

TEAM STAFF & VOLUNTEER REGISTRATION REQUIREMENTS (rev 4/29/26)

All team staff and volunteers for The Rinks, Great Park Ice, Jr Ducks, Lady Ducks, and the ADHSHL must complete the required items BEFORE participation. This includes ALL Team managers, Coaches, Locker Room Monitors, League Admin, and any other adult staff members or volunteers with regular access to minor participants.

- **USA HOCKEY MEMBERSHIP** – must be renewed annually.
<https://membership.usahockey.com>
 - Inline coaches, Team Managers, and volunteers choose the Manager/volunteer option.
 - Ice coaches choose the Player/Coach option (Manager/Volunteer option not valid for ice coaches)
 - Official/Referee option is not valid for Team Staff and volunteers
- **USA HOCKEY BACKGROUND SCREENING** – must be renewed every two years.
<https://www.usahockey.com/backgroundscreen>
 - 8-digit self-registration number for all USAH Affiliates: 35615801
- **SAFESPORT TRAINING** – must be renewed annually
<https://www.usahockey.com/safesporttraining>
- **STAFF REGISTRATION FOR OUR ORGANIZATION** – must be renewed annually
<https://irvineicefoundation.jotform.com/app/251526205362955>
- **CONCUSSION TRAINING** – must be completed at least once (coaches and managers)
https://www.cdc.gov/heads-up/training/youth-sports.html?CDC_AA
 - Periodic review of this training is highly recommended
- **SCAHA PASSCODE** - must be renewed annually (Jr Ducks & Lady Ducks only)
<https://www.scaha.net/scaha/>

IN ADDITION, ALL ICE COACHES MUST BE CURRENT ON THE ITEMS BELOW:

- **COACHING CERTIFICATION** – required for all ice coaches (not required for inline coaches)
<https://www.usahockey.com/coachingcertification>
- **AGE SPECIFIC MODULES** – required for all ice coaches (not required for inline coaches)
<https://www.usahockey.com/agespecificmodules>
 - **8U MODULE** (required for all 6U and 8U coaches)
 - **10/12U MODULE** (required for all 10U, 11O, and 12U coaches)
 - **13+ MODULE** (required for all 13O, 14U, 15O, 16U, 18U, 19U and High School coaches)

FOR MORE INFORMATION REGARDING THESE REQUIREMENTS CONTACT:

CINDY FRAZIER
cfrazier@therinks.com
949.774.1650

BRIDGET HOPKINSON
bhopkinson@therinks.com
714.822.6077