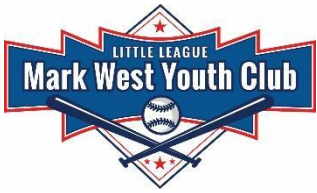


# Manager Info & Application



## Mark West Youth Club Little League

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Thank you for starting the process to apply to be a volunteer manager at Mark West Youth Club Little League. We know that managing requires a lot of effort and sacrifice on your part. No other volunteer in MWYCLL has a more direct impact on our young athletes than the Manager. He or she must be a leader, a teacher, a role model and an inspiration. We are looking for Managers who not only possess knowledge of baseball fundamentals and the ability to teach those fundamentals, but, more importantly, individuals who will instill a sense of self-confidence, pride and accomplishment in our young athletes.

Our objective is to implant firmly in the children of the community the ideals of good sportsmanship, honesty, loyalty, courage and respect for authority, so that they may be well adjusted, stronger and happier children and will grow to be good, decent, healthy and thrust worthy citizens. Our fundamental priority is that children who enter the MWYCLL program will benefit from their experience, not just in their development as baseball players, but also in terms of their development as individuals.

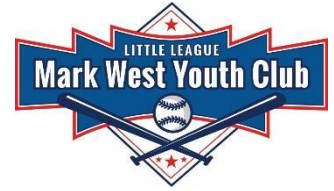
MWYCLL invites you to apply to become a MWYCLL Manager by completing the attached form. Please take a moment to answer all the questions. Remember that you are applying for a position that will impact the lives of our youth players and that will likely form lasting memories that these kids we carry into adulthood. The selection process for being a MWYCLL Manager begins with this application.

**If you are appointed to Manage a team by the President and approved by the Board of Directors, you agree to (regardless of years experience):**

- Must attend all assessment dates for their division, take notes for each player and attend the draft.
- Attend Safety Meetings put on by MWYCLL (failure to attend may result in disqualification as manager).
- Attend all coach training sponsored by MWYCLL and attend training as scheduled by the league.
- To read and abide by Little League International Rules and Regulations, as well as MWYCLL Local League Rules. A copy will be provided to each manager prior to the season, as well as posted on the website under documents, and he/she must abide by its terms.
- Take responsibility of equipment issued to you by MWYCLL and return that equipment at the end of the year without delay.
- Must attend all preseason, mid-season and post season manager meetings as well as attend All-star meetings.
- Plan and organize to ensure that all adult umpire team assignments are covered throughout the season. It is not the Managers responsibility to cover umpire assignments; but it is the Managers & Coaches responsibility to make sure that the umpire team assignments are covered by an adult.
- Encourage & support the team parent in organizing parent support to ensure that all Home Run Hut duties are covered by your team.

Thank you,  
Cliff Walker

Mark West Youth Club Little League President



## Manager Qualities

### Mark West Youth Club Little League

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#### Character & Leadership:

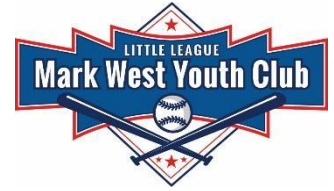
- Accepts responsibilities, and is well organized.
- Discipline fairly, impartially, and suited to the age level of the players.
- Actively participates in league functions including fundraising, community building activities and field maintenance.
- Demonstrates an appreciation of the philosophy of Little League Baseball.
- Exercises role of Manager with attention to detail but leaves the ball game in the hands of the players.
- Has experience or a willingness to learn about working with kids from a variety of backgrounds, different levels of emotional maturity, and different levels of baseball aptitude.
- Will designate and assign roles for coaches to be, if possible, the primary person to interact with parents, coaches, and umpires.
- Is pleasant, courteous, even tempered, sympathetic, enthusiastic, and has a sense of humor.

#### With Parents:

- Seeks parental cooperation and understanding in trying to achieve the goals of Mark West Youth Club Little League.
- Displays friendliness, courtesy and shows consideration for their opinions and feelings.
- Will strive to never respond to a parent or spectator at a game or practice, but will set up a later time and place to discuss their questions or concerns

#### With Game Officials:

- Leads by example, by demonstrating self-control, at all times showing respect for the judgement and the position of the umpire; avoids bickering and 'umpire baiting'.
- While protest are allowed per the Little League Rules and Regulation, caution and sound judgment are called for when considering a protest; hoping to avoid protests when possible.
- No manager shall voice displeasure or approach a junior umpire for any reason.



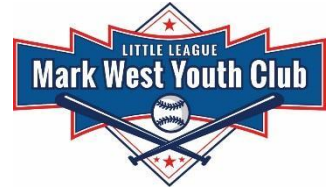
## Manager Qualities Continued...

# Mark West Youth Club Little League

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### Coaching:

- Establishes and communicates the team's priorities to parents and players.
- Organizes practice sessions and teaches fundamentals, core skills for the division, and game strategies at the player's level using various drills.
- Is friendly, cooperative and courteous with other coaches.
- Responsible to bring to all practices and games, the team first aid kit, team binder with medical releases.
- Ensures that players are kept from reaching extreme limits of physical and/or emotional fatigue.
- Encourages sportsmanship and fair play at all times by modeling and teaching good behavior (even after questionable calls or rule interpretations), congratulating opponents after each game, accepting defeat gracefully and accepting victory humbly.
- Responsible for serving as a role model for both players and parents alike, being aware of their surroundings and maintaining self-control.
- Works with the Team Parent to determine the needs of the team, recruit parents, and assign job responsibilities. Specifically recruit a team scorekeeper. (\*\*Scorekeepers not needed for T-ball & Pee-wee)
- Treat all players on your team equally.
- Continually encourages players at every opportunity.
- Finds ways to reach your youth players to help them improve and create an environment so that they can learn to love the game.
- Attempts to maintain a fun atmosphere while instilling in each player the desire to win, to improve, and to understand what it means to be a part of a team. And is willing to repeatedly remind both players and parents about these priorities.
- Encourages promptness, good health habits, responsibility and leadership.



# Manager Application

## Mark West Youth Club Little League

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Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

**Division: (Circle One)**    Seniors    Juniors    50/70    Majors    Minors    Farms    Pee-Wee    T-Ball

Have you ever been subject to disciplinary matter involving youth sports, education or other youth activities (e.g. ejected or suspended from a game, yellow/red carded, disciplined by a board or governing authority)?

Yes     No

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Have you ever had a problem with drugs or alcohol?     Yes     No

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Describe your past experience in Managing or Coaching Teams.

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State the goals you will have for your team.

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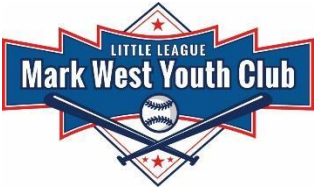
Describe how you will allocate playing time, both in terms how many innings players and what positions they will play. Indicate how you will distribute innings and the criteria you will use to distribute them.

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**Manager Application Continued...**



## Mark West Youth Club Little League

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Please provide 3 references who can attest to your ability to work with children and parents in a positive manner:

Name, Phone Number, Email (if available)

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**Tee Ball, Pee-Wee & Farms Managers Only:** Please list two names of Assistant Coaches that you would like to help you this year.

Assistant Coach: \_\_\_\_\_

Assistant Coach: \_\_\_\_\_

If you desire, you can attach a letter providing more information.

Return this application either by email to: [markwestpresident@gmail.com](mailto:markwestpresident@gmail.com)

Or by mail to: Mark West Youth Club PO Box 6799, Santa Rosa, CA 95406

### **Manager Volunteer Waiver**

I understand that I am applying to participate in a non-profit Little League Organization that is run by volunteers of the community. I agree to treat all players and volunteers with respect and dignity. I also agree to follow the Mark West Youth Club Little League Local Rules and Little League Baseball International rules and regulations. As a condition of volunteering, I understand that Little League Baseball, Inc. requires the local leagues to conduct a criminal background check which may include a review of sex offender registries, child abuse and criminal records maintained by government agencies. With this understanding, I give my permission for Mark West Youth Club to conduct a background check on me. I also understand that, if appointed, my position is conditional upon the league receiving no inappropriate information on my background. I hereby release and agree to hold harmless from liability Mark West Youth Club, Little League Baseball Inc., the officers, employees and volunteers thereof, or any other person or organization that may provide such information. I also understand that regardless of previous appointments, Mark West Youth Club is not obligated to appoint me to a volunteer position. If appointed, I understand that, prior to the expiration of my term, I am subject to disciplinary actions by the President and removal by the Board of Directors for any violation of Little League policies or principles.

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_