



# FARGO POST 2 BASEBALL CLUB

Gilbert C. Grafton American Legion Post No. 2

PO Box 2664, Fargo, ND 58108

[www.post2baseball.com](http://www.post2baseball.com) | [contact@post2baseball.com](mailto:contact@post2baseball.com)

## Sport Management Internship

### Overview

The sport management intern will be responsible for ensuring the successful completion of daily game day tasks and coordination of volunteer help at Jack Williams Stadium, home of Fargo Post 2 American Legion Baseball.

### Duties and Responsibilities

Specific duties include, but may not be limited to:

- Open and close the ticket booth, concession stand and press box each game day
- Prepare cash bags and operate the Square point-of-sale system for sales reports
- Provide instructions to volunteers and troubleshoot any equipment difficulties
- Communicate with team parents to fill open volunteer shifts
- Work open shifts as needed to ensure operation during games
- Create daily content for team social media accounts
- Post scores to the team website on a nightly basis
- Update tournament scores and standings in-stadium and on the website

### Qualifications

- Ability to work approximately 30-35 hours per week, depending on game schedules
- Must be able to climb stairs
- Must be able to lift up to 25 pounds without assistance
- Strong time management skills and ability to work independently
- Strong basic math skills for counting cash and preparing daily reports
- Understanding of baseball scoring and terminology

### Other Information

- This position reports to the Chair of the Post 2 Baseball board of directors
- Pay is \$3,000 for three months mid-May through mid-August
- Intern will provide their own phone and computer with internet access to accomplish tasks

### To Apply

Apply on Indeed or Handshake, or email a cover letter and resume to [contact@post2baseball.com](mailto:contact@post2baseball.com)