

## Hastings Hockey Boosters Meeting Minutes

Meeting Date: March 9, 2025

### Roll Call:

x	Curtis Gerrits (President)	x	Danielle Durow (Dir. of Girls In-House)		Jake Caneff (Referee Coord.)
x	Dave Fullerton (Vice President)	x	Jesse Viall (Dir. of Bantams/Jr. Gold)	x	Lisa Ferdig (Registrar)
x	Kari Erickson (Treasurer)		Dan Gallahue (Dir. of Youth In-House)	x	Jayson Solberg (Technology)
x	Tony Horton (Secretary)	x	Adam Elling (Director Learn Hockey)	x	Verena Busch (Tourn. Coord.)
x	Cory Ferdig (Director of Operations)	x	Ben Percy (Travel Hockey Commissioner)		Craig Latch (Sponsorship Coord.)
x	Sean McCabe (Director of Hockey)	x	Adam Welch (Director of Squirts)	x	Brad Wells (Goalies Coord.)
x	Kristy Meyers (Dir. of Volunteers)		Brian Meyer (Director of Peewees)	x	Tara Kochendorfer (Recruitment)
x	Keith Birken (Charit. Gam. Mgr.)	x	Jon Krauth (Director of Revenue)	x	Kent Winkelman (Apparel Coord.)
x	Adam McNamara (Dir. Girls 10U)		Vacant (Ice Scheduler)	x	Luke Fenton (Dryland Coord.)
x	Tim McNamara (In-House Commis.)	x	TJ Johnson (Dir. Girls Travel)		

### Approval of Agenda:

A motion was made by Jesse, seconded by Kari, and carried to approve the March 9 agenda.

### Approval of Minutes:

A motion was made by Adam, seconded by Sean, and carried to approve the February meeting minutes.

Topic	Discussion
<b>Membership Comment</b>	<ul style="list-style-type: none"> <li>• None.</li> </ul>
<b>Officer Reports</b>	<ul style="list-style-type: none"> <li>• President – Curtis Gerrits               <ul style="list-style-type: none"> <li>○ Recognition of outgoing Board members—Thank you!                   <ul style="list-style-type: none"> <li>▪ Keith Birken - Gambling Manager</li> <li>▪ Jesse Viall - Bantam/Jr Gold Director</li> <li>▪ TJ Johnson - Girls Travel Director</li> <li>▪ Jon Krauth - Director of Revenue</li> <li>▪ Tara Kochendorfer - Recruiting Coordinator</li> </ul> </li> <li>○ Reflection on 2024-2025 season:                   <ul style="list-style-type: none"> <li>▪ Raised \$17k in sponsorships</li> <li>▪ Heggies pizza fundraiser \$100k gross sales</li> <li>▪ 480 kids registered to play hockey</li> <li>▪ Girls Hockey Day was a big success</li> <li>▪ Planning for 2026 Hockey Day Minnesota</li> </ul> </li> <li>○ Reminder that alcohol is not allowed in the arena</li> <li>○ Hastings Civic Arena mural: Design has been selected by the City and will go up on the west wall of the arena</li> </ul> </li> <li>• Vice President – Dave Fullerton               <ul style="list-style-type: none"> <li>○ Hockey Day Minnesota update                   <ul style="list-style-type: none"> <li>▪ Promotional video produced by MN Wild will be released soon</li> <li>▪ Game schedule: all HHB teams will have ice time at the UHL rink during HDM week</li> <li>▪ No games or practices will be scheduled at the arena for the Saturday of HDM week—the arena will be closed</li> <li>▪ Hastings HDM website to go live this summer</li> <li>▪ Volunteer sign up link will be posted on Hastings Hockey website</li> </ul> </li> <li>○ 2025-2026 season update                   <ul style="list-style-type: none"> <li>▪ Starting to plan ice time—with the closure of The Pond in Rosemount, outside organizations will be looking to book ice time at the arena</li> </ul> </li> </ul> </li> </ul>

## Hastings Hockey Boosters Meeting Minutes

Meeting Date: [month] [day], [year]

(continued)

	<ul style="list-style-type: none"> <li>○ Tournaments update           <ul style="list-style-type: none"> <li>▪ Our tournaments were a success! Received lots of positive feedback. Bake sales were awesome! Teams really liked the individual awards. The tournaments filled up quickly. Thank you to everyone who volunteered.</li> </ul> </li> <li>○ 2025 Summer Training Program—boys and girls programs are being organized by the high school coaches</li> </ul>
<b>Director Reports</b>	<ul style="list-style-type: none"> <li>● Director of Hockey – Sean McCabe           <ul style="list-style-type: none"> <li>○ Hockey Development Committee planned for later this month</li> <li>○ Level Directors are seeking feedback from parents</li> <li>○ Coaches appreciation hockey banquet planned for March 26</li> </ul> </li> <li>● Gambling Manager – Keith Birken/Kristin LeFebvre           <ul style="list-style-type: none"> <li>○ Adding Broadway Pizza</li> <li>○ Submitted the plan for transitioning Gambling Manager role from Keith to Kristin to the State of MN for approval.</li> <li>○ Gambling Manager presented gambling reports</li> <li>○ A motion was made by Sean, seconded by Cory, and carried to approve this month’s LG1004 form.</li> <li>○ Previous months’ gambling record keeping documents are always available for review--please contact Kristin LeFebvre or Curtis Gerrits</li> </ul> </li> </ul>
<b>Coordinator Reports</b>	<ul style="list-style-type: none"> <li>● Apparel Coordinator – Kent “Winks” Winkelman           <ul style="list-style-type: none"> <li>○ Season-end sales report: Lettermen apparel 717 items sold, received about \$2800 income from Lettermen sales, planning to use Lettermen again for next season</li> <li>○ Planning to take orders for helmets, gloves, breezers in May</li> </ul> </li> </ul>
<b>Old Business</b>	
<b>New Business</b>	<ul style="list-style-type: none"> <li>● A motion was made by Kari, seconded by Jesse and carried to approve the following incoming and re-elected Board members:           <ul style="list-style-type: none"> <li>○ Curtis Gerrits - President</li> <li>○ Cory Ferdig - Director of Operations</li> <li>○ Kristy Meyers - Director of Volunteers</li> <li>○ Adam McNamara - Girls Travel Director 12U/15U</li> <li>○ Joey Trautman - Bantam/Jr Gold Director</li> <li>○ Dan Gallahue - Youth In-House Director</li> <li>○ Mikayla White - Director of Revenue</li> <li>○ Ben Percy - Travel Hockey Commissioner</li> </ul> </li> <li>● 2025-2026 season initiatives (see handout)           <ul style="list-style-type: none"> <li>○ Reviewed 4 initiatives that we will be focusing on for this upcoming season.               <ol style="list-style-type: none"> <li>1. Recruitment: 100 boys/100 girls at Learn Hockey</li> <li>2. Hockey Development Committee: focus on on-ice hockey development for both players and coaches</li> <li>3. Sponsorship/Fundraising: level-up our focus on sponsorship and fundraising income to assist with keeping costs down and capital purchases</li> <li>4. Communication: regular, organized and pertinent communication to our members. Create the "easy button" for our members.</li> </ol> </li> <li>○ Keep these initiatives top of mind throughout the year as to best situate our association for success from season to season.</li> </ul> </li> </ul>
<b>Board Comment</b>	<ul style="list-style-type: none"> <li>● None</li> </ul>
<b>Adjournment</b>	<ul style="list-style-type: none"> <li>● A motion was made by Kari, seconded by Jesse, and carried to adjourn at 8:04 pm</li> </ul>

**Hastings Hockey Boosters Meeting Minutes**

**Meeting Date: [month] [day], [year]**

**(continued)**

<b>Next Meeting</b>	<ul style="list-style-type: none"><li>• Next Meeting: April 13, 2025</li></ul>
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Attached documents:

Hastings Hockey 25/26 Season Initiatives

LG1004 Monthly Gambling Report to Members



## Hastings Hockey – 25/26 Season Initiatives

- **Recruitment:**
  - The foundation of any association is player numbers, membership support, and skilled board leadership
  - 100 boys and 100 girls at Learn Hockey
  - 50% retention creates 50 players at each respective level (at a minimum)
- **Hockey Development Committee (HDC):**
  - Implement plans on continuity from age group to age group as to create a full hockey development program
  - Increased interaction with coaches at practices
  - More presence with on-ice practices/games to assist with areas of opportunity
  - Expanded engagement with coaches at practices and creating a clear framework for development at each level will be key
- **Sponsorships/Fundraising:**
  - Move beyond just sending out a letter each year
  - Opportunity to highlight what we can offer sponsors beyond just a name on a banner. Focus on selling exposure - whether through social media, game-day promotions, or unique branding opportunities at the rink
  - Collaboration between fundraising and sponsorship
- **Communication:**
  - Communication is key... especially at our levels that are Squirrels/10U and younger
  - Create the "easy button" for parents - communication can help achieve this
  - Communication is a major factor in shaping the hockey experience for families. Strong communication can make an impactful difference in how the season feels from top to bottom

MINNESOTA LAWFUL GAMBLING

**LG1004 Monthly Gambling Report to Members**

Minnesota Statutes 349.19, Subdivisions 3 and 5, and Minnesota Rules 7861.0320, Subpart 6, require a monthly gambling report to the membership. Members attending this meeting reviewed the documents checked below. The check register and authorization of expenditures are attached to this form and have been made a part of the meeting minutes.

**The items listed below are required to be presented to the membership each month and recorded in the minutes of the meeting.**

Organization: Hastings Hockey Boosters Meeting date: April 13<sup>th</sup>, 2025

<b>Documentation Provided</b>	<b>Reporting Requirements for each form of lawful gambling conducted</b>
1. LG100 Monthly Lawful Gambling Activity Summary or G1 Lawful Gambling Monthly Tax Return with the following:  LG100A Schedule B2 LG100C LG100F	<ul style="list-style-type: none"> <li>• Gross receipts.</li> <li>• Dollar amount of all prizes paid out.</li> <li>• Total value of all merchandise prizes awarded from each form of gambling conducted.</li> <li>• Lawful purpose expenditures.</li> <li>• Profit carryover reconciliation.</li> </ul>
2. Copy of check register or itemized expense journal that includes electronic transactions.	Complete details on all allowable expenses including payee, amount, date issued, and purpose.
3. Copies of distributor invoices or perpetual inventory records.	Records of gambling equipment purchases, including: type of equipment; quantity purchased, date purchased, unit cost, and name of distributor.
4. Copy of the month-end physical inventory.	Physical inventory taken at month-end, including games in play, that lists the manufacturer's ID, part number, serial number; game name, cost of each game; and date and signature, in ink, of person completing the physical inventory.
5. Copy of itemized bank statement reconciliation (LG100F).	Gambling bank account reconciliation that balances with the profit carryover for each month and lists outstanding checks, including check number, payee, and amount; outstanding electronic transactions; deposits in transit; and beginning and ending bank balances for each month.
6. Fund loss report.	Any fund loss discovered during the month.
7. Correspondence and other documents:  Gambling Control Board: Approval/denial letters, allegations, questionable expenses, profit carryover variance, other Department of Revenue: Error corrections, tax bills, tax orders IRS: Tax notices Miscellaneous correspondence Annual audit Compliance review report Bingo program	Correspondence sent or received relating to the lawful gambling operations.

**LG1004 Monthly Gambling Report to Members**

**Authorization of Expenditures**

Minnesota Statutes 349.15, subdivision 1, requires that "Gross profits from lawful gambling may be expended only for lawful purposes or allowable expenses as authorized by the membership of the conducting organization at a monthly meeting of the organization's membership."

NOTE: When the membership approves an upper limit of expenses for a particular item, the report to the membership the following month must include the specific check or electronic transaction number, payee, purpose, amount, and date of payment for estimated expenditures from the previous month.

**Preapproval: Allowable Expenses**

Payee or item to be paid	Brief explanation of the purpose for each expenditure	Expense amount Monthly limit	Approved (Yes/No)
Gambling Products		\$3,000.00	Yes
Compensation and Payroll		\$9,000.00	Yes
Local Gov't Investigation fee		\$500.00	Yes
Rent		\$6,000.00	Yes
E Pulltabs Equipment		\$5,000.00	Yes
E Linked Bingo		\$1,000.00	Yes
Misc. Services and Supplies		\$3,000.00	Yes

**Preapproval: Lawful Purpose Expenditures**

Payee	Brief explanation of the purpose for each expenditure	LPE Code	\$ amount	Approved (Yes/No)

This report was presented to the organization by the gambling manager or other organization member.

Signature, **in ink:** Date:

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