

Score Reporting and Match Report Printing Instructions

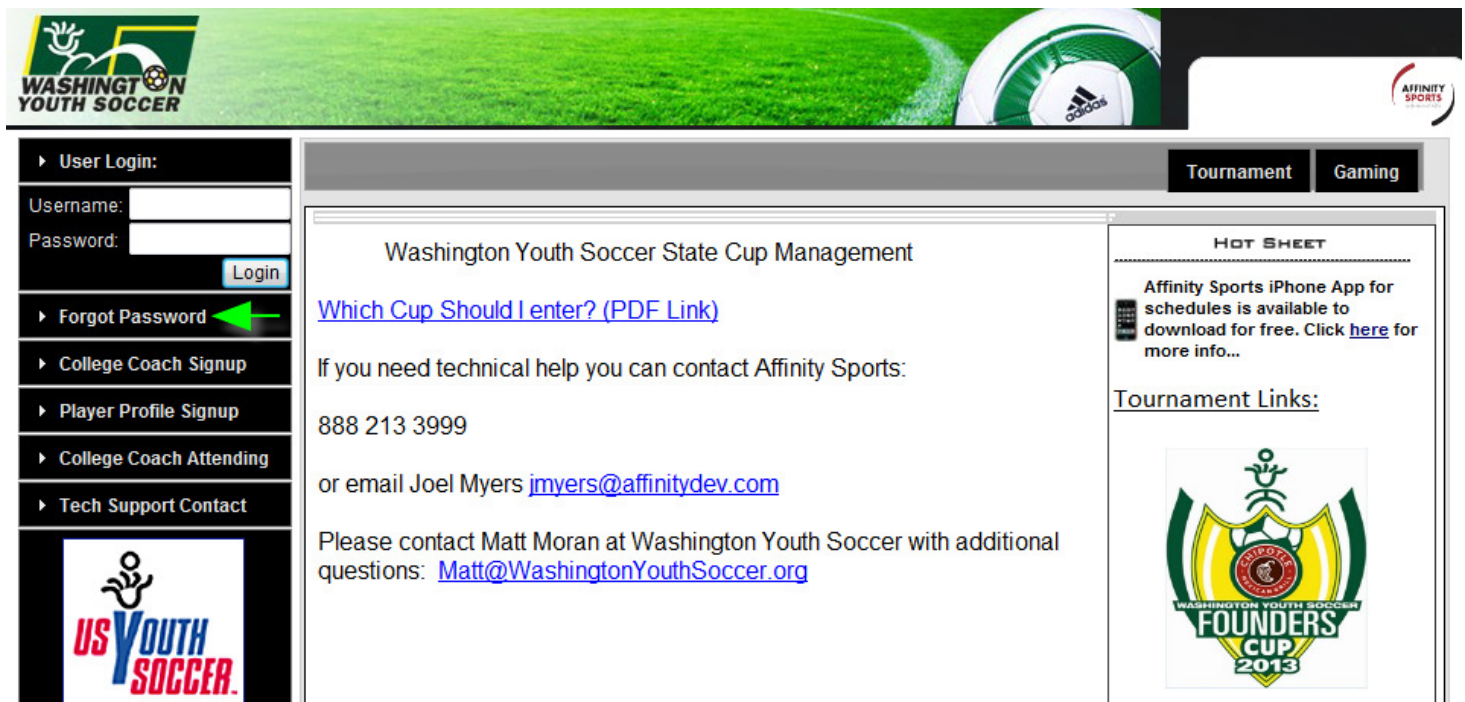
At least one representative from each team will need a Username and Password to print match reports prior to each game and enter scores after the game. Below you will find instructions on how to setup a username and password, print match reports, and enter scores.

Step 1 How to setup a Username and Password:

Go to the Washington Youth Soccer State Cup Main Page:

www.washingtonyouthsoccer.affinitysoccer.com

Click Forgot Password in left hand navigation to setup a username and password to print match reports and score games for your team.



The screenshot shows the Washington Youth Soccer State Cup Management website. The header features the Washington Youth Soccer logo on the left, a green field with a soccer ball in the center, and the Affinity Sports logo on the right. Below the header is a navigation menu with 'Tournament' and 'Gaming' tabs. The main content area is titled 'Washington Youth Soccer State Cup Management' and includes a link 'Which Cup Should I enter? (PDF Link)'. It also provides contact information for technical help: 'If you need technical help you can contact Affinity Sports: 888 213 3999 or email Joel Myers jmyers@affinitydev.com'. A note at the bottom of the main content area says 'Please contact Matt Moran at Washington Youth Soccer with additional questions: Matt@WashingtonYouthSoccer.org'. On the right side, there is a 'HOT SHEET' section for the Affinity Sports iPhone App and 'Tournament Links' with a logo for the 'WASHINGTON YOUTH SOCCER FOUNDERS CUP 2013'. On the left side, there is a 'User Login' section with fields for 'Username:' and 'Password:', a 'Login' button, and a 'Forgot Password' link with a green arrow pointing to it. Other navigation links include 'College Coach Signup', 'Player Profile Signup', 'College Coach Attending', and 'Tech Support Contact'. At the bottom left, there is a 'US YOUTH SOCCER' logo.

Enter your email address and last name:
(Zip code & Username are not required)

You will receive an email containing a personal link to reset your account access.

Email * <input type="text" value="me@myemail.com"/>
LastName * <input type="text" value="Smith"/>
Zipcode <input type="text"/>
Username <input type="text"/>
<input type="button" value="Submit"/>

The system is designed to find a match based on your email address and last name. If the system does not find a match you can submit a help ticket by clicking "Tech Support Contact" in the left hand navigation requesting this information or give us a call during normal business hours and we will help you setup your account:

Affinity Sports
1-888-213-3999
M-F 7am to 7pm PST
S-S 7am to 3:30pm PST

Otherwise you will receive an email from noreply@sportsaffinity.com

Dear member ;

We have received a request to update your password. The following account(s) are matched with the information you submitted. Please click on Reset Password to reset the username/password for the account. If you have duplicated accounts in the system, please contact your technical support to merge into one account.

Thank You!

Account Reset Password Test, Test User Name: ID Num: 60982-529892 Please Update Unknown, WA99999 Email: Created: 11/17/11	Family Members Test, Test IDNum:60982-529892 DOB:8/9/1971 Created:11/17/11 Father
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Click on the [Reset Password](#) link and you will be prompted to create a Username and Password:

Change Password

Please enter a new username/password for your account using the form provided here. Once your username/password has been changed, you will be able to log-in to your account immediately. Please write down your new username/password and keep it in a safe place.

User Name*

New Password:*

Verify New Password:*

*Required

Update

Step 2 Printing Match Reports (After Roster Freeze):

Login with your Team Admin account Username & Password:

My Info

Test Test
 Please Update
 Unknown, WA 99999
 H: (999) 999-9999
[Edit](#)

<input type="button" value="Current"/>	<input type="button" value="Past"/>						
Registration Applications							
Fall 2011-2012							
A	Name	Club	ApplicationStatus	Playlevel	RiskStatus/ExpireDate	ApplicationDate	Forms
	Test Test	Demo Club	Assigned	Competitive	None	11/18/2011	

<input type="button" value="Current"/>	<input type="button" value="Past"/>		
Teams			
Team	Team ID	Season	
Test Team	DD01-001CG15-0002	Fall 2011-2012	Edit Tournament

<input type="button" value="Current"/>	<input type="button" value="Past"/>
Tournament Applications / Game Scoring	
Team	Tournament
Test Team DD01-001CG15-0002	2011 Washington Youth Soccer Status: Pending Submitted on 11/3/2011
	Edit Schedules / Game Scoring

(The Team ID# you will see on this page is an internal Team ID# which is a little different from your Washington State Team ID#)

Click the [Schedules/Game Scoring Link](#)

On this page you will be able to print a match report for each game and also click on the either of the blank score boxes to record the games score and any cards received:

[Click here for Schedule Information Including Game Times and Fields](#)

Advancing to Next Round: top 1 place team(s) from each Bracket and 0 Wildcards.

Club Info	Group A	1	2	Total Points	Ylw	Red
	A1 : Test Team				0	0
	A2 : Test Team				0	0

Bracket - Saturday, November 19, 2011

Game#	Group	Home Team	Score	vs.	Away Team	Score	Referee Performance
1001 <input type="button" value="Print Roster"/>	A2 vs A1	Test Team			Test Team		Rate

The "Print Roster" button will not show until after the roster freeze date. Three days prior to each game you will see the "Print Roster" button for your next game. Click the "Print Roster" button to print your match report.

The system will display a popup PDF with the match report. If you do not see this match report make sure you have any popup blockers disabled.

Print 2 copies of your Match Report

Step 3 Game Scoring

Login with your team administrator Username and Password

Click the [Schedules/Game Scoring Link](#)

Next to each unscored game you will see an empty score box under the word "Score":

Game#	Group	Home Team	Score		Away Team	Score	Referee Performance
1001 Print Roster	A2 vs A1	Test Team		vs.	Test Team		Rate

The system will display a popup window for the game stat entry. If you do not see this form make sure you have any popup blockers disabled

Instructions:

The required fields are **Team Colors** and **Team Scores**. Team Colors cannot match.

In Goals/Cautions/Ejections section, Please select from the drop down to add goals, ejections, or cautions for a selected Admin or player.

Note: player numbers must match those that are in the roster. Click on the **Team Names** to add Jerseys.

- 2C - Second Caution
- AOL - Abusive / Offense Language
- DGF - Denies Goal scoring opportunity by impeding Foul
- DGH - Denies Goal scoring opportunity Handling
- DIS - Dissent
- DR - Delay Restart
- EFI - Enter field improperly
- FRD - Fails to Respect Distance
- IRB - Irresponsible Behaviour
- LFI - Leave field improperly
- PIL - Persistently Infringing Laws of the Game
- SFP - Serious Foul Play
- SPT - Spitting
- USB - Unsporting Behavior
- VC - Violent Conduct

1 or more referees can be assigned to a game. To add referees simply scroll through the names on the "Available Referees" list and click

Game Stat Entry

Date: 11/19/2011

Time: 08:00 AM

Field: 1

Home: Test Team

Visitor: Test Team

Colors: None None

Colors: None None

Score:

Score:

Special Code

Special Code

Goals/Cautions/Ejections

--Select Admin/Player--

Item Type

Reason

Goals/Cautions/Ejections

--Select Admin/Player--

Item Type

Reason

Referees Assignment (click name to rate referee performance)

Center Referees

Assistant Referees

Club Linesman

Comments

Add Comment:

Input the score for each team in the Score box and click “Save Stats & Comment” button.

If the game has been forfeited select the special code for the Team that Forfeited.

To record which player scored the goal:

First select the players from the drop down menu

Then selecting the Item Type as “Goal”

Then **Click** on the **Add Button** to add the item to the list.

If more then one item repeat the above steps until all have been inputted.

Repeat for both Teams.

You may also write comments about the game at the bottom of the screen.

Remember **Click** to the **Save Stats & Comments** at the bottom of the screen once you have finished entering the results.

If you need to edit the information you can make the changes and **Save Stats & Comments** again.

If you need to clear the information then use the **Clear Stats** Button at the bottom of the screen.

Once a Team Administrator enters the scores the system will show the information in the standings.

If the opposing Team enters different information then the system will display a contested result. A contested result occurs when Scores are not entered the same by both teams. The Contested item will be displayed with a **red C(S) for Contested Score**.

When this happens you will need to have the Roster Game Report to confirm your input and you must contact your Washington Youth Soccer to resolve this contested game.

The referee(s) are responsible for recording any disciplinary items that occurred in the match.

Affinity Sports Tech Support 888-213-3999