

Event Online Registration Instructions

Portal Enrollment for Events

- 1) Login to portal
- 2) Click on "Find Classes"
- 3) Click "Find Events"
- 4) Find and click desired event
- 5) Click "Enroll in this Event"
- 6) Select which students you're enrolling
- 7) Answer the 2 questions
- 8) Add any additional comments
- 9) Click the tab to agree to the payment policy
- 10) Scroll to the top of the page and click "Enroll"

Website Enrollment for Events

- 1) Go to www.jamhops.com
- 2) Go to the Activities tab and click on "Open Gym/Open Studio" from the drop down menu
- 3) Find and click "Click here to Register for Open Gym/Open Studio, Tot Time, and Adult Open Gym"
- 4) Find and click desired event
- 5) If already a customer click on "Already a Customer? Click Here to Login"
- 6) If not already a customer, complete registration
- 7) Continue with instructions for portal login