

**ACYHA Board Of Directors
Membership Meeting Agenda
September 2025**

**Meeting Type: Monthly Meeting
Date: Monday September 8, 2025
Time: 6:30 pm
Location: NHIA Meeting Room 1**

Attendees

**Brian Thul - President - x
Dustin Glad - Vice Chair - x
Scott Allen - Treasurer - x
Kevin Pote - D3 Rep. - x
Kim Nau - Secretary - x
Michael Thompson - Boys Travel Director -
Norm Orstad - Girls Travel Director - x
Scott Tousignant - ACE - x
Derrick Raymond - Ice Scheduler - x
Julie Wahl - Sales/Fundraising - x**

**Susie Melynchuk - Tournament Dir - x
Matt Inciti - Concession Manager - x
Jim Lewandoski - Mite Director - x
Sarah Guzman - Mite Program Director - x
Drew Herron - Communications and Marketing - x
Ryan Hegarty - Safe Sport - x
Wendy Mathiason - At Large - x
Tina Schochow Greazel - Volunteer Program Dir -
x**

Additional Representatives

**Lance McKinnon - WEB Admin - x
Tracee DeNeui - Gambling Mgr - x
James Tousignant - Asst. ACE -
John Dooley - Eval Coordinator -
Erin Dungan/John Knutson - Equipment - x
Kari Karsnick - Registrar - x
Ryan King - HDC Chair - x
Miranda Hortenbach - Skate - x
Lida Noll - Graphic Design -
Lindsey Brekker - Fundraising Director -
Liz Tratnick - Ass't Treasurer
Michael Kautzman - Ass't Ice Sched -
Heather Arenson - Ass't Girls Travel Coordinator - x
Stephanie Hagen - 2026-2027 incoming Secretary - absent**

LEVEL COORDINATORS

**Bantam - Cam Opel -
PeeWee - Peter Houghtaling - x
Squirt - Jake Standafer -
Goalie - Andrew Cooper -**

18 Current voting members; 10 required for quorum

Topics:

Presenter(s):

6:31 pm

**Call to Order Brian Thul
Roll Call Kim Nau**

Approval of Meeting Minutes: Motion: Tina Seconded: Dustin

1. Gambling Director (Tracee)

Profit for August 2025 - \$71,066
Approval of expenses for October 2025 \$48,600 and approval to make an ice time donation in the amount of \$45k for August 2025.

Approval of gambling report: Motion: Matt I Seconded: Scott

2. Chair (Brian)

On behalf of the board we welcome our players and families back for another season of Wings Hockey! A huge shout out to Norm, Michael, Cam, Peter, Jake, John, Erin, Knutson, Derek, Cooper and Ryan for your efforts preparing for the start of camp, it takes a team.

We are looking forward to welcoming our families back next week when we host our parent meetings.

Registration Requirements
Parent meetings
Advertising Contract
Discipline Update

3. Treasurer (Scott)

Association is showing an income gain of \$71,410.35 as of the end of August 2025. Season is just starting, which means expenses are not far behind. AC hosted tournament registrations and player registrations are off to a good start.

4. Secretary (Kim)

New ipads - will update Team manager docs to reflect new process

Parent meetings are set for 9/16 and 9/18 at Calvary from 7-8 pm. Drew can you please send out a communication and put it on the website?

5. District 3 (Kevin)

See D3 notes Kevin sent out

6. Concessions (Matt)

Some items need repair - hopefully repairs done this week

Need one more concessions manager

7. Marketing/Communications (Drew)

THFF Marketing underway

Make people aware of online locations to swap/sell equipment

Sell stickers out of concessions stands

Put out yard signs!!!

8. Registrar (Kari)

Registration continues to run smoothly. Registration numbers through September 7th are +11% Boys and +8% Girls from 2024-2025 season.

A few Board members need to complete USA Hockey and ACYHA Volunteer registration steps, so I can submit our board roster. Reminder that I cannot finalize any team rosters until this is complete, meaning teams cannot scrimmage.

Process for me to be aware of teams after placements, so USA Hockey rosters can be created quickly.

Refunds to be issued during the second half of September (by 9/30) for: Board members with multiple skater discount, U8 Travel movements.

ACYHA Google Workspace usage

9. ACE director (Scott)

All bantam teams have head coaches and most assistants

PeeWees and Squirt A have head coaches, more to be filled soon

Some U12 and U10 coaching positions are getting filled

10. Boys Travel Coordinator- (Michael)

Squirt:

Levels: A, B2, C, C; 95% registered

50 total players (6 full time goalies, 42 skaters, 2 part-time).

10.5 skaters per team

Peewee:

Levels: A, B1, B2, C; 100% registered

52 total players (6 full time goalies, 45 skaters, 1 part-time)

11.5 skaters per team

Bantam:

Levels: A, B1, C; 93% registered

44 total players (3 full time goalies, 41 skaters)

14.5~ players per team

Goalie situation, A has 2 goalies, B1 has 1, C has zero

Couple other association potentials for a goalie waiver, waiting to hear back

11. Girls Travel Director- (Norm)

Places for 15u players have been secured

12U - 24 registered - U12A and U12B2

10U - 23 registered - U10B1 and U10B2

11.1 Asst Girls Travel Director (Heather)

Rostering girls in sports engine as they come in

Assigning lead coaches for u6 and u8 to help with direction on-ice

Thomas sent out THFF and LTS sign-up doc

Next year reevaluate what if we should have travel available for sign up at registration. I think it's making more work, refunding, and communicating with parents. Parents have all been receptive to responses from me. But, I think it could be handled better.

Asked Thomas to print the sign-up sheet and have coaches mark their name off at LTS and THFF so their time is marked for DIBS hours. Any other ideas?

12. Mite Coordinator (Jim/Sarah)

THFF is starting - it would be nice to have some board members in attendance to greet families

Skate rentals will be open

October 4th 3-5 pm Parent kickoff at Wicked Wort

12.1 - Mite Recruitment (Lance)

We've had a busy August as we prepare for our upcoming slate of Try Hockey for Free & Learn to Skate events in September - November.

We were at Plymouth Kids Fest August 21st and there were over 3-4,000 members from our surrounding communities in attendance that evening.

Our back to school push was successful across District 281 and private schools with increased levels of interest from prospective families.

As of 9/7/25 we have 31 registrants for our first Try Hockey for Free event on 9/13/25, but I believe we will see this number increase as we get closer to the event as well as have a healthy amount of walk up registrations the day of the event.

We will be at Golden Valley Fest this Saturday from 10 AM to 2 PM as well, so we might see some registrations from this event for 9/13 and future Try Hockey for Free events later in this month & October.

Who do we contact for the skate rentals to be open during our try hockey for free & learn to skate events?

13. Tournaments (Susie)

Tournaments are set and all is well

14. Sales and Fundraising director (Julie)

Gertens set from 9/22-10/27 with delivery on 11/11 and 11/12

Working with Reece Orthodontics to set up mouth guard day

15. HDC Update (Ryan K)

A lot of discussion about leveling, lots of good people contributing to the process

Bantam placements coming up end of September

16. Equipment (Erin/John)

Jerseys ordered, socks are in, we have pucks

17. Ice Scheduler (Derrick)

Game scheduling happening, small window for rescheduling and not many will be cleared

18. Safe Sport Coordinator (Ryan H)

Preparing pertinent information for both coaches and parents association meetings.

19. Volunteer Program Director (Tina)

DIBS were quickly claimed for Sept concessions. I am following up with the 35 Families who skipped the DIBS/Fundraising Registration.

20. Skate Coordinator (Miranda)

Nothing to report

21. Member at Large (Wendy)

Tina forwarded me info about the Armstrong Homecoming event, so I reached out to Jessica Brown to help coordinate it as she did it last year. We will need access to the nets with targets (Jim?) and a tote of jerseys (John) for winners if we want to do the same thing we did last year. We will also need some THFF fliers. I asked Jessica if she wants to recruit folks to help or have it posted for DIBS (TBD).

22. Web Admin (Lance)

We have successfully launched Google Workspaces for Nonprofits for Armstrong Cooper Youth Hockey!

There is the ability to migrate all your existing gmail messages to your new armstrongcooperhockey.org email accounts. If you can provide your existing email that you are using for ACYHA, I can start the process from the admin panel.

When it comes to your existing spreadsheets/documents, my recommendation is to make a full copy of your Google Drive and then import it into Google Drive in your new account.

Meeting adjourned 7:47 pm - Motion: Dustin Seconded: Scott