



## 1- REGISTER WITH USA HOCKEY

Click on Officials. Then find Registration Status and then Season Registration. On the right hand side click the red banner that says Register Now. Follow the instructions. There will be fees for registering with USA Hockey

<https://www.usahockey.com/officiatingprogramregistration>

## 2- FIND A SEMINAR TO ATTEND

Click on Officials. Then click Officiating Seminars. This should take you to a page with a list of all seminars in the country. You can narrow your search as you wish. Brand new officials will look for a Level I seminar. Your first seminar\* will last 4 hours with NO lunch break. You will have 1.5 hrs. of on ice instruction. Remember to bring your skates, whistle and helmet. If you are younger than 13 please contact Ryan Szymanski @ ryan.szymanski101@gmail.com 320-250-9879 who will assist you in signing up for a seminar. You will NOT be able to register online.

## 3- ONLINE SEMINAR

You will need to complete the on-line segment of the seminar. As a level one, from the first time you log on to the education program you will have a maximum of 60 days to complete the curriculum (officials do not have to complete the seminar in one sitting). It is suggested that you complete this part as soon as possible.

## 4- OPEN BOOK EXAM + SAFE SPORT

Level I officials will need to complete a 50 question Open Book test and get a passing score of 35/50 or better. This test is designed to familiarize you with the rulebook and prepare you to officiate your first game. After registering, you will receive a link to the test. You may complete this online. The preferred method is to print out the exam and submit the answers online after completion. Your rulebook will be mailed to you just as soon as you register. If you have any questions on the test call Ryan . Additionally, if you are 18 or older you will be directed on how to complete an online tutorial called SafeSport.

## 5- ATTEND A FALL MEETING

WSOA's mandatory Fall Meeting is \_\_\_\_\_. At the meeting you will have an opportunity to meet other officials and quickly gain the knowledge that will allow you to accelerate your officiating career. This will increase your chances of having a successful first year.

## 6- CONTACT ASSIGNER

Once you get your card and crest from USA Hockey, email Adam Smiglewski scheduler for West Suburban Officials Assn) - d5refereescheduler@gmail.com Then call him and make sure he received your email. His cell phone number 612-590-3417 Smig will email a link for you to get signed up with ArbiterSports. This software is how you will receive games. The earlier you can get in touch with the scheduler the sooner you will begin receiving assignments.

## 7- ALMOST READY TO HIT TO ICE

Save time for the District 5 Level I clinic. This year it will be on \_\_\_\_\_.