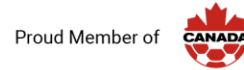




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7601 Martin Grove Road, Vaughan ON, L4L 9E4
905.264.9390 ontariosoccer.net



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INFORMATION BULLETIN

Bulletin #: I2024-09
Date: January 30, 2024
To: Ontario Soccer; District Membership, Associate Members
CC: Ontario Soccer; Board of Directors, Staff
From: Matt Ferreira, Director, Development
Subject: Canada Soccer Club Licensing – Quality Soccer Provider Applications Re-opening

As Ontario Soccer and its membership works to meet the Club Licensing mandate from Canada Soccer, we are announcing the re-opening of the application window for the Canada Soccer Club Licensing Program in Ontario that will be executed by each respective District Association.

As outlined in Information Bulletin [I2021-099](#), Canada Soccer has mandated that all member youth Clubs (inclusive of not-for-profit and for-profit organizations) **must hold a minimum Club Licence of “Quality Soccer Provider (QSP)”**. This requirement can be found within Ontario Soccer’s [Operational Procedures](#). There are no costs to acquire the QSP Club Licence.

The application window for the “Canada Soccer Club Licensing Program” will open on **February 1, 2024** for applications at the level of QSP.

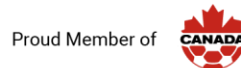
To complete the initial application, Clubs will need to provide the following information:

- Club Information
- Contact Information for the President, Executive Lead, Technical Lead and individual submitting the application
- A Letter of Commitment which must outline the Club's commitment to:
 - the methods & values of Long-Term Player Development,
 - Safe Sport,
 - the Ontario Soccer Grassroots Standards,
 - the Ontario Soccer Talented Player Pathway,
 - not interact with unsanctioned organizations, unless approved by Ontario Soccer, and
 - being a good community citizen.

The letter must be completed on official Club letterhead, with a signature from an individual with executive authority to bind the club, and be in PDF file format.



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To submit the initial application, Clubs should follow the appropriate link found in the table below, depending on which District they hold membership with.

<u>Durham Region Soccer Association</u>	<u>Hamilton Soccer</u>	<u>Soccer Northwest Ontario</u>
<u>East Central Ontario Soccer Association</u>	<u>Huron District Soccer Association</u>	<u>Southeast Ontario Soccer Association</u>
<u>Essex County Soccer Association</u>	<u>Lambton Kent Soccer Association</u>	<u>Scarborough Soccer Association</u>
<u>Elgin Middlesex Soccer Association</u>	<u>Niagara Soccer Association</u>	<u>Southwest Soccer</u>
<u>Eastern Ontario District Soccer Association</u>	<u>North York Soccer Association</u>	<u>Toronto Soccer Association</u>
<u>Greater North Soccer Association</u>	<u>Peel Halton Soccer Association</u>	<u>York Region Soccer Association</u>

The initial application will be reviewed for approval by the District Association. Once approved, the applicant Club will receive a Confidentiality Agreement that must be completed and executed by the Club, the District, and Ontario Soccer. Once this is executed, the Club will be given access to the Canada Soccer Club Licensing System (CLS), where evidence can be submitted to be assessed against the QSP criteria. A Guide will also be provided to assist Clubs in attaining their QSP Licence.

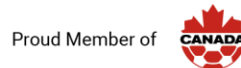
The timelines for the entire application and assessment process in 2023 follows below. Please note there are three opportunities to be announced as a new license recipient (*windows shown below*). Clubs are strongly encouraged to be proactive and set their goal to achieve the licence in the first available round.

While Ontario Soccer will coordinate the initial application process and access to the CLS, the majority of the assessments will be conducted by the Districts, with support and final approval from Ontario Soccer.





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Date	Description
February 1, 2024	Initial Applications for QSP open via the links found in the table above. Once Applications are approved by the District, Clubs gain access to the CLS, and may begin answering QSP criteria.
April 15, 2024	Last date for Clubs to answer all criteria across all categories on the CLS in order to be announced as a new license recipient in the first round of announcements.
May 15, 2024	Districts confirm Clubs that have met the requirements to achieve a QSP licence to Ontario Soccer.
Window #1: June 12 - 19	First round of successful recipients announced by Ontario Soccer & Canada Soccer.
July 15, 2024	Last date for Clubs to answer all criteria across all categories on the CLS in order to be announced as a new license recipient in the second round of announcements.
August 15, 2024	Districts confirm Clubs that have met the requirements to achieve a QSP licence to Ontario Soccer.
Window #2: September 11 - 18	Second round of successful recipients announced by Ontario Soccer & Canada Soccer.
September 15, 2024	Initial Applications for QSP close, to allow enough time for late applicants to be fully assessed ahead of the third and final recipient announcement of the year.
October 15, 2024	Last date for Clubs to answer all criteria across all categories on the CLS in order to be announced as a new license recipient in the third and final round of announcements
November 15, 2024	Districts confirm Clubs that have met the requirements to achieve a QSP licence to Ontario Soccer
Window #3: December 11 - 18	Third and final round of successful recipients announced by Ontario Soccer & Canada Soccer

Please note: all information and documentation shall be submitted online.

If you have any further questions about the process, please contact [Alex Di Noia](#), Senior Coordinator, OPDL & Club Development.

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