

THE CARSON VALLEY GIRLS SOFTBALL ASSOCIATION, DBA, CARSON VALLEY FASTPITCH, IS A USA SOFTBALL SANCTIONED LEAGUE, AND SHALL BE GOVERNED BY USA SOFTBALL RULES AND THE CVF BYLAWS, PLAYER DRAFT, STRUCTURE OF LEAGUE AND TOURNAMENT TEAMS, GENERAL RULES, DIVISION RULE MODIFICATIONS, AND REVISIONS TO SAME, AS ADOPTED BY THE BOARD OF DIRECTORS DULY ELECTED FOR THE CURRENT SEASON. THE POWER TO AMEND THE ABOVE MENTIONED DOCUMENTS IS VESTED IN THE BOARD OF DIRECTORS. THE FOLLOWING BYLAWS SHALL APPLY TO THE ENTIRE LEAGUE, AND PARTICIPANTS, BOTH YOUTH AND ADULT, REGISTERED IN THE LEAGUE.

**BYLAWS
OF
CARSON VALLEY GIRLS SOFTBALL ASSOCIATION
DBA, CARSON VALLEY FASTPITCH**

ARTICLE I: NAME

The name of this organization shall be "Carson Valley Girls Softball Association", dba, Carson Valley Fastpitch (herein referred to as **CVF**). CVF is a league sanctioned by the USA Amateur Softball Association (herein referred to as USA Softball).

ARTICLE II: PURPOSE

The object and purpose of CVF is to provide girls between the ages of 4 and 18 the opportunity to participate in an organized softball program offering competition that is safety oriented and develops and fosters the basic fundamentals of softball. The overall goal of CVF is to promote good sportsmanship, citizenship and character building.

ARTICLE III: ORGANIZATION

CVF is a non-profit corporation, operating in the state of Nevada as a domestic board-driven organization.

ARTICLE IV: JURISDICTION

CVF's territory shall include all of Douglas County, Nevada, and any other area wanting to participate. They may do so upon approval of the "**Board of Directors**".

The "**Board of Directors**" reserves the right to establish and maintain local league rules and regulations.

ARTICLE V: GOVERNMENT/BOARD OF DIRECTORS

CVF's government shall be vested in the voting members of the "**Executive Board**" that shall consist of the *President, Vice-President, Secretary, Treasurer, and Player Advocate*, along with up to a maximum of seven (7) other board members designated as *members at large*. The aforementioned twelve (12) members form the "**Board of Directors**", and shall hereinafter be referred to as the "**Board**." A "quorum" shall be established consisting of **seven (7)** members of the board being present. If there are vacancies, the quorum shall be reduced by one (1) for each vacancy, but in no case shall a quorum consist of less than **five (5)** members. The board shall function as the organizers of the league. The duties of and quantity of board members may be subject to change during each August Annual Meeting. Replacements shall be appointed to voting positions upon voting member's resignation or removal from office. Persons related by blood or marriage and cohabitating individuals

ARTICLE V: GOVERNMENT/BOARD OF DIRECTORS (continued)

shall not serve on the board at the same time.

The board shall consist of not less than five (5) members, and not more than twelve (12), consisting of the President, Vice President, Secretary, Treasurer, Player Advocate, and seven (7) members at large. When the board is complete, division representatives (one for each division only) and committee chairpersons will be determined by the President and approved by the board. Current standing committees shall be apparel/uniforms/signs/awards, coach development and recruitment/previews/drafts/clinics/volunteers, concession, equipment/fields, fundraising/league sponsors, information/media/advertising/website, registration/schedules/photos/USA upload, scholarship, special events (to include any ceremonies for open and close of season, parades). Additional standing committees are subject to board approval. Committees other than standing committees may be appointed as needed by the President. Individual responsibilities not requiring a committee may be assigned by the President as necessary, to include scheduling, trophies/awards, rule revisions, and organization of a scorekeeper's class.

If any member of the board of directors has a direct financial or other interest in any matter, he/she must abstain from voting on that particular issue.

The officers of the CVF "**Executive Board**" and their duties are as follows:

1. **President:** Shall schedule and preside over all meetings; shall have primary responsibility for the administration of CVF, and perform such executive and administrative duties as would naturally fall within the duties of the office. The President votes only in cases of a tie vote situation.

2. **Vice-President:** In the absence of the President at any meeting, the Vice-President shall exercise the powers and duties of the President.

3. **Secretary:** Shall keep an accurate record of all meetings; shall be a custodian of the corporate records of CVF; shall maintain a copy of the current bylaws; shall be responsible for making certain the bylaws and permission sheets are available for the coaches in the spring; and keep current files of all registered players.

4. **Treasurer:** Shall establish banking accounts for the league, and receive and disburse all assets of the league, while maintaining an accurate record of all financial transactions of CVF; shall be responsible for all state and federal filings on a timely basis; shall prepare a current financial report to be presented at each meeting of the board, and shall submit a complete yearly financial report and audit upon completion of the playing season. The Treasurer shall perform such other executive and administrative functions as directed by the board. Records shall be available for independent audit as necessary.

5. **Player Advocate:** Shall serve as intermediary between players, parents/guardians and the board.

The duties of the **Members at Large** are as follows:

1. Shall be responsible for any and all duties not covered by or in addition to duties performed by executive board members (i.e., division representatives, standing committee chairpersons, other committee chairpersons, and individual responsibilities not requiring a committee).

ARTICLE V: GOVERNMENT/BOARD OF DIRECTORS (continued)

Newly elected board members shall not be elected to the positions of president or treasurer until they have served one full two-year term (see exception in Article VII, Resignation and/or Removal). All other executive positions (vice president, secretary, player advocate) may be assumed by any board member, regardless of time served.

ARTICLE VI: TERM OF OFFICE

Each board member's term of office shall run for two (2) years, starting when elections are held and ending two years later when term runs out. If a member wishes to serve another term, they must run for that position in the election.

ARTICLE VII: RESIGNATION AND/OR REMOVAL

Any board member may resign at any time by submitting a written resignation to the board. Unless otherwise stated, the resignation shall be effective immediately upon receipt of the notice.

Any board member may be removed from the board by a majority vote of a quorum of the board for any reason to include the following:

1. Lack of attendance at board meetings (see Article XVIII).
2. Lack of participation in CVF league activities (see Article XVIII).
3. Conduct that reflects poorly on the goals of CVF, and in accordance with Articles XVI and XVII.

The president shall provide affected board member with a written explanation for removal from the board.

Should a vacancy occur of any of the officers of the "executive board", the office shall be filled by the board for the remainder of the term, allowing for an exception to the two-year term requirement by approval of the board. All attempts shall be made to fill a vacancy of a "member at large" board position.

ARTICLE VIII: NON-VOTING MEMBERSHIP

CVGSA non-voting membership shall consist of the following:

1. Players from ages 4 through 18. Age cutoff date shall be December 31st of the previous year. No one over the age of 18 on January 1st of the current playing year shall be allowed to play.
2. Parents/guardians of players over the age of 18.
3. Managers/coaches over the age of 18.

Any adult participant in CVF who is the subject of supervision by the judicial system shall be reviewed by the Board in accordance with Article XVII.

Any adult participant in CVF who has been adjudicated for a drug or alcohol violation shall be excluded from participation and shall only be allowed if the board so approves.

ARTICLE IX: VOTING MEMBERSHIP

CVF is organized on a board-driven basis, and the sole voting members of the corporation are its directors. League voting membership for the purpose of attending to league business, including but not limited to election of board members and amending bylaws and rules and regulations, shall consist of the current twelve member **Board of Directors**. Discussion and input from managers/coaches from the current season only, and parents/guardians of players registered in the league for the current season only, on any issue including nominations/elections of board of director positions may be considered prior to any vote during the portion of the meeting allowed for public comment.

The current board shall elect the officers of the **Executive Board** and up to a maximum of seven (7) other board of directors called **members-at-large** by secret ballot for those positions that have become vacant either by resignation, removal or expiration of term. The vacant positions are to be elected by a quorum of the board of directors attending a properly noticed Annual Meeting held in August of each year, following completion of the current league playing season, when it is expected that a quorum of board of directors can attend. This notice shall instruct those desiring to become a board member to submit a written letter of interest to the president prior to the Annual Meeting. Prospective members shall be required to undergo an interview by the board at the Annual Meeting prior to votes being cast. A background check shall be completed on every newly elected board member.

ARTICLE X: FINANCES

The president and treasurer of CVF shall have access to the established bank account for the purpose of running operations, maintenance and improvements of CVF. With the exception of expenditures for food and drink items for the concession stand and for emergency repairs, the limit of spending without board approval is \$200.00. All expenditures must be accompanied by a receipt.

ARTICLE XI: MEETINGS

The rules contained in Robert's Rules of Order, Revised, shall govern this organization in all cases to which they are applicable, and in which they are not inconsistent with these bylaws.

The President shall call an Annual Meeting to be held in August of each year, following completion of the current league playing season, for the purpose of electing officers and members-at-large, disposing of old business, and organizing the league for the next season. Special meetings may be called by the President at any time with reasonable notice. Special meetings shall be limited to the immediate problem only. General meetings attended by the board of directors shall be conducted whenever it is deemed necessary to attend to league business, including but not limited to amending bylaws and rules and regulations. All regularly scheduled general board meetings held for the purpose of attending to league business are closed to the general non-voting membership in order to ensure privacy. The first item on every board meeting's agenda is designated for public comment, after which non-board members shall be excused.

ARTICLE XII: PROTESTS

Any protest properly filed within 24 hours shall have a hearing scheduled within 48 hours of the protest with a quorum of the Board of Directors present. Any board member shall remove him/herself from participation in a decision involving a team in which he/she has a personal interest. The

ARTICLE XII: PROTESTS (continued)

remaining board members will thus make the decision. The President will serve to break ties, if necessary. The President will inform the affected teams of all decisions handed down. All board decisions are final. No protests are allowed in the 6U and 8U divisions.

ARTICLE XIII: EQUIPMENT & UNIFORMS

The league shall furnish each team with a current copy of the league bylaws, player draft, structure of league, structure of tournament teams, general rules, division rule modifications and revisions. Also furnished to every team (8U and up) will be a USA Softball rulebook, and any other pertinent materials.

Playing equipment such as bats, balls, batting helmets and catcher's gear will be provided for all divisions, as well as team t-shirts and socks for all players and coaches. All equipment issued by the league to teams remains the property of CVF. All equipment must be turned in to the designated officials at the end of the playing season. Players and coaches keep the league issued t-shirts and socks. **Black baseball pants are mandatory, and shall be purchased by each player (8U and up).**

ARTICLE XIV: INSURANCE

The league shall maintain accident and liability insurance for all persons participating within the league. This insurance is provided through USA Softball.

ARTICLE XV: DRAFT

A draft system will be available to the league in order to provide for more even competition between teams. The board will annually review the draft rules prior to the draft and team selection in order to make any and all adjustments deemed necessary to assure a fair and even process.

ARTICLE XVI: DISCIPLINARY ACTION

The board, upon justification and majority vote by a quorum of the board, may remove any player, umpire, coach, or manager from participating in this program.

ARTICLE XVII: DISQUALIFIERS OF CURRENT AND POTENTIAL VOLUNTEERS

All current and potential volunteers, including board members, are subject to criminal background checks. No person is qualified to serve if his/her background check reveals any of the following conditions:

- 1.) Sex offenses and misconduct.
- 2.) Violent felonies.
- 3.) Felonies (other than sex or violence related) within the last three years.
- 4.) Any child abuse or domestic violence offenses.
- 5.) One DUI or DWI within the last three years, or multiple DUI's and/or DWI's within the last seven years.

ARTICLE XVII: DISQUALIFIERS OF CURRENT AND POTENTIAL VOLUNTEERS (continued)

The above mentioned disqualifiers may in the board's discretion render the following consequences:

- 1.) Charged, but not yet adjudicated: Suspension from any position held in CVF, pending outcome of trial.
- 2.) Convicted of charge: Removal from position held, and prohibition from holding any other position in CVF.

ARTICLE XVIII: BOARD MEMBER PARTICIPATION

Participation of 75% is expected of board members at board meetings and league activities/events. Barring unforeseen circumstances, lack of attendance/participation is grounds for removal from the board. Registration fees for a child/children of board members will be refunded at the close of the current season provided adherence to 75% attendance/participation in board meetings and league activities/participation.

ARTICLE XXIV: CHANGES

The bylaws may be changed and amended at any General Meeting of the board by a vote of the established quorum.

These bylaws adopted on 2/11/09 have been revised as follows:

Revised: 09/11/11
02/26/12
01/27/13
02/04/14
01/05/15
12/07/15
01/31/16
11/06/17
08/06/18
11/05/18
01/04/21