

## Livingston Baseball & Softball Association



LBSA Board of Directors, personnel and adult volunteers acting on behalf of LBSA maintain confidentiality of the youth we come in contact with. Montana law requires the following exceptions to that confidentiality: any past or current physical, sexual, emotional abuse or neglect of a person under the age of 18; if a youth discloses intent to bring serious harm to themselves or a specific person(s).

*In the event that a youth discloses abuse, these steps need to be followed on the day of disclosure.*

- Fill out a "Significant Incident Report of Sexual/Physical/Emotional Abuse" form with the reporting youth, at nearest break or end of the day. Make sure to include the following information: youth's name, age, address, the nature and extent of the abuse, and anything else you feel may be important.
- Call Montana Child and Family Services Child Abuse Hotline. The phone number is: 1-866-820-KIDS and can be called 24 hours a day. Be prepared to give the information you have collect on the "Significant Incident Report of Sexual/Physical Abuse" form. If you make the report with the youth present, encourage them to get on the phone to give details of the incident(s), but only after you have given the basic information to the hotline.
- Alert the League President of the report.
- After a report has been made to Child and Family Services, an Incident Report form should be completed. Both reports should be given to the League President and the Incident Report Guidelines should be followed.

*In the event that a youth discloses intent to harm her/himself and you believe she/he has access to the means to do so, these steps need to be followed on the day of disclosure.*

- Alert the League President.
- Support the youth in calling the Montana Suicide Prevention line: 1-800-273-TALK
- If the participant is under the age of 18, notify the parent/guardian of the situation.
- Follow the Incident Report Guidelines.

*In the event that a youth discloses intent to harm another person or a place and has the means to do so, these steps need to be followed on the day of disclosure.*

- Alert the League President.
- If you assess the situation and decide the youth is at risk to harm someone or property call 911.
- If the participant is under the age of 18, the parent/guardian should be contacted by phone and alerted to the situation.
- Follow the Incident Report Guidelines.