

Logan County Soccer Club (LCSC)	Policy: LCSC0034 Page: 1 of 1 Absentee Board Members	
	Policy Number: LCSC0034	Date Implemented: August, 2005
Approved By: Board of Directors	Reviewed/Revised: January, 2011	

PURPOSE:

To establish guidelines for Absentee Board Members for scheduled Board Meetings

POLICY:

It is the policy of Logan County Soccer Club that Members of the Board of Directors abide by these guidelines.

SCOPE:

Logan County Soccer Club

RESPONSIBILITY:

Board of Directors, Logan County Soccer Club

PROCEDURE:

1. Any member of the Board of Directors who will be absent during a meeting of the Board of Directors will contact the President of Logan County Soccer Club to inform him/her of the impending absence via phone and/or email.
2. The absentee member will submit a written report of their area of management for inclusion in the minutes of the meeting via email or the United States Postal Service.
3. The absentee member will provide a voting member of the Board of Directors a proxy that will give them the right to vote on their behalf in their absence.