


Tourney Machine Importing Teams



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Tournament: Test

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Division 1 - Female

Division 1 - Male

Add New Division

Sort Divisions

Import

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Bulk Add/Edit

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**To import multiple teams,
click the
“Teams/Teams/Divisions”
link.**



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IMPORT TEAMS

[Girls 14U](#)[Girls 16U A](#)[Add New Division](#)[Sort Divisions](#)

The following columns are required to import Teams/ Pools/ Divisions -
Division Name, Division Abbreviation, Team Name, Gender



* Note: including a **Team ID** is *optional*. If included, it can be used to track teams as you import and export details.

Field Delimiter or

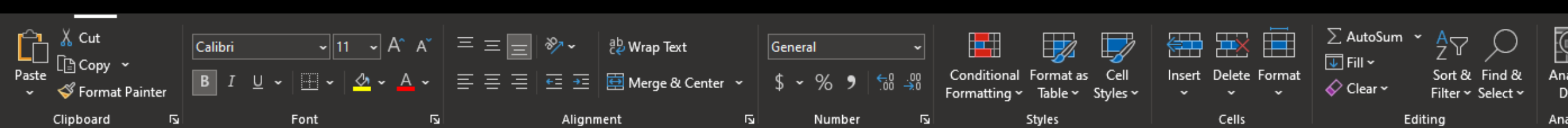
First Row is Headers

(When this is checked the first row will not be imported)

Paste Data Below

The mandatory minimum fields for an import are Division Name, Division Abbreviation, Team Name, and Gender. The Team Number is optional.

[Continue >>>](#)



A1 : x ✓ fx Division

	A	B	C	D	E	F	G	H	I
1	Division	Division Abbreviation	Team Name	Gender	Coach First	Coach Last	Coach Role	Phone	Email
2	Girls 14U	14U	R.O.I.	Female	Mike	Lonergan	Head	405-000-000	Lonergan@fake.com
3	Girls 14U	14U	Lady Sluggers	Female	jason	Vondran	Head	405-000-000	Vondran@fake.com
4	Girls 14U	14U	NW CUBBIES	Female	Amy	Sumner	Head	405-000-000	Sumner@fake.com
5	Girls 14U	14U	Halos Purple	Female	Dan	Goble	Head	405-000-000	Goble@fake.com
6	Girls 14U	14U	Rebels	Female	Kevin	Vasquez	Head	405-000-000	Vasquez@fake.com
7	Girls 14U	14U	Raptors	Female	Mark	Hines	Head	405-000-000	Hines@fake.com
8	Girls 14U	14U	Bandits	Female	Justin	Williams	Head	405-000-000	Williams@fake.com
9	Girls 14U	14U	Knockouts	Female	Tara	Medsker	Head	405-000-000	Medsker@fake.com
10	Girls 14U	14U	Heat Wave	Female	Brad	barndt	Head	405-000-000	barndt@fake.com
11	Girls 14U	14U	Stealth	Female	Kevin	Spieler	Head	405-000-000	Spieler@fake.com
12	Girls 14U	14U	AFA	Female	RYAN				
13	Girls 14U	14U	Paola Power	Female	S				
14	Girls 16U A	16UA	Mid Elite	Female	J				
15	Girls 16U A	16UA	Champions	Female	J				
16	Girls 16U A	16UA	Mayhem	Female	R				
17	Girls 16U A	16UA	Originals	Female	J				
18	Girls 16U A	16UA	Force Fastpitch	Female	J				
19	Girls 16U A	16UA	Sting Elite	Female	K				
20	Girls 16U A	16UA	Rebels 16U	Female	A				
21	Girls 16U A	16UA	Crush	Female	J				
22	Girls 16U A	16UA	Intensity	Female	L				
23									
24									
25									
26									

You can export your data from TournamentUSASoftball.com. In this example, we have our minimum fields and additional information on the coach, like name and contact information.

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IMPORT TEAMS

Girls 14U

Girls 16U A

Add New Division

Sort Divisions

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Field Delimiter or

First Row is Headers

(When this is checked the first row will not be imported)

Paste Data Below

Girls 14U	14U	NW CUBBIES	Female	Al	Head	405-000-000	Sumr
Girls 14U	14U	Halos Purple	Female	Dan	Head	405-000-000	Goble@fake
Girls 14U	14U	Rebels	Female	Kevin Vasquez	Head	405-000-000	Vasquez@fake.c
Girls 14U	14U	Raptors	Female	Mark Hines	Head	405-000-000	Hines@fake.con
Girls 14U	14U	Bandits	Female	Justin Williams	Head	405-000-000	Williams@fa
Girls 14U	14U	Knockouts	Female	Tara Medsker	Head	405-000-000	Medsker
Girls 14U	14U	Heat Wave	Female	Brad barndt	Head	405-000-000	barndt@fake
Girls 14U	14U	Stealth	Female	Kevin Spiel	Head	405-000-000	Spieler@fak
Girls 14U	14U	AFA	Female	RYAN Fisher	Head	405-000-000	Fisher@fake.com
Girls 14U	14U	Paola Power	Female	Steve Freeman	Head	405-000-000	Freeman
Girls 16U A	16UA	Mid Elite	Female	Jeff Jenkins	Head	405-000-000	Jenkins@
Girls 16U A	16UA	Champions	Female	Jason Nolan	Head	405-000-000	Nolan@fa
Girls 16U A	16UA	Mayhem	Female	Ryan Ruark	Head	405-000-000	Ruark@fake.co
Girls 16U A	16UA	Originals	Female	Jodi Kessler	Head	405-000-000	Kessler@fal
Girls 16U A	16UA	Force Fastpitch	Female	Jennafer Zoellner	Head	405-000-000	Zoellner@f
Girls 16U A	16UA	Sting Elite	Female	Keith ERICH	Head	405-000-000	ERICH@fake.co
Girls 16U A	16UA	Rebels 16U	Female	Anna Dickey	Head	405-000-000	Dickey@
Girls 16U A	16UA	Crush	Female	Jeff Bruce	Head	405-000-000	Bruce@fake.com
Girls 16U A	16UA	Intensity	Female	Lance Beers	Head	405-000-000	Beers@fake.co

Continue >>>

Paste your data into the textbox. If you included to top title row from your excel sheet, click the "First Row is Headers" checkbox.

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Girls 14U

Girls 16U A

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Field Delimiter or

First Row is Headers

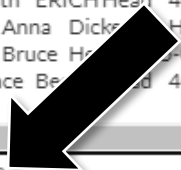
(When this is checked the first row will not be imported)

Paste Data Below

```

Girls 14U 14U NW CUBBIES Female Amy Sumner Head 405-000-000 Sumr
Girls 14U 14U Halos Purple Female Dan Goble Head 405-000-000 Goble@fake
Girls 14U 14U Rebels Female Kevin Vasquez Head 405-000-000 Vasquez@fake.c
Girls 14U 14U Raptors Female Mark Hines Head 405-000-000 Hines@fake.con
Girls 14U 14U Bandits Female Justin Williams Head 405-000-000 Williams@fa
Girls 14U 14U Knockouts Female Tara Medsker Head 405-000-000 Medsker
Girls 14U 14U Heat Wave Female Brad barndt Head 405-000-000 barndt@fake
Girls 14U 14U Stealth Female Kevin Spieler Head 405-000-000 Spieler@fak
Girls 14U 14U AFA Female RYAN Fisher Head 405-000-000 Fisher@fake.com
Girls 14U 14U Paola Power Female Steve Freeman Head 405-000-000 Freeman@
Girls 16U A 16UA Mid Elite Female Jeff Jenkins Head 405-000-000 Jenkins@fa
Girls 16U A 16UA Champions Female Jason Nolan Head 405-000-000 Nolan@fak
Girls 16U A 16UA Mayhem Female Ryan Ruark Head 405-000-000 Ruark@fake.co
Girls 16U A 16UA Originals Female Jodi Kessler Head 405-000-000 Kessler@fal
Girls 16U A 16UA Force Fastpitch Female Jennafer Zoellner Head 405-000-000 Z
Girls 16U A 16UA Sting Elite Female Keith ERICH Head 405-000-000 ERICH@fake.c
Girls 16U A 16UA Rebels 16U Female Anna Dickey Head 405-000-000 Dickey@
Girls 16U A 16UA Crush Female Jeff Bruce Head 405-000-000 Bruce@fake.com
Girls 16U A 16UA Intensity Female Lance Beers Head 405-000-000 Beers@fake.co
    
```

Click the "Continue" button.



Continue >>>

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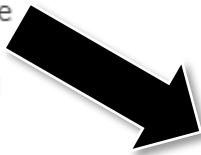
IMPORT TEAMS

- Girls 14U
- Girls 16U A
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Column Header	Data Field	Sample Data
Division	Division Name*	Girls 16U A
Division Abbreviation	Division Abbr*	16UA
Team Name	Team Name*	Int
Gender	Gender*	Fe
Coach First	Coaches First Name	La
Coach Last	Coaches Last Name	Be
Coach Role	Ignore This Column	He
Phone	Coaches Mobile Phone	40
Email	Coaches Email	Be



Verify the system is importing your columns correctly. If not, you can edit the column. Once you're ready, click "Import."

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EDIT TOURNAMENT DIVISIONS [Get Started](#) ↗

Girls 14U

[General Info](#)

[Teams \(16\)](#)

[Add Team](#)

[A Bad Team](#) \$\$

[A Good Team](#) \$\$

[AFA](#)

[Bandits](#)

[Halos Purple](#)

[Heat Wave](#)

[Knockouts](#)

[Lady Sluggers](#)

[Not Good Team](#) \$\$

[NW CUBBIES](#)

[Paola Power](#)

[R.O.I.](#)

[Raptors](#)

[Rebels](#)

[Stealth](#)

[Super Great Team](#) \$\$

Import

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Other

[Adjust Team Divisions](#)

[Clear Duplicate Athletes](#)

You'll be taken back to the main "Divisions" page. Now, you can click on a division and then "Teams" to review your imports.

Here we can see our teams were added. We can click on a team name to review the team.

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