
USAV MMS Region Webinar

05-14-2020

Please mute your mic and direct your questions through the chat feature. Thank you!

Today's Agenda/Objective

1. Matt P LMS Presentation Q&A
2. Financials Overview- Summary of fees
3. Registration Tool
4. Background Screen as a Secondary Process Workflow
5. Club Communications & June Training

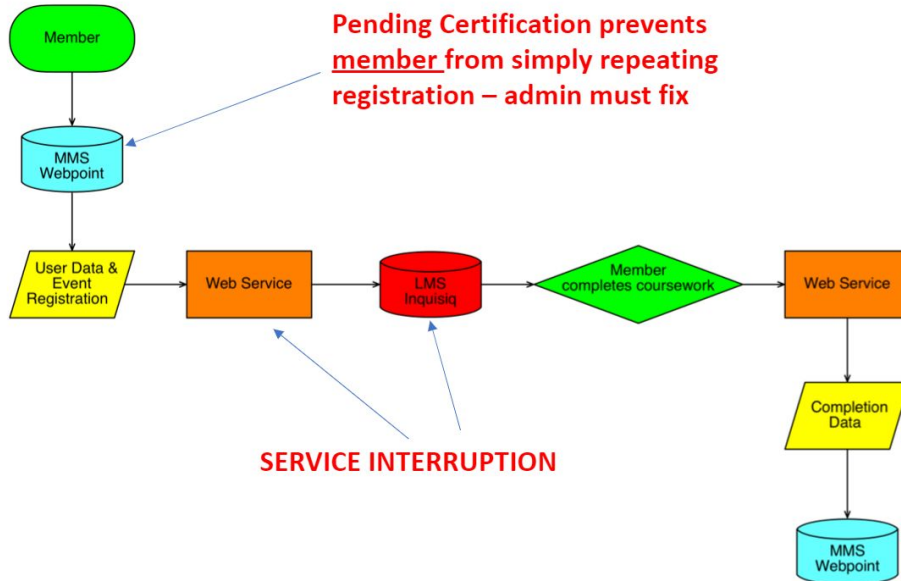
Q&A on the LMS

With Matt Podschweit (USAV)

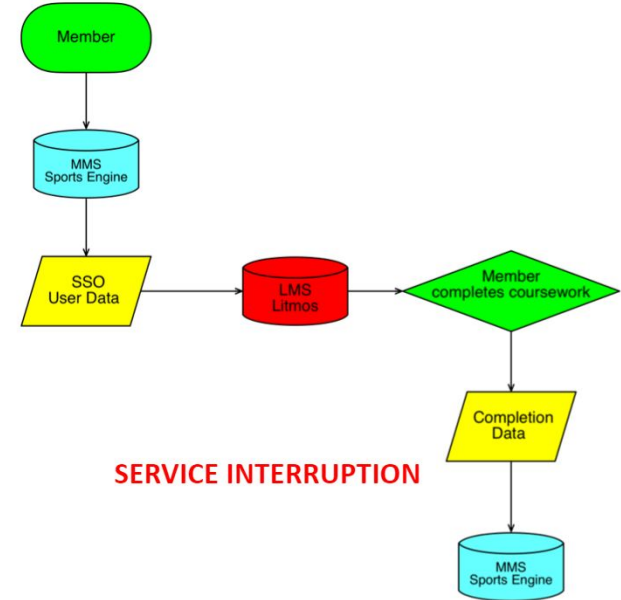
Link to LMS Presentation that was shared on 5/12: <https://youtu.be/ZC34X6pr1VQ>

USAV Learning Management System Workflows

Current Process



Future Process





Features and Benefits

- User Interface / experience
- Content architecture - how course content is organized
- Ease and flexibility of system administration
- Features and integrations - 3rd party connectivity
- Hosting
- Cost

Financials Overview

Summary of Fees

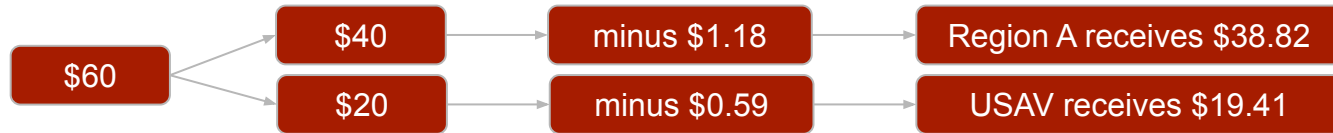
Financial Options & Fees

- Each Organization may determine whether they absorb credit card fees or pass along to the member for membership registrations
- Credit card fees are a flat 2.95% with no transaction fees
- When payment is received for membership registration, the funds for the region go directly to the region while the admin fees go directly to USAV
 - **This means NO FEE REPORTS!!!!!!**
 - **And even better.....the region is no longer responsible for CC fees on the USAV admin fee**
 - **Important to keep in mind as you budget for next season**
- Should a region choose to use the SportsEngine registration tools, the credit card fees are 2.95%. The decision to absorb those fees or pass along to the registrant is made at the registration level.
- Invoicing tools available

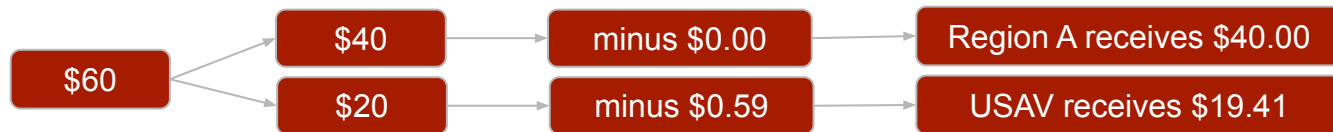
Membership Purchase Process

Item	Cost	Responsible Org	CC Fee
Membership Fee	Varies by Region	Region	2.95%
Admin Fee	Varies by Membership Category	USAV	2.95%

Region A: Member purchases an athlete membership for \$60. The region membership is linked to the USAV full OJ membership. Based on organization settings, Region A and USAV both absorb the credit card fees for the portion of funds received.



Region B: Member purchases an athlete membership for \$60. The region membership is linked to the USAV full OJ membership. Based on organization settings, Region B passes along the credit card fees to the member and USAV absorbs the credit card fees for the portion of funds received.



Membership Refunds

- A region may refund their portion of the membership registration money based on region refund policy
- A region may request that USAV refund all or part of the admin fee based on USAV refund policy
 - This request will be done using a registration tool.
 - A region may submit one or more requests in a single submission
 - The USAV refund policy will be shared once finalized
- Credit card fees will also be refunded if an organization provides a FULL refund

Secondary Processes

Item	Cost	Responsible Org	CC Fee
Background Screen	Varies by Region	USAV	2.95%
HP Donation	\$5.00	USAV	2.95%
Extended Officials Ins	\$6.85	USAV	2.95%
Your Court digital magazine	\$2.50	USAV	2.95%


- Members from regions purchasing full memberships of type R and J will continue to receive the digital magazine as it is included in their membership purchase price
- Items included as secondary processes allow for the ability to utilize direct links
 - Example: the link to purchase extended officials insurance could be included on various communications directed to officials, on the officials section in a website or sent directly to an official who requests to purchase extended officials insurance


Registration Tool

Information and Features

- Robust SportsEngine registration tools are available to all Regions
- Those registering through one of these tools are automatically added to that organization's Member Directory
- All data collected in the registration is reportable
- Fees may be collected in a registration
- Examples for use of SportsEngine Registration tools:
 - Club Sanctioning
 - Registration for a Region activity or event
 - Gathering of information collected in forms currently at links on your website

Registration Tool





USAV Region Support Site

Home

Members

Invoicing

Registration

Registrations

Financial Summary

Request

Competition

Registrations

Registrations Discounts

Enabled Under Construction/Review Disabled Archived

CREATE NEW REGISTRATION

For more information, please visit: [Registration Help](#).

Registration Name	Create Date	Type	Status	Today	Week	Total	Active	Inactive	Registration URL
National Officials Annual Registration	04/10/20	Registration	Enabled	0	0	3	3	0	https://usav.sportngin.com/register/form/669573636
Special Olympics 2020	01/16/20	Registration	Enabled	0	0	0	0	0	https://usav.sportngin.com/register/form/758407058
Staff Survey	02/04/19	Registration	Enabled	0	0	7	7	0	https://usav.sportngin.com/register/form/148826359
Member Management Questions for SportsEngine	01/30/19	Registration	Enabled	0	0	3	3	0	https://usav.sportngin.com/register/form/364592848
Website Access Registration	10/26/18	Registration	Enabled	0	0	89	89	0	https://usav.sportngin.com/register/form/923766206
Inquiry	08/21/18	Registration	Enabled	0	0	2	2	0	https://usav.sportngin.com/register/form/804214420

My Organizations

JK

Need Help?

Background Screens

Changes to the Background Screen Process

1. **Background Screen is a secondary process (occurs after membership purchase)**
2. **Background Screen occurs through the registration tool and is hosted at the USAV level**
 - a. Allows USAV to see necessary BGS details (red light info)
 - b. USAV will collect all BGS payments and be responsible for NCSI invoices & reconciliation with the regions (depending on region's BGS price)
 - c. Can a club purchase a screening on behalf of a coach?
 - i. Yes, the club admin can purchase discount codes from USAV which can be shared with a coach to discount the price of their screening

Background Screen As a Secondary Process

You need to complete 2 requirements

Badger Region requires that <firstname> completes all of their eligibility requirements before participating. Requirements can be completed or resumed at anytime.

Background Screening REQUIRED

[Complete Screening >](#)

Sideline Sports Certification REQUIRED

[Complete Certification >](#)

2019-2020 Coach Membership INELIGIBLE
M1 - Demo Site • Aug 31, 2020

From Member Account

Incomplete Requirements

Background Screening REQUIRED

[COMPLETE SCREENING](#)

SafeSport Certification - Core REQUIRED

[START CORE TRAINING](#)



Membership Purchase

Member purchases membership from region

Eligibility Email

Region welcome letter and eligibility email is sent immediately. Can also be accessed from account.

If membership purchased requires BGS, and member does not have current screening, they are given a link to the BGS registration form.

BGS Consent & Payment

Member completes BGS consents and payment. No SSN stored in the system.

Regions may dictate amount charged for BGS.

All screenings payments are initially collected by USAV.

Screening Result Delivered

Member gets confirmation of submission & notification of result

BGS Payment Reconciliation

USAV will pay monthly invoice to NCSI for ALL screenings.

USAV will reconcile with regions whose BGS varies from \$30

Club Comms & June Training

Club Communications & June Training

Club Communications

- This step is coming quickly and is vital to ensure a successful transition for all of us.
- Email & Overview of the club communication plan will be sent out TODAY (5/14) via email

Region Action Item

- **Review the email and attachment!**
- **Respond to USAV regarding your region's preference on receiving assistance with club onboarding**
- **Look for additional emails & resources regarding club comms next week**

June Training

- Had to adapt original plan since not in person for May Meetings & working around calls was tougher
- June 1st - June 5th: SportsEngine has several staff members dedicated to a week of training & configuration with regions
- This is IN ADDITION to the calls and meetings that we continue to have with regions

Region Action Item

- **Sign up for a time-slot for June Training. This sign up will be sent out Monday 5/18**

THANK YOU!

This webinar was recorded and will be posted on <https://usav.sportngin.com/communications>

Always Available To Train & Help!

- Schedule 1 on 1 time with SportsEngine (Carl) & USAV
 - [Link to Carl's Calendar](#)
- Email us at regionsupport@usav.org
- Access the [Sandbox Task List](#), Help Videos and Articles

Need Help? 🖐️

Look for this button when logged into your SE account! Clicking it will take you here →

– USAV - Regions

- + Region Video Tutorials
- + HQ
- + Club Management
- + Memberships
- + MMS
- + Eligibility
- + Members and Communication
- + Financials

– USAV - Clubs

- + Memberships
- + MMS
- + Eligibility
- + Members and Communication
- + Rostering
- + AES