

PRINCETON YOUTH HOCKEY ASSOCIATION

“Team First – Integrity – Grit – Engaged – Respectful”

Monthly Board Meeting Agenda / Minutes

August 25th, 2025 @ 6:30 pm

- 1. CALL TO ORDER:** 6:30 pm
- 2. ATTENDANCE:** Brittany Stearns, Craig Ballensky, Zach Welding, Amber Wilkinson, Stacy Anderson, JT Marchiafava, Dylan Sweeney, Joe Hostrawser, Jeremy Uhrich, Missy McAlpine, Matt Mclaughlin, Matt Plasch, Brad Christopher, Jamen Lewis, Cameron Carson, Kristen Madoll
- 3. REVIEW AND APPROVAL OF GAMBLING REPORTS** (*Amber Wilkinson, Gambling Manager*): July reports were sent to the board for review on August 20th, 2025. No questions on reports. Amber asked the board about moving the gambling account from Bremer Bank to First Bank & Trust to save some money on fees. Zach motioned to approve moving the gambling account from Bremer Bank to First Bank & Trust, Craig Ballensky seconds. All in favor, motion passes. Discussed the per event rate for BINGO, even though we operate Meat Raffles and BINGO at a loss. We do the events to keep our sites happy as they draw crowds and we make up for the loss on e-tabs/pull tabs. If our sites are not happy, they will give their gambling to someone else. Dylan Sweeney motioned to approve the LG1004, JT Marchiafava seconds. All in favor, motion passes. Brittany Stearns motions to approve the transfer of \$20,000 for bills, Craig Ballensky seconds. All in favor, motion passes.

PGC – 020

Total Net Receipts: \$9,982.65

Net Profit/Loss: **(\$4,178.22)**

Bar bingo on Mondays, Meat Raffle on Fridays, Horse Races when busy (Meat Raffle on break for summer – Bar Bingo still going)

Shooters – 024

Total Net Receipts: \$33,796.10

Net Profit/Loss: \$3,550.55

Bar bingo on Tuesdays, Meat Raffle on Sundays

Lanes – 017

Total Net Receipts: \$0

Net Profit/Loss: \$0

Closed for the summer (June – August)

Clyde’s Grill - 022

Total Net Receipts: \$20,126.55

Net Profit/Loss: \$3,183.44

Bar Bingo on Thursdays, Meat Raffle on Saturdays (Meat Raffle on break for summer – Bar Bingo still going)

Dirty Blonde – 031

Total Net Receipts: \$16,871.65

Net Profit/Loss: \$3,647.38

Bar bingo on Wednesdays, Meat Raffle on Saturdays, Horse Races when busy

Arena – 001

Total Net Receipts: \$2.16

Net Profit/Loss: **(\$5,014.18)** – This includes the final Haga Kommer audit payment of \$4,100

Total Net Receipts

8/2023 \$121,387 vs. 8/2024 \$83,940
9/2023 \$156,017 vs. 9/2024 \$101,219
10/2023 \$123,630 vs. 10/2024 \$134,635
11/2023 \$88,087 vs. 11/2024 \$104,744
12/2023 \$104,534 vs. 12/2024 \$111,796
1/2024 \$91,643 vs. 1/2025 \$111,454
2/2024 \$97,785 vs. 2/2025 \$96,513
3/2024 \$92,649.18 vs. 3/2025 \$112,603
4/2024 \$91,188 vs. 4/2025 \$91,377
5/2024 \$105,819 vs. 5/2025 \$94,579
6/2024 \$90,590 vs. 6/2025 \$87,200
7/2024 \$105,638 vs. 7/2025 \$80,779

Total Net Profits

8/2023 \$45,165 vs. 8/2024 \$23,190
9/2023 \$53,704 vs. 9/2024 \$36,098
10/2023 \$6,140 vs. 10/2024 \$44,988
11/2023 **(\$9,865)** vs. 11/2024 **(\$3,749)**
12/2023 \$24,194 vs. 12/2024 \$19,120
1/2024 \$16,070 vs. 1/2025 \$26,902
2/2024 \$18,752 vs. 2/2025 **(\$1,466)**
3/2024 \$12,092 vs. 3/2025 \$24,387

4/2024 \$12,821 vs. 4/2025 **(\$1,576)**
5/2024 **(\$9,572)** vs. 5/2025 \$15,587
6/2024 \$4,696 vs. 6/2025 \$9,888
7/2024 \$26,006 vs. 7/2025 \$1,189

4. **REVIEW AND APPROVAL OF MEETING MINUTES** (*Brittany Stearns, Secretary*): July minutes were sent to the board for review on August 18, 2025. No questions on prior month minutes. Jermey Uhrich motions approve July minutes, Dylan Sweeney seconds. All in favor, motion passes.
5. **REVIEW AND APPROVAL OF TREASURER REPORT** (*Dylan Sweeney, Treasurer*): July reports were sent to the board for review on August 18, 2025. No questions on reports. Craig Ballensky motions to approve July treasurer reports, Zach Welding seconds. All in favor, motion passes.

Account Balances (as of 7/31/2025):
 Arena Checking - \$40,765.81
 PYHA Checking - \$72,541.16
 Fundraising Checking - \$119,359.17
 Capital Improvements - \$10,835.60
 CD 9297 - \$30,000.00
 CD 9289 - \$150,000.00
 Total Checking/Savings: \$423,501.74

PL summary for July:
 Gross Profit - \$77,347.39
 Gross Expense - \$49,276.66
 Net Profit – \$28,070.73

6. **PRESIDENT’S REPORT** (*Joe Hostrawser*): updates relate to other items on the agenda and will be given during appropriate reports
7. **VICE PRESIDENT’S REPORT** (*Nick Schuett*): did not attend - nothing new to report
8. **ARENA/ADVERTISING MANAGER REPORT** (*Missy McAlpine*): Request for PYHA/PIA to donate to Ann Hazlett’s benefit. Board approves putting together a basket valued at \$150 to donate toward the benefit. East Rink Zamboni repairs estimate from R&R for \$22,296.95. Dylan Sweeney motions to approve, Jeremy Uhrich seconds. All in favor, motion passes. Jamen Lewis is working on outside concrete work, and the new water heater was installed. Goons-4-Good: Concessions are (\$500.00) after expenses so that needs to be re-evaluated going forward. Discussed whether or not to have concessions open during pre-skates. Pro-shop items would be moved to a station in Daulton’s office is concessions is not open. Suggested that we post DIBS for high school games and Districts and Regions before anything else.
9. **DISTRICT 10 REPORT** (*Joe Hostrawser*): Mite meeting 9/10/25. New Coach-in-Chief discussed player development. Too many coach and player ejections last season so in order to curb it, the penalties will be stricter. In district ejection will now match out of district ejection penalties: 2 games missed. Advancing tournaments for lower peewees and bantams will happen again this year. Mite scheduling meeting in November. 7 full ice games for A and B: 4 in league play and 3 at a jamboree.

10. REPORTS

- **Away Tournament Coordinator**, *Nick Schuett/Brittany Stearns* – waiting on 10U level declaration to schedule tournaments.
- **Communications Coordinator**, *Zach Welding* – LRM emails, coaching emails
- **Equipment Manager**, *JT Marchiafava/Jeremy Uhrich* – jerseys have been started, and we will be notified when they ship, game socks ordered from Lee’s, Mite/8U equipment handout on 9/30/25
- **Fundraising Coordinator**, *Craig Ballensky* – pickup dates set (11/20), contracts signed, QR codes created – packets handed out at pre-skates, and we have the raffle tickets. Agreed to pre-buy 200 car wash cards.
- **Game Sheet Coordinator**, *Brittany Stearns* – all iPads have been updated and GameSheet reinstalled

- **Girls Program Coordinator**, *Nick Schuett* – 8U: 17 registered – 2 small teams – 1 B and 1 C – 6 coach applications; co-op committee meeting this Thursday; official communication with pre-skate and evaluation dates. Need to finalize a second jamboree. 10U: 9 skaters and 2 goalies – 3 to 4 coach applications. Still waiting for approval on 10U level.
- **Hockey Director**, *Nick Schuett* – HDC meeting on 8/26/25; Bryan Osmondson confirmed for pre-skates, on-ice tryout coordinator and skating skills. Working on tryout evaluators. HDC agreed on combo Carroll Goalie and Owen Mason for goalie skills. Coaching applications are slowly coming in. HDC will interview head coach candidates.
- **Home Tournament Coordinator**, *Jeremy Uhrich* – Need 2 Peewee A and 2 Bantam A teams for Jamboree
- **Mite/8U Coordinator (On-Ice)**, *JT Marchiafava* – preparing for upcoming season – Mite meeting coming up
- **Mite Jamboree Coordinator**, *Danielle Murphy* – registration open
- **Mite/8U Coordinator (Off-Ice)**, *Craig Ballensky* – preparing for upcoming season – Mite meeting coming up
- **Outdoor Ice Manager**, *Jon Stenslie* – locked up for the off-season
- **Recruitment Coordinator**, *Dylan Sweeney* – hosted a splash pad day in August; last learn to skate had 15 skaters; THFF on 9/13/25. Finalizing PYHA/PBBL store with Dave’s – planning 2 store sessions each 2 weeks long. Markup 10% rebate to PYHA. Association equipment and apparel discounts.
- **Referee Coordinator**, *JT Marchiafava* – email needs to go out this week. Meeting in early October to kick off season
- **Registration/Team Manager Coordinator**, *Brittany Stearns* – registration update – Peewee parent meeting set for Thursday September 4th at 6:00 pm to discuss options. USA Hockey Associate registrar updates: top team requirements, student coach requirements, skills roster requirements, new 6U/8U Clinic option.
- **Scheduling Coordinator (Practice)**, *Joe Hostrawser* – in the works – depends on # of teams and trying to get kids out of the rink before 10:30 pm
- **Scheduling Coordinator (Games)**, *Missy McAlpine* – HS games every Saturday will impact Mite/8U practice
- **Tiny Tigers Director**, *Zach Welding* – registration open; equipment handout dates set
- **Volunteer Coordinator**, *Dylan Sweeney* – DIBS for LRM open – DIBS for bench monitor will be added once confirmed with HDC. DIBS for high school games and District and Region tournaments will be added next.
- **Website Coordinator**, *Zach Welding* – Updates in progress, including team pages and information easier to find. Wi-fi and network infrastructure (Meraki) up for renewal 9/9 – we need to renew or update by 10/9. Discussed quote from Blue Net Inc. Re-evaluate speeds and networks. JT Marchiafava motions to approve up to original quote amount from Blue Net Inc., Dylan Sweeney seconds. All in favor, motion passes.

11. NEW ITEMS

- **Jamen Lewis/PHS Blue Line**: Varsity Locker Room proposal – meeting room (adjacent to press box), media/video room, storage space and coaches space. Upgrading this space will benefit the arena and PYHA as well. Blue Line can front the funds and will seek advertising funds to offset/recover the fronted funds. This has been a topic of conversation for 10+ years, and the current Blue Line is taking action. Blue Line is willing to take the risk that they can get this done and cover most funds through donations. Jeremy Uhrich motions to approve Blue Line proceeding with quotes, Craig Ballensky seconds. All in favor, motion passes.
- **Welding Family Play-Up Request (skater)**: board discussed request and PYHA Play-Up policy and the importance of following established processes/procedures/policies. The player does not meet Play-Up eligibility criteria as defined in the PYHA handbook. Board Vote: 4 No and 2 Yes.
- **St. Marie Family Play-Up Request (skater)**: board discussed request and PYHA Play-Up policy and the importance of following established processes/procedures/policies. The player does not meet Play-Up eligibility criteria as defined in the PYHA handbook. Board Vote: 4 No and 2 Yes.
- **Board Coverage and DIBS for pre-skates and tryouts**: Brittany to create a board coverage schedule for pre-skates and tryouts and work with Stacy and Dylan to ensure DIBS are covered and volunteers requirements are met.
- **Expanded Board (Non-Voting Members)**: what was added to the Bylaws needs to be on the website and added to meeting agenda/minutes under reports

- **Vacant board seat (Closed Item):** Board made recommendations for the vacant board seat and agreed to reach out to Adam Taffe. Joe to call and follow up.

12. ADJOURN: - Dylan Sweeney motioned to adjourn at 9:59 pm, Craig Ballensky second.