PENINSULA PROWL YOUTH HOCKEY ASSOCIATION
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Board of Directors Monthly Meeting Minutes – 25 October 2021 @ 7 PM

1. **Call to Order.** Meeting convened at 7:11 PM by M. Ross.

Board Members Present:	**Others Present:**
President - Mark Ross	Irandi Barnhart, Bookkeeper
VP Hockey Programming – Paul Clegg	Bethanie Rose
VP Fiscal Growth – Brientnall (BT) Barnhart	
VP Finance - William Schrade	
Executive Secretary – Karla Covington	
Board Members Absent:	
VP Membership Development – Dan Humphrey	
VP Hockey Administration - Leslie Turner	

** Quorum not reached so no voting can take place.

2. **Player Safety Coordinator proposal: Bethanie Rose, LPN with Coach D & Lajuana: COVID tracking**

For COVID, considering ways to trace players in accordance with CDC guidelines. Older players are able to account for which kids they were around for longer than 15 minutes in close contact w/in a 24 period. Younger players will likely find this more of a challenge. In an effort to protect practices & games, we need to identify exposures. P Clegg feels that teams sufficiently move around on the ice, minimizing exposure. Coaches need to minimize time in locker rooms.

ACTION: B Rose to update the webpage with the latest COVID info/links. 7-10 days of quarantine and need coaches support in contact tracing. Google format of documentation.

Concussion identification acknowledgement tracking also discussed.

ACTION: M Ross & BT to follow up with Pure Hockey regarding quality of screen printing and practice jerseys. J Gaddis offered to follow up with Pure Hockey but Mark said it is in hand.

3. **VP Finance Status Update: Will Schrade**

- Balances as of 10/23/21:
    a. **Checking: $54,934.28**
    b. **Savings: $87,682.28**
- Status of Treasurer Pass Down:

QuickBooks set up: Irandi is working this issue and progressing nicely. Irandi gave update on Quick Books upgrade.

- Income:
    a. **NSTR**
- Expenses:

a. Ice Plex:
   1. Henry did not attend the meeting Mark and I coordinated to discuss the way they are charging the Prowl for back-to-back ice slots, so Mark and I have let Henry know that is unacceptable. We expect an opportunity to meet with him personally soon to resolve the issue.

IcePlex charging for ice time is in question. W Schrade identified an invoicing irregularity and has requested a meeting to discuss ice cost. This meeting is outstanding.

- Miscellaneous Items of Note:
   a. Leslie brought to my attention that currently the Prowl does not require a good faith payment at the time of registration for house hockey. The way the website reads, families can defer any payment at all until 12/31/xx at which time the entire balance must be paid. This means that players are allowed full participation without any payment until the season is half over at which time they can decide not to pay and walk away.
      1. I move that the board changes this policy for the future and require a good faith payment due before the first practice of the season – perhaps $380 (approximately 1/3 of the season fee) with the balance due by the end of the year 12/31/xx.

   Payments for the hockey season are given in one of three ways: 1) Payment in full, 2) Payment plan managed by SportsEngine, or 3) Deferred with Final (including full) payment by Dec 31st. Best practice would have us receiving payments for the season to be paid largely prior to the season starting.

   b. Texting for Board Business:
      1. I would like the board to consider guidelines to limit the use group texts.

4. President Topics:

Try Hockey For Free (THFF): coming up in two weeks on Saturday, November 6th. Preparations underway. Information cards produced that are intended to be handed out by Mite & Squirt families during Halloween. Prowl paid for Facebook ad with a 30 mile radius for two weeks.

Safe Sport Compliance Coordinator – M Ross has reached out to a parent who has indicated interest in helping the Prowl; might be a good candidate for this role. There

is a need for policy & procedure review and adherence (i.e. locker room monitors, etc.).

Ice time management – Need to manage ice time well – specifically the transition period. All teams should be off the ice at the appropriate time. **ACTION:** P Clegg to remind coaches of proper ice time etiquette.

IcePlex Zamboni- No player is to be on the ice when the Zamboni is on the ice.

Prowl & IcePlex cross promotion – M Ross is looking to improve relations and options were discussed.

Player incident discussed.

5. Meeting Adjourned:

M. Ross brought the meeting to a close at 10:12 PM.

2021 Board Meetings, Location: HR Iceplex:

~~Monday, 18 Jan~~	~~Monday, 19 Apr~~	~~Monday, 19 July~~	Monday, 25 Oct
~~Monday, 15 Feb~~	~~Monday, 17 May~~	~~Monday, 16 Aug~~	Monday, 15 Nov
~~Monday, 15 Mar~~	~~Monday, 14 June~~	~~Monday, 27 Sept~~	Monday, 6 Dec