

SMHA Banquet Policy

1. The amount paid per person will be decided by the SMHA Board **each** year so it may vary from year to year. Team managers will be notified of the amount.
2. SMHA will only pay for **rostered** players (up to 20), coaches (max 4), and team managers (1).
3. SMHA will **not** pay for sales tax as it is a tax exempt organization.
4. SMHA will **not** pay for gratuities. That is the team's responsibility.
5. Once the banquet is booked:
 - a. Contact the Secretary to let her know the team, date, time, and location.
 - b. Contact the Treasurer to forward the invoice for the banquet. It must include team name, location, number of people, price per person, and the total cost. The Treasurer will have a check written to the banquet location. SMHA will not write a check to a team to pay for the banquet.
6. If you are having your banquet at the Elks, please contact the **"Elks Youth Committee"** to set up the banquet as they are a sponsor.