

**The Pas Minor Hockey Association
Regular Executive Meeting**

Wednesday, December 4th, 2024 at 6:00 p.m., MPR at Roy H Johnston Arena, The Pas, MB

PRESENT: Amy Totte, Dallas Ginter, Diane Pelly, Ernie Foster, Jerome Conaty, Kate Iles, Katerina Walowski, Katie Stratychuk, Kelsey Paddock, Kevin Pettit, Kurt Lehmann, Marni Streit, Morgyn Murphy, Scott Donovan

REGRETS: Jomar Cruz, Umberto Willner

President K. Pettit called the meeting to order at 6:00 p.m.

ADDITIONS TO THE AGENDA – none

ADOPTION OF THE AGENDA (*as presented*)

Motion 76/2024

Moved by K. Paddock; Seconded by K. Iles

CARRIED

ADOPTION OF MINUTES AND E-VOTES

Motion 77/2024

Approval of November 5th, 2024 meeting minutes (as presented)

Moved by M. Streit; Seconded by K. Walowski

CARRIED

EXECUTIVE REPORTS

President, Kevin Pettit

- Advised that Norman RHA's quarterly meeting is to be held online December 9th, 2024 from 8:00 – 10:00 p.m. No one can attend so will request minutes be sent.

Vice President, Kelsey Paddock

- No report

Secretary, Katerina Walowski

- Requested job description updates. Everyone will email

Ice Convenor, Jomar Cruz (regrets but report sent - K. Walowski reported)

- U9 tournament is semi complete and just confirming that 18 teams will work (schedule is tentatively set for 16 and 18)

Treasurer, Kate Iles

- Reported on financials
- Requested email be sent for volunteer hours to be sent in for refunds

Player Advocate A, Ernie Foster

- No report

Player Advocate B, Scott Donovan

- Reported on player issue

Player Advocate Assistant, Diane Pelly

- Introduced herself and requested clarification of job duties. Discussed

**D. Pelly excused herself from the meeting at 6:29 p.m.*

Referee in Chief, Marni Streit

- Reported on jerseys
- Sending a thank you to everyone in Association that is submitting their ice schedules early for officials

Equipment Manager, Dallas Ginter

- Advised that pucks are en route and garment bags are in

Hockey Development Coordinator, Kurt Lehmann

- No report

Fundraising/Volunteer Coordinator A, Amy Totte

- Reported on total fundraisers happening with Rep teams and awaiting reports from teams
- Requested fundraising guideline be emailed to all teams (see below under Old Business)

Fundraising/Volunteer Coordinator B, Katie Stratyckuk

- Advised that association ticket draw will occur on Friday, December 13th at 6:00 p.m. at Roy H. Johnston Arena lobby

Tournament Coordinator, Vacant (M. Murphy reported)

- Reported that Hockey Manitoba will be issuing refund for sanctions completed
- Discussed email for vacant position. D. Ginter will check emails and forward any necessary correspondence accordingly

Registrar, Umberto Willner

- Regrets (report attached)

Coach Coordinator, Vacant

Female Hockey Coordinator, Morgyn Murphy

- Reported that U9 has a rostered Female team

Jerome Conaty, Communications

- Reported on draft recommendations from Legacy Subcommittee. More information to come

OLD BUSINESS

Huskies Media Banner

- Tabled to next meeting

Good Deeds Cup Room

- J. Cruz has decals and will be put up in room over the upcoming holidays

Vacant Positions

- No one has put their name forth for Coach Coordinator or Tournament Coordinator. Tabled to next meeting

U18 House League

- K. Walowski read Jomar's report. All of Executive discussed options and K. Pettit to contact Ron Larocque of NRMHA and report back

**S. Donovan excused himself from the meeting at 6:55 p.m.*

Team Fundraising Guideline (attached)

- Discussed proposed guidelines

Motion 78/2024

MOTION: to approve the Team Fundraising Guideline as presented and add to Policy and Procedures Manual

Moved by K. Iles; Seconded by D. Ginter

CARRIED

K. Walowski to upload to website under Information -> Resources

NEW BUSINESS

Fundraiser Socks

- Discussed and clarified procedure for future sock ordering

Hockey Manitoba Medical Forms

- U11 House League Convenor was requesting clarification on forms

(Update as of December 5th, 2024: Hockey Manitoba advised that an emergency contact is recommended, at the least but Hockey Manitoba does not require any formal medical forms)

Volunteer Recognition Awards

- Discussed doing a weekly shout out and monthly draw for volunteer recognition

Motion 79/2024

MOTION: to approve a monthly gift card draw from weekly recognized volunteers

Moved by K. Iles; Seconded by K. Paddock

CARRIED

****FRIENDLY AMENDMENT MOTION (made by K. Iles):***

MOTION: for the Association to recognize and highlight one volunteer weekly (via social media) for their dedication to The Pas Minor Hockey Association (TPMHA);

FURTHER, the Association to hold a monthly gift card draw in the amount of fifty dollars (\$50.00) for all current season volunteers within TPMHA.

Moved by K. Iles; Seconded by K. Paddock

CARRIED

Year End Awards

- Discussed adding new awards for year end. Tabled to next meeting

NEXT MEETING

Regular Executive Meeting to be held Thursday, January 9th, 2025 at 6:00 p.m., Roy H. Johnston MPR, The Pas, MB

ADJOURNMENT

Motion 80/2024

MOTION: To adjourn the Regular Executive Meeting

Moved by K. Iles; Seconded by K. Stratychuk

CARRIED

President K. Pettit adjourned the Regular Executive Meeting at 7:24 p.m.

Registrar's Report - 4 December 2024 Meeting

- There will be two new players joining our Association at the U7 level between now and the New Year.

As per Hockey Manitoba's new process of monitoring certification deficiencies within the Associations, The Pas MHA was identified as having twelve (12) Coaches, Bench Staff, etc. that were lacking the proper certification, in order to be eligible to be on the bench etc. Emails and reminders were sent out to the individuals prior to the deadline date. As of the deadline date (1 December) The Pas MHA has five (5) that still require proper certification. Hockey Manitoba has marked their profiles as INELIGIBLE, with their respective teams. *(Some are certified for the lower teams that only require Coach 1 but not for the teams that require **Coach 2 certification.**)*

Once they complete their certification requirements, their profile(s) will update itself and they will be shown as APPROVED.

- In regard to our Volunteers etc. that have yet to return their **RCMP Criminal Record Checks (CRC)** there is at least ¼ of the Registered Coaches, Bench Staff etc. that have yet to return their CRCs. This would be in direct violation of our previous and current Constitution Article.

➤ Current rosters in our Association are as follows:

- U7 - 2 H/L Teams Mixed
- U9 - 3 H/L Teams Mixed
- 1 U9 All Girls Team
- U11 - 3 H/L Teams Mixed
- 2 Competitive Teams Mixed
- 1 Competitive Girls Team
- U13 - 2 H/L Teams Mixed
- 2 Competitive Teams Mixed
- U15 - 2 H/L Teams Mixed
- 1 Competitive Team Mixed
- U18 - 0 H/L Team(s)
- 0 Competitive Team(s) (Mixed)

****There are currently six (6) U18 players registered with The Pas MHA that are not rostered to any team (H/L or Comp) that they can play on. Am awaiting direction as to what we have planned for these players and our U18 program for this season.*

Umberto Willner
Registrar TPMHA
(204) 623 3846 (land)



The Pas Minor Hockey Association
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Team Fundraising Guidelines

As per the Constitution and By-Laws of The Pas Minor Hockey Association (TPMHA), Section 3 under Fiscal Year/Finances, ***all team fundraising activities must have the prior consent of the Executive Fundraising/Volunteer Coordinators.*** Approvals can take upwards of fourteen (14) business days. Goods or service fundraising may not compete directly with any The Pas Huskies merchandise or current club fundraising effort.

Please be advised of the businesses listed below that have generously sponsored TPMHA home tournaments and as such, it is of utmost importance to be mindful and respectful of this generosity. Please review the fundraising policies or speak with any of the Executive Board members if you require any clarification.

The Pas Minor Hockey Association corporate sponsors include:

- Twin Motors (U7)
- Cook & Cooke Insurance Brokers (U7)
- A & W (U9)
- Funky Threadz (U9)
- The Grub Box (U11)
- Wescana Inn (U13)

(Note: Each season, please confirm the current year's tournament sponsors with the Executive's Tournament Coordinator as sponsorship may change)

Also, as per the Constitution and By-Laws of The Pas Minor Hockey Association (TPMHA), Section 4 under Colours, Logos and Apparel, ***all Huskies-related apparel produced for members and/or players must be approved by the Executive and meet the policy guidelines, as well as use of the Association's logo (image and/or names), including but not limited to "The Pas Huskies" must be approved by the Executive. (An official logo will be kept on the website for submission to sanctioned travel tournaments or home game/tournament usage).***

At the conclusion of the fundraising activity, the team will submit the "Funds Earned" report to the Fundraising Chairperson (s). The Fundraising Chairperson (s) will submit the report to the Executive Treasurer.

Appropriate uses of fundraising monies include, but are not limited to:

- Payment for extra practices or games not included in club fees
- Team building activities
- Player end-of-season gifts (this requires approval from all team members)
- Coach end-of-season gifts

All team members must be in unanimous agreement to the use of the fundraising monies. If there is a discrepancy, the Team Manager will have final say.

The Pas Minor Hockey Association

Fundraising Request

TEAM INFORMATION:

1. What team is requesting to fundraise?
2. Who is the contact for this fundraising project?
3. Contact email:
4. Contact phone:

FUNDRAISING EVENT DETAILS:

1. Describe the proposed fundraising event/activity:
2. Location of fundraising event/activity (if applicable).
3. Start date of fundraising event/activity.
4. End date of fundraising event/activity.
5. What will the raised funds be used for?

The Pas Minor Hockey Association Fundraising “Funds Earned” Report

Date:

Team Name:

Contact person:

Contact phone number:

Contact email address:

1. Briefly describe type of fundraiser completed:

2. Revenue (provide documentation if applicable):

3. Expenses (provide documentation if applicable):

4. Team Profit: