

Meeting Minutes

Pine City Youth Hockey Board Meeting

August 17, 2020 at 6:30 pm at the Pine City Country Club

Board Members Present: Marco Schisano, Krissy Valvoda, Jonah Sauter, Jenny Rydberg, Paul Kirby, Deanna Jahnz, Matt Prihoda, Bob Root, and Dominic Perreault

Also, in attendance: Mike Piha, Angie Westbrook, Kelly Gribauval and Michelle Linnell

President Marco called the meeting to order at 6:30pm.

1. **Agenda:** was reviewed for additions and/or deletions
A motion made by Jenny to approve the August 17, 2020 agenda; Bob seconded the motion – All in favor - Motion carried.
2. **Meeting Minutes:** Reviewed July meeting minutes that were emailed to board prior to the meeting. Deanna made a motion to approve the June meeting minutes, Kirby seconded the motion – all in favor – motion carried.
3. **Open Forum** – None
4. **Gambling:**
LG1004 July actual expenditures were reviewed. Marco made a motion to approve the July LG1004 of final expenses with amending the rent to \$7696.20 (printed copy said \$79696.20), Dominic seconded – all in favor - motion carried.

LG1004 August projected, pre-approved expense report was reviewed. Marco made a motion to approve the pre-approved LG1004 for August, Jenny seconded – all in favor - motion carried.

Brief overview of other items on the gambling report (see report for further details):
 - July 31, 2020 Bank reconciliation Report was provided.
 - The required financial and inventory paperwork from May 2020 was passed around for approval.
 - Compliance Review: MN Gambling Control is conducting a random compliance review. They are reviewing records from this past June, 2020. All items have been submitted.
 - Calendar Raffle: We've received \$1,030.00 in donation from the following local businesses for their calendar ads: Jeff's Outdoor Service \$300, Ivy Farms \$150, Prism Design \$25, Currie Pangrel \$75, A&W \$50, Waxberg Clinic \$75, Cabak Law \$25, S&I Drywall \$300, Herman Insurance \$30.
5. **Treasurer and Billing Manager Report:** (Krissy)
The 8/17/20 Treasurer's Report was presented by Krissy.
Deposits and withdrawals were reviewed. Beginning balance \$178,719.15, Deposits and withdrawals were shared and ending balance \$127,991.22 (with concessions - \$144,232.33).

Krissy reported there are still \$5,631.93 outstanding ice fees and there are approx. \$5,639 in sent to collections.

Marco made a motion to approve the payment for the renewal of the anti-virus not to exceed \$100, Matt 2nd – all in favor.

Marco made a motion that PCYH will cover the registration cost for all returning mites, 6u, 8u, Squirts, 10u, Peewee, 12u, Bantam, 15u for the 2020-2021 season, Bob 2nd the motion – all in favor.

Civic Center's ice fee per hour will be increasing to \$160 (last year - \$158), which is a 1.3% increase.

Jenny made a motion that PCYH will charge \$10 above the Civic Center's set hourly rate (in the amount of \$170/hr) for the 2020-2021 season, Kirby 2nd the motion – all in favor.

Bob made a motion to approve the 8/17/20 Treasurer's report, Dominic 2nd – all in favor – motion carried.

6. Pine City Civic Center (Danielle - absent) – Mike Piha

- Reiterated the ice fee charge for the 2020-2021 season.
- Brief recap of discussion with High School teams and Athletic Director.
- The Civic Center has submitted their COVID plan to the county.
- Civic Center will be adding rubber matting by the bleachers where players will line up prior to practices/games.
- Discussion with High School that crowd control during High School games will be much stricter.

7. High School Program – Bill absent and HS Boys position vacant – Kirby reported on behalf of girls that more equipment has arrived in and they are almost to operating level.

8. Registrar – Kelly Gribauval:

- Safe sport is annual
- Background screenings will take longer this year, especially if they come in verified with conditions which are expected to take approximately 6-8 weeks.
- Kelly will need a list of tryout coaches that will be on the ice to submit to District 10 by September 7.

9. Ice Scheduler – Michelle Linnell – Michelle would like Marco to provide the ice time parameters. Also discussion on how to make the process of requesting ice from the Civic Center an easier process. Michelle will discuss further with Danielle.

10. Jonah Sauter – Mite Coordinator, Summer Training, Outdoor Rinks, Learn to Skate – Discussion on Learn to Skate program. We discussed that the program is not run or affiliated with PCYH. Discussed dates – program will run from October 7-November 11. We will encourage those that know they want to register to register during the September 10th registration, but otherwise there will be a final registration on November 11th. Deanna will

make a flyer. Discussed having an informational meeting on September 30th and make sure Kris J. can hold a gear handout. (Note: it was later decided not to host an informational meeting but put out the information in a video.)

11. Paul Kirby – Coaches, Goalie Coaches, Step-ups – Kirby will start contacting tryout coaches and provide a list of coaches to Kelly for each session.

12. Krissy Valvoda – Managers, Tournaments –

Krissy has updated the managers page on the website.

Tournament update:

All booked but brought up the PeeWee AA team and that we can only schedule one tournament and keep them within the max tournament allowance.

Deanna made a motion that PCYH will book two tournaments for the Peewee AA team and PCYH will cover the cost to schedule two tournaments above the allotted tournament allowance not to exceed \$500, Bob 2nd the motion – 7 in favor, 2 abstained from voting.

13. Matt – Calendars, Concessions, Fair –

Matt received the new Coke Agreement. He reported that he has reviewed the agreement and did not note any concerns. The contract needs to be signed by September 1st.

Marco made a motion to approve the PCYH contract with Viking Coca-Cola, Kirby 2nd the motion – all in favor.

14. Jenny Rydberg – Secretary, Communications, Equipment, Events/DIBS –

Equipment – During the next gear handout, Kris plans to go through and discard any old, unusable gear. Will check with Kris to confirm she is available during the Learn-to-skate meeting/info night.

Drafted registration information and will be sending out this week and update and organize the website.

Discussion on Hilltop page on the PCYH website.

15. Dominic Perreault – Girls, Parades, Summer Training – Dominic will be attending the Girls D10 meeting. MPC co-op will depend on High School numbers and whether they decide to pull girls up.

Discussion on if there is no High School season if we should have kids register for Youth Hockey. Marco will discuss with D10 and figure out what MN Hockey plans to do.

In future, we may want to consider a possible co-op with Mora at the 10U level.

16. Deanna Jahnz – Events/DIBS, School Liaison – No open house at school, so we'll have to use flyers to advertise the Learn-to-skate program. Will contact Danielle to add registration on the Automatic sign. Discussion on getting signs to stake around town that registration is now open. Dominic will contact Nick Miller and get them made up. Bob made a motion that PCYH will spend up to \$500 on registration signs to stake around each community (Rush City, Pine City, Braham and Hinckley), Kirby seconded the motion – all in favor, motion passed.

17. Bob Root – Vice President, Registration, Tryout, Calendars, Tournaments –

Tryout schedule 9/13/20:

10-11:30 – Squirt

11:45 – 1:15 – Peewee

1:30 – 3:00 – Bantam

Tryout schedule 9/20/20:

10-11:30 – Peewee

11:45 – 1:15 – Bantam

1:30 – 3:00 – Squirt

Tryout schedule 9/27/20:

9-10:30 – Bantam

10:45-12:15 – Squirt

12:30-2:00 – Peewee

Evaluators – Ed said he would be willing to find two other evaluators. Ed will let Bob know by the end of the week. We typically pay \$300 per evaluator.

18. President’s Report: (Marco)

a. District 10:

- i. Next meeting is September 14th at 7pm – Hidden Haven Golf Course
- ii. Initial Team declarations are due 9/12

b. Civic Center:

- i. 8/9 Meeting re-cap
 - a. Will be charging youth hockey \$160 or a 1.3% increase per hour of ice
- ii. Next meeting Sunday, September 13th at 8pm at Civic Center

A. Hilltop Recreation Area Improvement Project

- i. Hilltop Recreation Area Improvement Committee
 1. Continuing to meet weekly on Sunday nights
- ii. Priorities
 1. Multi-use building, west side of property prepped for soccer and skating rink
 2. Ice Hockey Rinks – one with concrete pad, both dasher boards, lighting
 3. Canopy over main ice rink
- iii. Fundraising
 1. Changing PCYH from a 501C4 to a 501C3
 - A. Application submitted \$600 cost
 2. Information/marketing campaign complete
 - a. Collateral almost done
 - i. Ideas – Marco discussed idea to take a group of youth hockey kids around the community to local businesses with a plate of cookies.
 - b. Pine City Hilltop Recreation Area Improvement Project – Facebook

c. City's Website – under the Parks and Rec tab
3. Treasurers Report

On September 12th Team Declarations are due:

10U – B1

Squirt – B1/B2

12U – B (co-op or not)

Peewee – AA/B1

Bantam – A

Marco will submit as initial declaration.

Deanna said that Brittney Sassen is interested in being PCYH's COVID Coordinator. Deanna made a motion to designate Brittney Sassen as PCYH's COVID Coordinator for the 2020-2021 season, Bob seconded – all in favor – motion passed.

Bob made a motion to adjourn the meeting at 8:50 pm, Matt 2nd the motion – all in favor – motion carried.

The next meeting is scheduled for September 21st at 6:30pm at the PC country club.