

Changing Referee Fees

MAR2026

Instructions for how to change Referee Fee in Eventlink

1. Go to the event in your Athletics tab
2. Under Official Slots, click the 3 horizontal line drop down (“hamburger button”)
3. Click Edit for the official that needs a corrected fee
4. Change the Fee
5. Click Save

If you receive an error like “There is no matching slot to delete on a linked event.” Follow these instructions, then follow the process above:

To unlink games in Eventlink:

- Go to the event in your Athletics tab.
- Click the chain icon in the top right of the event details to view which games are linked together.
- Alternatively, click the menu (hamburger icon) next to the event and select "Manage Linked Events."
- In the Link: Events pop-up, click the broken chain icon on the left side of the screen to break the link between events.
- When finished, click "Link and Close" to save your changes.

This process will remove the link between the selected games.