



## 2021-22 USA Fencing Domestic Expense Form Part Time

Name: _____ Address: _____ City, State, Zip: _____ Phone: _____ Email: _____ Signature: _____ Name and Location of Event (North American Cup October, November etc.): _____ Role at Event (Referee, Armorer, Sports Medicine, Bout Committee, etc.): _____ Referee Rating: Epee _____ Foil _____ Saber _____	USA Fencing Office Use Only  Date Received: _____  Member: _____  W-9: _____  Emailed: _____	
<b>Account Code</b>	<b>Expense Type</b>	<b>Amount of Expense</b>
500420	Per Diem: \$ _____ X _____ Days	US \$ _____
500220	Honorarium: \$ _____ X _____ Days	US \$ _____
	<b>Other Expenses (must include receipts)</b>	US \$ _____
<b>Total Reimbursement Request</b>		US \$ _____
***All expenses are subject to approval by the program director		
USA Fencing Office Use Only		
\$ _____ Program Director: _____ Finance Office: _____		

**This form and any accompanying receipts can be emailed to:**  
[ExpenseForms@USAFencing.org](mailto:ExpenseForms@USAFencing.org) or faxed to: 719-325-8998 or mailed to:  
 USA Fencing 210 USA Cycling Pt., Ste. 120, Colorado Springs, CO 80919

1. A Part-time Tournament Official is a USA Fencing member in good standing who has successfully completed the background screen process and who is asked to serve the organization as a Tournament Official. A Part-time Tournament Official has been contracted to work a portion (two or one days) of a specific tournament. Compensation will include the following:
  - a) Per diem - \$50/day
  - b) Honorarium
  - c) Lunch is provided on service days
  - d) Up to \$50\* per service day reimbursement for housing and/or travel expenses, with appropriate receipts.

\*\$75 per service day for Summer Nationals