape into the drip tray. Use more water if needed. Once cooled then use a rag with hot water to wipe the griddle off. Wash out the drip pan when finished,.. **DO NOT USE ANY SOAP OR CLEANER**

Final Closing Up

- Close windows and lock them.
- Turn off Vent Hood and Light if on, Double Check Deep Fryer and Grill are **OFF**
- Have someone take the garbage out.
- Count out til, place startup money in the small floor box and lock it up. Place sales money bags in the large safe drop box.
- Lock the kitchen door, if you are the last to leave the building make sure all outside doors are locked and rink lights are turned off. If anyone else is still there, verify that they can lockup. **DO NOT JUST LEAVE AND EXPECT SOMEONE TO LOCKUP DOORS**