

# DCYH Board Meeting Minutes

Wednesday, March 15, 2023 - 7pm - Mantorville VFW, Mantorville, MN

## Attendees (~~striketrough~~ absent members)

### Executive Members:

Rory Haney (President  
(22-24)  
Summer Cano (VP (22-24)  
Amy Bebee (Secretary  
21-23)  
Kristi Swanson (Treasurer  
21-23)

Nate Burgess (21-23)  
Brent Smith (21-23)  
Tom Fredrickson (21-23)  
Rob Holterman (22-24)  
Jen Holtermann (23-24)  
Holly Huso (22-24)  
Matt Cano (22-24)  
Jake Appel (22-24)  
Alex Skogerbo (22-24)  
Brooke Schaefer

### Absent:

Allan Armstrong (21-23)  
Aaron Forgaard (21-23)  
Jeremy Wilcox (21-23:  
gambling manager)

### Guests:

Keith Stanich  
Jared Oscarson  
Jeff Fields

### Board of Directors:

## Agenda

### Call to order @ 7 : 07pm

<u>Agenda Item</u>	<u>Name of Presenter</u>
1. Approval of February meeting minutes Motion Jake Appel Second Summer Cano Motion Carries yes	Amy Bebee
2. Approval of March Meeting Agenda Motion Jake Appel Second Tom Fredrickson Motion carries yes	
3. Election updates have applicants, calendar updates.	Amy Bebee

## Report of Board

- |                                |               |
|--------------------------------|---------------|
| 4. Treasurer's february Report | Krist Swanson |
|--------------------------------|---------------|

All check and deposit detail items align with my personal records of our accounting items. Deposit Detail Summary. - You will see a reversal record in the amount of \$1250. This was for the 10U Tournament in Owatonna. Silly me paid this twice. Once, way back in August and then when the tournament was coming up we sent another check. Whoops. Owatonna let us know and we had this shred one of the checks and Holly reversed this in our records. You will also see a VOID line in the check detail for this as well.

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-looking at clarification at the 2 separate ice times

- Amazon Smile is quite a bit larger than it has been previously. I'm hoping this means more people are selecting DCYH as their designated charity. Let's keep trying to promote this!

- The \$24K gambling donation we approved in January was deposited on 2/9 into the general fund and we subsequently paid some ice bills and OMC as discussed.

- A few more sportsengine payments trickling in as well.

Check Detail:

- There is an entry for \$800 for the Mite Jamboree in Owatonna. We will be reversing this entry as this jamboree was canceled. Can we confirm Owatonna shredded all checks or are they planning on sending them back?

- There is a \$600 transfer from our general fund to gambling. This was to cover two checks that kept getting insufficient funds from the raffle fundraiser and we were still trying to work with those families on recouping funds. Jeremy had to do the reconciliation so the general fund had to cover these funds for the time being. This is what the transfer was. When we recouped the funds they were deposited back into the general checking to cover this transfer.

- The SportsEngine payment is for the PWB district tournament. Quick Update on where we are at:

- We are ahead

~\$8,800 on concessions income and under budget on concessions costs. We do have a few outstanding invoices remaining, but overall this was a VERY successful year on the concession side. Big thank you to Kate Brossard for her management of the food and drink ordering. And thanks to Amy Bebee for her thoughtful suggestions on scheduling DIBS when it is most profitable!!

- We, however, are quite a bit over on concessions licensing and fees. This is because we do have to pay a concession lease to the ice rink each year. This payment is 20% of our net profits from our concessions sales (not including apparel). We did not do this for the 2020-2021 season due to covid (concessions were not open) and the rink was waiting on payment for the 2021-2022 season. So, going forward we will have a more transparent place for this in the budget.

-Update on \$51K donation: - Just a heads up that the gambling donation from the raffle fundraiser will appear on the next set of reports (\$51,853.20). Deposited March 1st.

- We may have a substantial amount of money to spend down or will have to pay a UBIT tax.

- I have already sent \$13,337.89 in expenses to Holly following this donation. My best guess at the remaining ice time cost based on our February and March Calendar is just over \$18K. Putting us in the realm of \$31,600 in expenses that I know of at this point. There may be more that will trickle in, but we will likely have a good chunk of money to spend down. I will be asking Holly about this tomorrow, just to make sure spending down is the best approach to avoid taxes, as this will mess up our budget a bit and we will then need to make plans for next year's budget to offset this.

- If we need to spend down, I will be reaching out to a few individuals, and we will come up with a smart plan for spending those funds in preparation for next year. (May 31st).

-moving raffle a month earlier would help with this.

-recommend donation from gambling June 1st.

Motion to approve Tom Fredrickson

Second: Summer Cano

Motion carries yes

- a. Raise Right - as stated last month, we have an account set up. We have had 5 families join so far who have hopefully been trying it out. If those families feel that it is all working as expected then let's do a widespread communication to the association (I am happy to put a communication together). We can send invitations through Raise Right, but I would have to enter emails individually unless we have a broad email address that captures all members or distribution list to use instead. So, an email from the association with some background, directions, and the code to sign up might be the easiest?? Look at coordinator to promote it. Do an in person event.
- b. 501 3c: the fantastic Josh Wallenstein dropped off paper copies of our 501c3 letters at my home recently! My email from October clearly got lost haha. So, very happy to have this in hand and will allow us to take advantage of some of those opportunities we identified in the future.
- c. Venmo/credit card: it is my understanding the fee free version for 501c3 organizations is no longer available. Non-profit organizations do receive a discount on the fees of 1.9% + \$0.10 which is much lower than PayPal. And I believe users/donors are not charged the 3% fee, even if they use a credit card. So, it is something we can possibly look into, but will need to take into account the impact of having the service fee, even at a discount. And, my biggest concern is that this could be an accounting nightmare. So, I really would also like to run it past our accountant on how we would manage this. As I am working through other account updates with the bank this week, I will get info on credit card options, but I am thinking we will want to explore other options outside of what our bank offers. And I can request a

debit card for the general checking as well - thus far we have been able to use our bank account information, but a debit card is still a good idea.

- d. Fraudulent insurance: what are we looking for here exactly? I am happy to share the guidance that is on our bank website. Or is there something specific from a broader business standpoint that we want coverage on? The fraudulent insurance, I looked into a little bit today. I am not aware of who our General Liability coverage is through or if we even have it. If not it is something that is needed if we want to be protected from theft, embezzlement, cyber, etc. Per MN hockey insurance policy we are only covered for \$50,000 and \$1000 deductible under their criminal coverage. I am not sure who has this information for the association. Probably not a big rush item but it should be talked about in future. Not sure if the bank would have any other coverage other than the FDIC limit of \$250,000. Through insurance coverage is available. Tom will get a quote. Will check about gambling money too.

Tom Fredrickson

- e. Dibs checks it was a bit of work to cross reference online vs check payments. I think we have it all sorted with the exception of a couple families who selected online payment but also wrote a check and then some who opted to pay online but then chose "pay offline" at checkout, so we need to invoice them and see whether they want to pay online or send a check. Will hopefully have this wrapped up shortly. Lindsay sent out invoices.
- f. Fee to Nick Davidson We were responsible for referee fees at Tria for a game from back in November, despite it being canceled. Nick Davidson covered the cost at that time, and we issued a reimbursement to cover this under our approved referee expenses budget. I am assuming this is what that line item is for.
- g. DOH compensation: think we should compensate our director of hockey. Summer Cano

Mindful of next year's amounts. Savings reserve. Years worth of ice time. Kristi Swanson

Want to pay but will figure out the amount.

Look at equipment replacement for hockey training aids.

- h. Bantam banner and 12U will cost.

Amy Bebee

5. Charitable Gambling February Report

Brooke Schaefer

- a. Update: Saloon paid. Year goes through June 30th. at 26% need to be at 30%. Donations can help get to this. Association ends May 31st. Will get an idea of what amount can be donated.

Motion to approve: Jake Appel

Second Tom Fredrickson

Motion to carries: yes

- b. Chaotic Brewing: very interested. Wants to know how they can support them. Beer Festival or beer tasting. Dasher board. Money to teachers for medical insurance. Alex Skogerbo
  - c. Brooke continues to get Brooke added for bond. Talking with a license specialist. Will switch over at the end of month.
  - d. Thank you to Jeremy Wilcox. Amy Bebee
  - e. Site manager need ?Tom Fredrickson.
6. Fundraising Committee
- a. Texas Roadhouse: print off flyer, advertise on social media, raise right
  - b. McDonald's: not able to do.
7. Advertising/Sponsorship
- a. Byron good neighbor days ask Allan for description of duties.
  - b. Kasson Festival in Park sign as vendor, coordinate equipment, board member, volunteers, answer questions, prizes. August 11-13.
  - c. Parades: rollar blade, walk, candy, pick up.
  - d. Increase visibility to community.
8. Concessions/Apparel
- a. Repairs slushie machine, cabinets, waiting for estimate.
  - b. New award cabinet waiting for estimate.
  - c. Sell out merchandise. Amy Bebee
9. Association Promotions
- a. Photographer: motion to use Jaction Photographer for next year. Holly Huso  
Second Alex Skogerbo  
Motion carries yes
  - b. MN hockey day: check about coordinating with another association. Albert Lea, Owatonna, etc. Looking at doing mite jamboree with hockey day.
  - c. Family Fun Night Oct 7 5:00-8:00pm
10. Hockey Operations
- a. District 9: trying to fill the futures for the girls side only 7 filled (5 are DCYH). Will combo with district 4. Matt Cano
  - b. Oversight committee updates Keith Stanich
- 2 plans for goalie equipment budget, development and skills. (Tim Brennan will present at the next board meeting).
- Girls development day is canceled due to the family emergency of the coordinator. Hoping to do it in the fall. Ask if we can prepay for LTS.
- Learn to Skate in spring and fall. Have helpers. Need to update registration for LTS.

Travis and Jessica are reaching out to coaches for tournaments for next year. Will schedule and pay. Register early, block hotel (60 days to hold).

DCYH Hockey Oversight Committee scope update. Please see the document. Player evaluation (have coaches complete instead of director player development). After tryouts if wanting to know where their child is at and provide that evaluation. Can we get a template to give to parents, so uniform among associations? Coordinate with coaches for mid season and end of year feedback to players.

Motion to approve the changes to the DCYH Hockey Oversight Committee scope.  
Amy Bebee

Second Holly Huso

Motion carries yes

Will reach out back out Model Association for \$500 from Minnesota Hockey submitted in October. Keith will reach out for further information.

- c. I applied for the Pass the Puck Grant (<https://www.minnesotahockey.org/passthepuck>) today. I submitted our free equipment program for those 8 and under as the program we are requesting the funds for. I applied for the \$2500 grant and will keep you posted. Nick Davidson
- d. Level 5 Symposium I plan to attend the USA Hockey Level 5 Symposium this May. It is held in Boston this year. The cost of the program is \$575 plus travel. Just wondering if DCYH has any help with the cost of this. Nick Davidson

Motion to approve for the cost of registration of Level 5 symposium \$575.00 Amy Bebee

Second Holly Huso

Motion carries: yes

- e. Official update all complete. Jared Oscarson
- f. Jersey look at designs. Matt Cano

## New Business

- a. Website ReDesign: function, clean up, mobie device, change to more user friendly, archive items. Kristi Swanson and Stephanie Noble and Nate Burgess and Tom Hain
- b. Ice up keep lines need to be clean up.

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## Adjournment @ 9:44pm

Motion Jake Appel

Second Tom Fredrickson

Motion carries yes