



# Coon Rapids Youth Hockey Association

## Purpose

The purpose of this document is to capture meeting agenda items, action items, and motions (key decisions) from monthly Board Meetings. Meetings are the last Sunday of each month at 7pm at Coon Rapids and minutes are taken by the Secretary unless otherwise noted.

## CRYHA Board Meeting Information

Fill in the meeting details in the below table.

<b>Date</b>	<b>May 22, 2022</b>	
<b>Scheduled Time</b>	7:00pm (called to order at 7:03pm)	
<b>Location/Conference #</b>	CRIC Conference room	
<b>Participants</b>	<input type="checkbox"/> Dave Schmidt, President	<input checked="" type="checkbox"/> Jessica Ables, Vice President
	<input checked="" type="checkbox"/> Holly Bachman, Treasurer	<input checked="" type="checkbox"/> Kelly Traynor, Secretary
	<input checked="" type="checkbox"/> Todd Bushy, Youth Traveling Director	<input checked="" type="checkbox"/> Scott Anderson, Girls Traveling Director
	<input checked="" type="checkbox"/> Scott Brinkhaus, House/Mite Director	<input checked="" type="checkbox"/> Stacey Johnson, Recruiting and Retention
	<input type="checkbox"/> Tim Matsche, Traveling Coaching Director	<input checked="" type="checkbox"/> Jermey Johnson, Player Representative
	<input checked="" type="checkbox"/> Deb Pulskamp, Fundraising and Volunteer Coordinator	<input checked="" type="checkbox"/> Jessica Morgan, Communications Coordinator
	<input checked="" type="checkbox"/> Corrie Niska, Mite Coaching Coordinator	<input checked="" type="checkbox"/> Sue Erickson, Gambling Manager
	<input type="checkbox"/> Mandi DeGrote, Registrar	<input checked="" type="checkbox"/> Brian Alphin, Ice Scheduler
<b>Voting Members Present</b>	13 <i>*Non-voting members are designated with a grey highlight and yellow highlight, if the position is vacant.</i>	

## Agenda Items & Meeting Minutes

Provide details of the agenda items and related meeting minutes (*see Motions Made section for motion details on Agenda Items noted with an (\*)*).



# Coon Rapids Youth Hockey Association

#	Agenda Topic	Board Position	Board Member	Agenda Item
1	<b>Attendance</b>	Secretary	Kelly Traynor	<b>Roll call</b>
2	<b>Agenda</b>	President	Dave Schmidt	
3	<b>Meeting Minutes</b>	President	Dave Schmidt	<b>April 2022</b>
4	<b>President Report</b>	President	Dave Schmidt	
5	<b>Treasurer Report</b>	Treasurer	Holly Bachman	<b>Significant Changes-</b> None <b>Revenue Sources-</b> Gambling donation <b>Employees (new/terminated/resigned)-</b> none <b>Process and Controls-</b> N/A <b>Identified Risks-</b> N/A <b>Annual Audit (preparation, status, presentation)-</b> N/A <b>Operating Budget Review-</b> <b>April 2021 Financial Statements*</b>
6	<b>Gambling Report</b>	Gambling Manager	Sue Erickson	<b>Significant Changes-</b> N/A <b>Gambling Sources (sources, sites, upcoming events, etc.)</b> <b>Employees (new/terminated/resigned)Donations (amount/to whom)-</b> UBIT Adit - State completed. \$40,000 donation <b>Process and Controls-</b> <b>Identified Risks-</b> None <b>Compliance (rules, regulations, star rating) -</b> 5 Star rating <b>Annual Audit (preparation, status, presentation)-</b> N/A <b>Gambling Financial Review-</b> <b>April 2022 Gambling Activities and Related Expenses*</b> <b>May 2022 Estimated Gambling Activity and</b>
		Vice President	Jessica Ables	<b>Admin Committee-</b> worked on volunteer policy
		Traveling Director	Todd Bushy	<b>Hockey Operations Committee -</b> PTO scheduled, boys and girls will have separate tryouts. Boys will be the first week in October and the girls will be the second week in October.



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8	<b>Old Business</b>			Fundraising and Volunteer Coordinator and Mite/ U8 Director
9	<b>New Business</b>		Todd Bushy	Girls Contract, Logos, New Banners for team accomplishments, HS boys Red Line donation and Volunteer Policy
10	<b>Good and Welfare</b>			Spend for next season, Girls Jerseys 2021-2022 Season, Sponsorship communication, Coaches Apparel/ Apparel for Kids,
11	<b>Adjournment</b>	President	Dave Schmidt	

## Motions Made

List the motions made during the meeting for documentation purposes (*see Agenda Item/Meeting Minutes section for additional details*).

#	Agenda Topic/Agenda Item	Motion By	Motion 2nd	Any Opposed?	Motion Pass?
1	<b>Agenda-</b> May 2022	Scott Anderson	Holly Bachman	No	Yes
2	<b>Meeting Minutes-</b> April 2022	Scott Anderson	Todd Bushy	No	Yes
3	<b>Treasurer Report-</b> April 2022 Financial Statements	Scott Anderson	Todd Bushy	No	Yes
4	<b>Gambling Report-</b> April 2022 Gambling Activities and Related Expenses	Scott Anderson	Todd Bushy	No	Yes
5	<b>Gambling Report-</b> May 2022 Estimated Gambling Activity and Expenses	Scott Anderson	Kelly Traynor	No	Yes
6	<b>Gambling Report-</b> April 2021 2021 Gambling Activity Comparison	Scott Anderson	Kelly Traynor	No	Yes
7	<b>New Business-</b> Mite Director Scott Brinkhaus	Scott Anderson	Holly Bachman	Yes - 1	Yes
8	<b>New Business-</b> Fundraising and Volunteer Coordinator Deb Pulskamp	Scott Anderson	Holly Bachman	No	Yes
9	<b>New Business-</b> \$40,000	Scott Anderson	Kelly Traynor	No	Yes



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	Gambling Donation				
10	<b>New Business-</b> For gambling to purchase a new ticket counting machine	Scott Anderson	Kelly Traynor	No	Yes
11	<b>New Business-</b> \$5,000 donation to Boys HS Red Line from gambling	Todd Bushy	Scott Brinkhuas	No	Yes
12	<b>New Business-</b> Volunteer policy	Scott Anderson	Todd Bushy	No Yes	
13	<b>Adjournment-</b> May 2022 Board Meeting (9:45pm)	Scott Anderson	Holly Bachman		

### Key Decisions Made

List the key decisions made during the meeting for documentation purposes.

#	Agenda Topic/Agenda Item	Description
1	Open Board Positions	Fundraising and Volunteer Coordinator - Deb Pulskamp

### Supporting Documents

List the supporting documents presented during the meeting for documentation purposes.



# Coon Rapids Youth Hockey Association



## Coon Rapids Youth Hockey Association

Balance Sheet  
As of April 30, 2022

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
11800 Spire Savings Account	100,044.09
11810 Spire Main Checking Account	198,345.24
<b>Total Bank Accounts</b>	<b>\$298,389.33</b>
<b>Total Current Assets</b>	<b>\$298,389.33</b>
Fixed Assets	
1600 Fixed Asset Furniture	6,150.00
1610 Furniture & Fixtures	650.00
<b>Total Fixed Assets</b>	<b>\$6,800.00</b>
Other Assets	
1650 Accumulated Depreciation	(6,496.63)
<b>Total Other Assets</b>	<b>\$ (6,496.63)</b>
<b>TOTAL ASSETS</b>	<b>\$298,692.70</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
<b>Total Liabilities</b>	
Equity	
30000 Opening Balance Equity	281,823.49
32000 Unrestricted Net Assets	(142,782.51)
Net Revenue	159,651.72
<b>Total Equity</b>	<b>\$298,692.70</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$298,692.70</b>