



**JUNIOR GIRLS' HANDBOOK
2023-2024 SEASON**

COLUMBIA EMPIRE VOLLEYBALL ASSOCIATION

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Note – Yellow highlighting indicates updated language, a new policy, or a policy change. Policies in this handbook are subject to change during the season, with or without notice.

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CEVA CORE VALUES

ACCOUNTABILITY

Our organization will be accountable to our customers, and our staff & Board will be accountable to each other to ensure the organization is moving in a positive and forward-thinking direction. All clubs will be held accountable for compliance with both regional and national policies.

EFFICIENCY

Our organization will strive to become more efficient in all areas of operations and will work diligently to ensure our customers are treated to the most efficient ways of working within our structure.

INCLUSIVITY

Our organization will seek to create a safe and welcoming environment for anybody to participate in our sport. We welcome members from all walks of life and believe that our sport should break down barriers and bring people closer together.

PHILANTHROPY

Our organization will seek new and creative opportunities to give back to the community. The organization will be a driver of positive change and use its platform for the betterment of all.

SAFETY

Our organization will continuously ensure the safety of all participants by demanding strict adherence to USA Volleyball, national, regional, and local guidelines.

TRANSPARENCY

Our organization will conduct business in an open, honest, and accessible manner. We will set clear goals and expectations for ourselves and our constituents.

SECTION 1 – WELCOME TO CEVA

1.1 INTRODUCTION

Welcome to USA Volleyball (USAV) and its affiliated association, the Columbia Empire Volleyball Association (CEVA). This handbook is a guide to USAV and CEVA, providing specific procedures and requirements for involvement with CEVA.

We understand some of the regulations included in this handbook may be interpreted differently than intended. While we make every effort to ensure this handbook is as clear as possible, final interpretation of any policy in this document is delegated to the CEVA staff and, in some cases, to the CEVA Junior Girls' Committee or CEVA Board of Directors.

1.2 CEVA MISSION & PHILOSOPHY

The mission of CEVA is to promote, foster and teach life-long lessons through volleyball in Oregon and SW Washington.

CEVA is dedicated to providing quality volleyball opportunities through high caliber programs, member services and community involvement.

1.3 CEVA DIVERSITY & INCLUSION STATEMENT

The Columbia Empire Volleyball Association values the principles of diversity and inclusion and encourages all of our member clubs and participants to do the same. We will promote these values in our organizational culture and programming.

CEVA believes our membership should focus on athletes, coaches, officials and parents' skill sets, work ethic and competitive spirit, not their race, sexual orientation and/or gender identity.

CEVA strives to create an environment that is free from discrimination or exclusion based on race, sexual orientation, gender identity, religious affiliations, or other personal attributes. We also seek to end bullying, cyber-bullying, hazing, harassment, and offensive conduct in all forms. These are actions that are not consummate with our organizational philosophy, nor with the culture we will create in our region.

CEVA will seek to implement policies and programming to help educate our membership about these values, and we will encourage all participants in our programs to display these values both on and off the court.

1.4 CEVA STATEMENT OF TRANSGENDER EQUITY

The Columbia Empire Volleyball Association believes everybody should be treated with dignity and respect. CEVA maintains this statement to both facilitate and encourage the participation of transgender, gender non-binary, and intersex individuals in our events.

CEVA prohibits any form of discrimination on the basis of gender identity or gender expression.

Our organization will stand with the many who identify as transgender, gender non-binary, or intersex. While we recognize certain policies must be followed pertaining to competition in our sport, we also fundamentally oppose any regulations that invade on the privacy rights of those who identify as transgender, gender non-binary, or intersex. We also recognize, and appreciate, that gender identity is not a simple matter for many.

Teammates, coaches, and staff should refer to transgender, gender non-binary, and intersex individuals by their preferred name. Additionally, pronoun references should reflect the person's gender or pronoun preferences.

Transgender, gender non-binary, and intersex people make up our families, our friends, our team members, our coaches, our club directors, and so many others who are the fabric of what CEVA is.

Anybody who wants to be part of our events will be welcomed. CEVA recognizes that a diverse and inclusive culture must be at the heart of who and what we are. We, as an organization, will remain at the forefront of this cause.

1.5 CEVA STRUCTURE

CEVA is comprised primarily of volunteers. The Board of Directors' (BOD) duties include establishing policy, fundraising, fiscal responsibility and responding to the membership. Standing committees are responsible for developing and maintaining policies, procedures, formats, and budgets. Suggestions and comments that improve the region and assist in meeting the needs of membership are encouraged.

There are three full-time CEVA employees: The Executive Director, Director of Operations, and Director of Region Services. The Executive Director's primary duties include implementing policies established by the Board, acting as the principal representative of CEVA to USA Volleyball, leading short and long-term efforts as well as managing the day-to-day needs of the organization. The Director of Operations coordinates all CEVA operations including facility rental, portable court rental, tournament director assignments, event formatting and management, and acts as the primary office liaison to the Officials Division. The Director of Region Services is the primary contact for membership and communications for CEVA as well as helping plan, organize and manage CEVA events.

1.6 CEVA BOARD OF DIRECTORS

Complete information about our Board of Directors (BOD), as well as minutes from past meetings, can be found on the CEVA website or obtained by written request to the CEVA office. CEVA Bylaws require at least one member of the current Board be a representative from a club with six registered teams or less (as determined by affiliation at time of nomination), and one member must be unaffiliated with a CEVA-sanctioned club (cannot be a coach, club director, or club administrator). Additionally, no sanctioned club may have more than two affiliated members on the BOD at any time.

1.7 REPRESENTATION ON THE USAV JUNIOR ASSEMBLY

Each of the forty regions is entitled to one representative on the USA Volleyball Junior Assembly ("USAV JA" or "JA"). Representatives may not be a commissioner, Executive Director, or principal representative. The purpose of the JA is to give voice to stakeholders in the juniors' game. The JA is considered a "recommending" body, meaning results of votes taken are construed as "recommendations" to USAV, not binding directives. The intent is to have members who bring perspectives of juniors' clubs to the decision-making process. Members should be able to represent, to the best of their ability, all clubs, disciplines, and genders.

Qualifications of CEVA's representative to the JA:

- Current USAV & CEVA membership
- Cleared USAV background screen and current Safesport certification.
- Ability to attend JA meetings as scheduled (either virtually or in person)
- Ability to represent CEVA clubs of all disciplines, genders, and sizes in an unbiased manner.
- Ability to solicit feedback from club directors, coaches, administrators, and players.
- Ability to regularly communicate with members of the Junior Girls Committee, Junior Boys' Committee, and the office staff.
- Current or recent experience as a club director, club administrator, or coach
- Preferred – Current or recent experience as a member of either the CEVA Junior Girls' Committee or CEVA Junior Boys' Committee.

CEVA's JA representative will be selected based on the following procedures:

- Nominations will be solicited on a timeframe determined by the Board of Directors and/or Nominating & Elections Committee. The process for submitting a nomination will be published on CEVA's website.
- Applicants will be interviewed and vetted, and once deemed qualified to serve, will be moved forward to the general election process.
- All members of the Board, Junior Girls' Committee, Junior Boys' Committee, and Diversity & Inclusion Committee will have one vote in the election. Members who serve on multiple administrative bodies will only receive one vote.
- The candidate with the greatest number of votes will be elected to serve as CEVA's representative to the JA.
- The successful candidate will serve for a four-year term and is eligible to be re-elected one time (may serve eight consecutive years, or two consecutive four-year terms).
- Terms begin on the first day of CEVA's fiscal year.
- Individuals who serve two consecutive four-year terms are not eligible to run for a third consecutive term. After one four-year term passes, the individual may run again. **The next election will be held in Spring of 2026.**

Responsibilities of the JA representative:

- Contribute in a meaningful way to the assembly.
- Represent the interests of all CEVA's junior volleyball stakeholders, regardless of club affiliation, gender, location, or other attributes.

- Report back to the region on decisions, directives, and information that may impact junior volleyball stakeholders.

1.8 JUNIOR GIRLS' COMMITTEE

The Junior Girls' Committee is chaired by the Junior Girls Representative on the BOD. This committee is responsible for developing and maintaining policies, procedures and formats within the junior girls' constituency of CEVA. Members of the committee include a cross-section of membership. Minutes of previous committee meetings can be found on the CEVA website.

1.9 FINANCIAL INFORMATION

CEVA is an Oregon 501(c)(3) nonprofit corporation. CEVA's main sources of revenue are registration fees, tournament fees, fundraising programs, and individual & corporate sponsorships. CEVA expenses are primarily the funding of programs and services, the rental of facilities for tournaments, and employing the office staff. When possible, CEVA supports teams in post-season tournaments by assisting with payment of fees. A complete financial statement is available to any CEVA member. Requests must be made in writing to the CEVA office, with a self-addressed, stamped envelope. CEVA also provides financial information to USAV.

1.10 CONTACT INFORMATION

Office Address: 4915 SW Griffith Drive – Suite 101 – Beaverton, OR 97005
Office Phone: (503) 644-7468
Urgent Line: (503) 894-6455 (Club Director & Officials' Use Only)
Website: www.cevaregion.org
DEI Initiatives: www.volleythechange.org
Adult Volleyball: www.bridgevolleyballcrew.org
Email: region@cevaregion.org

1.11 MARKETING INFORMATION & DATA COLLECTION

The CEVA office staff has access to information about each member registered with the region, which is collected as part of registration. CEVA does not distribute personal information to outside entities unless legally obligated to do so. CEVA will occasionally send out marketing information on behalf of sponsors or partners. This information will come directly from CEVA and will be vetted by staff prior to distribution.

1.12 CONTAGIOUS & COMMUNICABLE DISEASE POLICY

In the event a player is suspected or confirmed to have a contagious disease, they must be suspended from participation in team activities – including but not limited to practices, games, and social events. For a player to return to sanctioned activities, they must provide the club director a letter from a physician stating they are no longer contagious and pose no medical threat to those they come in contact with. In case of a dispute, an independent physician should be chosen to provide a second opinion for those concerned. This policy also applies to coaches,

officials, and other participants involved with sanctioned events. CEVA strongly encourages everybody to practice good hygiene and to stay home if they feel sick.

SECTION 2 – JUNIOR GIRLS’ PROGRAM

2.1 SEASON

The CEVA Girls’ Junior Volleyball season runs from the first day of allowable tryouts through the last day of the USA Volleyball Girls’ Junior National Championships, “GJNC” (generally early July).

2.2 TRYOUT POLICY

Each player must be a registered member of CEVA/USAV. Registration should be verified by a player/parent presenting a CEVA/USAV membership card with a “CURRENT” status reflecting the appropriate date range for your tryout.

ALL club administrators, coaches and staff hosting/conducting tryouts must be current CEVA/USAV members with current background screening and Safesport certification prior to participation. All administrators in the SportsEngine system must meet these same requirements.

Memberships are paid via credit card through SportsEngine. Clubs can collect additional fees to cover facility use or other expenses. These fees must be separate and distinct from region membership fees.

If a player accepts a position on a team, the player must upgrade their membership to a Full Junior Membership prior to participation in team/club activities (e.g., practice, tournaments, fundraising, etc.)

2.3 TRYOUT DATES

Tryouts for the 12s and 14s age groups may begin no earlier than the first Sunday in November. Tryouts for the 16s & 18s age groups will begin on a date thereafter, at the discretion of the Junior Girls’ Committee. See the CEVA website for dates. **Clubs are not required to run tryouts.**

2.3.1 As of the 2022-2023 season, the prohibition on clubs running camps, clinics, or private lessons in the week leading up to tryouts (commonly known as “dead week”) has been removed. Clubs may run activities freely up to the legal start of tryouts.

2.4 RECRUITING POLICY & GUIDELINES

2.4.1 RECRUITING POLICY & DEFINITIONS

Club Representative: Club Director, Administrator or Coach

Recruiting: Occurs when any Club Representative (club director, administrator and/or coach) makes verbal or written contact with a player or player's guardian with the intent to persuade the player to join their club.

Complaint: Only an affected player and/or guardian may file a written complaint with the CEVA Executive Director about excessive contact from a Club Representative(s). The CEVA Executive Director will notify the Club Director, which will serve as the only warning. Further contact with that player from any Club Representative is prohibited. It is the Club Director's responsibility to notify Club Representative(s) of a warning issued.

Violation and Sanction: The suggested maximum penalty may include, but is not limited to, a monetary fine and/or a suspension of CEVA membership for a period of up to one year beginning on the date of the final ruling.

2.4.2 CLUB RECRUITING GUIDELINES

The following guidelines were developed to protect the interests of players:

2.4.2.1 No recruiting contact with players or guardians during high school volleyball matches unless initiated by the player or guardian.

2.4.2.2 No recruiting contact with players or guardians during Oregon and Washington State Volleyball Championships unless initiated by the player or guardian.

2.4.2.3 No recruiting contact with players or guardians during CEVA Junior Volleyball Season (see Section 2.1) unless initiated by the player or guardian. If the subject matter of the contact relates to a transfer during the current season, please see the Transfer Rule (see Section 2.6).

2.4.2.4 Guardians should be included in all recruiting communication with players.

2.4.2.5 Club Representatives must respect requests by players & guardians to stop recruiting contact.

2.4.3 Clubs may not mandate a player participate in open gyms, clinics, camps, or other activities prior to tryouts. Clubs may not mandate participation in activities as a condition of acceptance in their club prior to tryouts. CEVA strongly discourages the practice of restricting players from participating in other activities during the academic year.

Several state athletic associations, including the OSAA and WIAA, have policies stating participation in certain non-school based activities cannot be a requirement or condition of participation on a school team (contact your school district for more information).

2.5 LETTER OF COMMITMENT

The CEVA Letter of Commitment (LOC) was developed by the Junior Girls' Committee and applies to all **CEVA-sanctioned** indoor junior girls' clubs operating in the region.

A “commitment” is a fully executed CEVA LOC, accepting a club’s offer to a player/guardian by the Club Director or designee. CEVA will not recognize any other agreements or contracts, oral or written, between a club and a player/guardian.

A CEVA LOC is provided online at cevaregion.org. Clubs are required to use this document. It is up to each club to determine the timeframe for submission of the signed CEVA LOC, but it may not be submitted prior to the first day of tryouts. Players/guardians should review all club specific financial obligations, policies and/or contracts prior to signing the CEVA LOC.

- 2.5.1 The first date a player and guardian may sign the CEVA LOC and/or make a financial payment is the first date of tryouts for their respective age division. Clubs who ask players to sign a LOC or make a payment to a club prior to tryouts are subject to sanction, up to and including suspension of the club director.
- 2.5.2 A player and guardian may not sign a CEVA Letter of Commitment for more than one club. A player who signs a LOC with more than one club is subject to suspension for the entire club season. A club who knowingly asks a player to sign a LOC after the player has signed a LOC with another club is subject to sanction.
- 2.5.3 Once a player and guardian have signed a CEVA LOC for a club, they are considered a member of that club until the completion of the season (see Section 2.1)
- 2.5.4 A LOC for a player that a club intends to age waiver is not valid until the age waiver is fully approved by the CEVA office.
- 2.5.5 By signing a LOC, a player is committing to a club, not to a specific team or coach. Clubs are not obligated to assign players to teams at tryouts.
- 2.5.6 Other specific policies not included in this handbook are outlined on the LOC document and are enforceable by the region and/or club.
- 2.5.7 The region office has the right to request a copy of a fully executed LOC from a club at any time.
- 2.5.8 The LOC applies only to CEVA/USAV sanctioned programming, clubs, teams, and rosters. It does not prevent or restrict participation with a non-CEVA club or in non-CEVA/USAV sanctioned programming.

2.6 TRANSFER RULE

A player may quit their club team at any time. However, the CEVA Transfer Rule does not govern a family’s contractual obligations to their current club. Players and guardians must be aware of all contractual obligations to their club before pursuing a transfer request.

CEVA governs the process for players who have signed a CEVA LOC and would like to transfer either from one CEVA-sanctioned club to another CEVA-sanctioned club, or from a CEVA club to another USA Volleyball Region. It does not restrict players from joining a non-CEVA club or playing in non-CEVA/USAV competition.

- 2.6.1 A player cannot participate in any practice or tournament with a new club until the CEVA Office has approved the transfer.
- 2.6.2 Prior to CEVA considering a transfer request, the Region must verify that the athlete qualifies for a transfer under USA Volleyball transfer policies.
- 2.6.3 From one CEVA registered club to another CEVA registered club:
 - 2.6.3.1 A player and guardian must contact their current club director to request a transfer and release. If a club agrees to release the player, they may do so by sending a written notice of release to the CEVA office. If a signed player contacts other clubs prior to receiving a release from their current contracted club, a transfer may not be granted.
 - 2.6.3.2 A full release means the player is immediately eligible for all practices and competition with the new club. A conditional written release may also be issued by a club (i.e., Player is eligible for practice, but not competition with another club). A conditional release would fall under the waiting period guidelines defined below.
- 2.6.4 If a club does not release a player, the following will apply:
 - 2.6.4.1 If a player requests to transfer on or prior to December 15, the player is not eligible to participate (practice or compete) with another club for a period of two (2) months (official transfer request date determined by CEVA Executive Director). After the two (2) month waiting period, the player may play for any other club.
 - 2.6.4.2 If a player requests to transfer after December 15, the player is not eligible to participate (practice or compete) with another club until after the CEVA Regional Championships or after a minimum two (2) month waiting period, whichever is longer (official transfer request date determined by CEVA Executive Director).
 - 2.6.4.3 Notwithstanding the above, the original Club Director may waive any or all the waiting period requirements.
- 2.6.5 If a player wishes to transfer from a CEVA club to another USA Volleyball Region, a player or guardian must submit a request to the CEVA office. The CEVA office will contact the current club and the desired new region for information before a request is granted.

2.7 APPEAL OF A DENIAL OF TRANSFER OR RELEASE

- 2.7.1 A club must be able to show justification for denying an athlete's request to transfer to a different club. Justification can include, but is not limited to, outstanding financial obligations, a violation of a club contract, a failure to return club-owned equipment, or violations of CEVA/USAV policy.

- 2.7.2 If a club does not release a player, the athlete may appeal that denial to the CEVA Executive Director. The appeal will only be considered under limited circumstances. An appeal will not be considered in any of the following situations:
- 2.7.2.1 Athlete/family has outstanding financial obligations to the club. CEVA will not consider an appeal unless the athlete/family has no monies owed to the club. CEVA will not make a determination regarding the validity of a club contract and will not interpret language in said contracts. Financial obligations are at the club's sole discretion.
 - 2.7.2.2 Athlete/family has violated any CEVA/USAV policy, including the CEVA Letter of Commitment Policy, CEVA Recruiting Policy, or any other applicable policy, in the current season.
 - 2.7.2.3 Athlete/family has been conditionally released by a club. Appeals will only be considered if a request for release/transfer has been denied by the club.
- 2.7.3 Upon denial of a release, the athlete/family has five (5) business days to file an appeal in writing (by e-mail) with the CEVA Executive Director. This request must include the circumstances surrounding the request and proof the stipulations in this policy are met.
- 2.7.4 Within fourteen (14) business days of receiving the appeal request, the CEVA Executive Director will render a decision. The Executive Director's decision is final and there is no further level of appeal.
- 2.7.5 The Executive Director may decide to deny or grant the appeal. In the case of a denial, the original waiting period guidelines (or applicable stipulations associated with the refusal to release) remain in place. In the case of an appeal being granted, the athlete will be considered fully & unconditionally released.
- 2.7.6 The Executive Director has the ability and authority to contact either party involved in the appeal (athlete/family, club director) to ask for supporting documentation or information. Parties are expected to respond in a timely manner (within 2 business days) and comply with these requests. Failure to do so is grounds for the Executive Director to immediately find for the other party and halt proceedings on the appeal.

2.8 MEMBERSHIP REQUIREMENTS

Registration via SportsEngine must be completed prior to participation in any CEVA/USAV sanctioned event (including tryouts, practices, tournaments, fundraising activities, etc.). Each individual CEVA member must:

- Complete online registration and pay required membership fees.
- Acknowledge & agree to all waivers as part of registration.
- Submit a completed and signed Medical Release form to their club director (Juniors only)
- Additional requirements for coaches are listed in Section 3

2.9 USAV AGE DEFINITIONS & BOYS ON GIRLS' TEAMS

2.9.1 The following age definitions are effective for players other than college students who are not eligible to compete in sanctioned Junior National Volleyball events, unless amended by actions specified in the Operating Code.



USA VOLLEYBALL JUNIOR PLAYER AGE DEFINITION For use during the 2023-2024 Season

To determine the correct age division, please find the Month of Birth in the left column and then the year of birth in the same row. The heading of the column matching the Year of Birth is the correct age bracket.

	18 & Under ¹	18 & Under ²	17 & Under	16 & Under	15 & Under ³	14 & Under ⁴	13 & Under ⁵	12 & Under	11 & Under	10 & Under	9 & Under	8 & Under
July	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
Aug	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
Sept	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
Oct	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
Nov	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
Dec	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
Jan	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
Feb	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
Mar	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
Apr	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
May	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
June	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016

¹ Players who were born on or after July 1, 2004 and a high school student in the twelfth (12th) grade or below during some part of the current academic year are eligible to compete in 18 & under.

² **Female Only** - Players who were born on or after July 1, 2005, (who are defined as 18 & under by the USAV Age Definition) and are in the 11th grade for the current academic year are waived to compete in 17 & under. (This age waiver is based on recruiting concerns for 11th grade girls previously required to participate in girls 18's qualifiers and the 18's GJNC.)

³ **Male Only** - Players who were born on or after July 1, 2009 OR players who were born on or after July 1, 2008 (15 years or younger) who shall neither have completed nor are in a grade higher than the eighth (8th) grade during the current academic year are eligible to play in the 14 & Under division. This exception is based on the net height difference of 7'4 1/8" to 7'11 5/8" between the 14 and Under Division to the 15 and Under Division.

⁴ **Male Only** - Players who were born on or after July 1, 2009 (14 years or younger) who shall neither have completed nor are in a grade higher than the seventh grade (7th) during the current academic year are eligible for a Region approved waiver to compete in the boys 13's age group.

⁵ **Male Only** - Players who were born on or after July 1, 2010 (13 years or younger) who shall neither have completed nor are in a grade higher than the sixth grade (6th) during the current academic year are eligible for a Region approved waiver to compete in the boys 12's age group.

2.9.2 Junior boys are allowed to play on junior girls' teams in CEVA-sanctioned events with the restrictions below. Teams participating in non-CEVA events should confirm if participation by male players is allowed.

2.9.2.1 There is a limit of 2 boys per team.

2.9.2.2 Boys will sign a waiver outlining regulations of their participation prior to placement on a roster.

2.9.2.3 Boys on girls' teams may not participate in National Qualifiers or the CEVA Bid Tournament.

- 2.9.2.4 CEVA has the right to revoke a waiver based on reports of safety concerns or other extenuating circumstances. Such a revocation would only be done after consultation with the Junior Girls' Committee.
- 2.9.2.5 There is no limitation on how a boy may participate during a match. Boys may play front row and are not limited positionally.
- 2.9.2.6 The guidelines below outline which junior girls' teams boys may participate with. Please see the player's membership card to determine their correct level of play:
- Males defined as a 15U, 16U, 17U, or 18U may not play on a girls' team.
 - Males defined as a 14U may play on a girls' 15s or 16s team (or higher).
 - Males defined as a 12U or 13U may play on a girls' 13s or 14s team (or higher).
 - Males defined as a 10U or 11U may play on a junior girls' 10s, 11s or 12s team (or higher). This also applies to males defined as younger than 10U.

2.10 USAV INSURANCE INFORMATION

USAV provides an insurance policy to all members. Details regarding this policy are outlined below. Information is subject to change:

- 2.10.1 Named Insured: United States Volleyball Association, Inc. aka USA Volleyball: its Regional Associations & Commissioners/Executive Directors, Clubs, Coaches, Trainers, Official Sponsors, Committee Members, Officials, Volunteers, and Registered Participants in the business of United States Volleyball Association, Inc. functioning on behalf of United States Volleyball Association, Inc. or performing in a sanctioned/approved event."
- 2.10.2 Definition of "Sanctioned or Approved" Event: An event for which the First Named Insured or its Regional Association Commissioner/Executive Director has approved or sanctioned as an USA Volleyball event. A "sanctioned" event is one where the USAV insurance would respond in case of an incident. Events that are NOT sanctioned include open gyms, weight training, private lessons, individual training (with or without a coach), and anything else the CEVA office is not aware of. CEVA sanctions full-team events, such as practices, scrimmages, tournaments, and select fundraisers. CEVA also sanctions camps, clinics, and league play with proper documentation on file. Questions regarding sanctionable events should be directed to the CEVA office.
- 2.10.3 Definition of Participant: USAV member athletes, coaches, trainers, volunteers, committee members, officials, and any other persons who are functioning on behalf of and/or while participating in any event sanctioned or approved by USA Volleyball. Insurance coverage is only in place for events in which all participants are USAV members. Event sanctioning (and by extension, insurance coverage) can be revoked if non-members are found to be participating in an event, or if members are not properly background screened, SafeSport trained, or otherwise properly certified to participate in their defined role.

- 2.10.4 Definition of Participating: Participating includes pre-event, and post-event activities, which are officially approved or sanctioned events.
- 2.10.5 General Liability Coverage: A policy covering liability for bodily injury and property damage loss is provided with additional limits available on an excess basis. Coverage is provided for officials, volunteers, coaches, trainers, sponsors, and registered participants. The policy covers liability from pre-event setup, the event itself, and post-event activities at sanctioned events. The policy will respond to claims from spectators, participants, and the public in general. The USA Volleyball membership requirement is a condition of the liability policy and common among sports federations.
- 2.10.6 Sports Accident Insurance: The Medical insurance program provides participant coverage for loss resulting directly from members competing in an approved or sanctioned event. Coverage does not include loss from pre-existing conditions or competing in non-sanctioned events. The coverage extends from the start through the completion of the event. The policy provides coverage against loss in excess of coverage provided under other valid medical insurance and is subject to a deductible. If no other collectible medical insurance exists, the loss is subject to a higher deductible.
- 2.10.7 Additional Insured: Facilities may ask for a certificate of insurance with the facility as the additional insured. Clubs may submit a Certificate of Insurance Request from the Region office by completing the online request form. Requests should be received 3-5 days prior to use. Once the request is processed the facility will have additional insurance and those certificates will be on file at the region office.
- 2.10.8 Non-Owned Auto Coverage: USA Volleyball does not provide insurance for non-owned auto coverage. Clubs need to pay for coverage when they lease/rent vehicles or go to their local insurance company and set up a policy for the club, when traveling.
- 2.10.9 Directors and Officers Insurance (DNO Insurance): All non-profit organizations should have DNO insurance for their Board of Directors. Coverage is for all directors/officers and committees within the non-profit organization. DNO insurance is available through USA Volleyball at a reasonable rate. Please contact the region office for further information.

SECTION 3 – COACHING IN CEVA

3.1 COACHING REQUIREMENTS

All adults interested in coaching juniors in CEVA must adhere to the following:

- 3.1.1 Must be 18 years of age at the time the coach begins the season.
- 3.1.2 Must complete USA Volleyball's online registration process and submit all required forms.
- 3.1.3 Must successfully pass a background screen as part of registration.

- 3.1.4 Must meet the IMPACT Certification requirements.
- 3.1.5 Must complete the Safesport Certification requirements.
- 3.1.6 Recommended: Complete referee & scorer requirements.
- 3.1.7 Each club that registers a coach affirms and certifies that the coach meets these requirements. Any team or club utilizing an ineligible coach may be sanctioned. Additionally, the individual coach(es) may be subject to sanction by the region.
- 3.1.8 Juniors under 18 can be listed on the roster as a manager during the season, with the following provisions:
 - 3.1.8.1 At NO time may this individual be allowed to be a head coach.
 - 3.1.8.2 At NO time may this individual have sole responsibility for the team (including practices, tournaments, fundraisers, etc.).
 - 3.1.8.3 Once the individual turns 18, they must undergo a background screening within 30 days, and immediately complete a Safesport Certification. CEVA strongly encourages Safesport be completed before the individual's 18th birthday, to avoid any disruption in participation.

3.2 COACHING RESTRICTIONS

Current high school or college coaches may have restrictions imposed by state or collegiate associations pertaining to their involvement in club sports. It is the responsibility of the coach, and their club director, to ensure association rules are not violated. CEVA and USA Volleyball have no control, influence, or interest in these rules, nor are CEVA or USAV responsible for their enforcement. Violations should be reported to the association or the coach's school.

SECTION 4 – CLUB MANAGEMENT

4.1 DEFINITION OF A CLUB

All teams must be a part of a club and all clubs must be registered and activated by a region to compete in CEVA and USAV sanctioned tournaments. Each club must be represented by a Club Director. The Club Director is the official liaison between the club, teams within the club, and the CEVA office. CEVA treats each club as a separate, independent business.

4.2 MEMBERSHIPS FOR ADMINISTRATORS & COACHES

All participants (including but not limited to athletes, coaches, directors, team representatives, chaperones, athletic trainers, club administrators, club board members, officials, etc.) are required to be registered USAV members. Adults who directly interact with junior members, or who have

policy-making roles within a club (including club Board members), must also have a completed USAV background screening and completed USAV Safesport certification on file.

CEVA has the right to audit clubs' compliance with this policy at any time.

4.3 ACTIVATION OF A CLUB

All clubs must be activated by the CEVA office to be fully sanctioned for the club season. Inactive clubs may not request certificates of insurance and may not register for CEVA-owned tournaments. To be activated for the current season, clubs must fulfill the following requirements:

- 4.3.1 Club Director must purchase a USAV membership for the upcoming club season and have a current background screen & current Safesport certification on file.
- 4.3.2 Club Director must sign the Club Director's Handbook Acknowledgement & Agreement Form when distributed by the CEVA office and return it electronically.
- 4.3.3 The club may not have any outstanding balances or invoices due with CEVA. When a club has an outstanding balance, it remains with the club regardless of who the club director or administrators are and must be paid prior to activation. Payment arrangements may be developed, in limited circumstances, by contacting the CEVA Executive Director.
- 4.3.4 Any other requirements as outlined by CEVA in the Club Directors' Handbook or on the CEVA website.

4.4 RESPONSIBILITIES OF THE CLUB DIRECTOR

The Club Director is responsible for all administrative and fiduciary aspects of the club. These responsibilities include, but are not limited to, the following:

- 4.4.1 Accountability for all matters relating to registration and payment of fees for the team(s), players, coaches, team representatives, chaperones and in-house tournament directors.
- 4.4.2 Entry of team(s) into CEVA sanctioned tournaments.
- 4.4.3 Eligibility of team and/or club for CEVA and national events that the team/club may participate in.
- 4.4.4 Ensuring information or documentation sent by CEVA is distributed to all club members.
- 4.4.5 Ensuring all necessary information, documentation, fees, and any related materials or funds are forwarded to the CEVA office in a timely manner.
- 4.4.6 Provide completed rosters to tournament hosts in a timely manner.
- 4.4.7 Compliance with guidelines detailed in this handbook, and all other CEVA/USAV policies.

4.5 CLUB REGISTRATION

Generally, clubs whose center of activities is within CEVA's geographic boundaries must register with the region. However, clubs whose center of activities is closer to an adjacent region may petition CEVA for authorization to register with the adjacent region and should state the basis for the request. Such authorization must receive the approval of each region's principal representative.

4.6 REGISTRATION PROCEDURES

Before ANY activity (tryouts, practices, competition, etc.) club directors are responsible for the following:

- 4.6.1 Verify all club members (including players, coaches, directors, administrators, chaperones, in-house tournament directors, managers, trainers, etc.) have completed online membership registration via SportsEngine.
- 4.6.2 Verify that all coaches have completed necessary coaching requirements.
- 4.6.3 Collect a USAV Medical Release Form from each player/participant. This form is given to the team coach to have on file at all CEVA and USAV tournaments. **Do not send this form to CEVA. It is the responsibility of the club to collect all pertinent medical information for their athletes, maintain security of that information, and have it available in case of a medical emergency.**

Prior to competition, club directors must ensure the following requirements are met:

- 4.6.4 Submit Club Coversheet to CEVA office (specific deadline will be posted on CEVA website).

4.7 REGISTRATION FEES

All membership and registration fees are listed on the CEVA website.

4.8 ROSTER REQUIREMENTS

Once a club submits the club coversheet to the CEVA office, the club director will build their own rosters within SportsEngine. Rosters must meet the following requirements:

- 4.8.1 Club Directors may switch an individual from one team to another if the Playing Restriction guidelines in this handbook are adhered to.
- 4.8.2 Adults on a junior roster must have a completed background screening and Safesport certification.
- 4.8.3 All coaches on a junior roster must have completed IMPACT.

- 4.8.4 All players must have a jersey number listed on their roster.
- 4.8.5 Each roster must comply with the ref/score certification policy.
- 4.8.6 A USAV official roster is required at the start of all CEVA sanctioned tournaments.
Rosters may not be presented digitally.

4.9 ROSTER FREEZE

As of the 2020-2021 season, there is no longer a roster freeze for CEVA teams.

4.10 ADDITION OF PLAYERS

Clubs may add individual players to their roster at any time. Club Directors can add the player to a roster once they have completed their SportsEngine registration, associated with the club via SportsEngine, and submitted the appropriate paperwork to the club director.

4.11 MULTIPLE ROSTER SETTING

Clubs with multiple teams may move players within the club freely. However, teams qualifying for Junior National Championships will have their roster frozen at the time the team qualifies. It is the responsibility of the club to adhere to Frozen Player rules outlined by USAV. Junior players may play only in their own age group or in an older age group (unless waived). Coaches may appear on multiple team rosters, but junior players may only appear on one team roster.

4.12 PLAYING RESTRICTIONS

- 4.12.1 Players may not play in two consecutive tournaments on the same weekend in two different age groups.
- 4.12.2 Players may not play in two consecutive tournaments on the same weekend in the same age group, unless the team has been entered in a multi-day tournament, or the Club Director has received written permission from the CEVA Executive Director.
- 4.12.3 Players found to be in violation of this policy are subject to sanction by the region. Additionally, the club and club director are also subject to sanction.

4.13 BACKGROUND SCREENING POLICY & APPEALS

USA Volleyball has a mandatory national background screening policy for all adults associated with juniors programming. The frequency of background screens is determined by USAV policy. The full background screening policy can be found on the CEVA website.

All coaches, club board members, team representatives, club directors, managers, tournament directors, chaperones, officials, and members involved with junior players are required to submit to a USA Volleyball background check. A background check conducted as part of membership in

another organization or from another occupation is not accepted as a replacement to a USAV background check. Costs are borne by the applicant or club. In the event a background check reveals matters which restrict membership, the applicant may appeal. Appeal procedures can be found on the CEVA website.

4.14 AGE WAIVER APPLICATION

CEVA can grant age waivers for players to play in a younger age group for developmental purposes, or who, because of their geographical location, have limited opportunities to participate. Age Waivers are only valid within CEVA. Teams traveling outside the Region must notify the tournament director and seek approval for the player to participate. Younger players participating in an older division do not need a waiver.

Clubs should never “promise” an age waiver to a player. Age waivers are not guaranteed. Players should never assume an age waiver will be approved. It is the club’s responsibility to adhere to age group classifications and to verify athletes’ ages before assigning them to teams. It is also the club’s responsibility to ensure players understand all waiver policies.

Guidelines for age waivers include, but are not limited to, the following:

- 4.14.1 The Age Waiver Application must be completed by the player and Club Director and approved by the CEVA Executive Director.
- 4.14.2 Waivers are limited to two (2) per team.
- 4.14.3 For clubs with more than one team in an age level, the region will not grant a waiver for the top team.
- 4.14.4 Players receiving the waivers shall not make an impact on that team. This means they should fall in the average or below average skill level.
- 4.14.5 Age waived players may not participate in the CEVA Bid Tournament, a National Qualifier, or USAV GJNC. Some National Qualifiers have “non bid” divisions that allow waived players with approval from the tournament director.
- 4.14.6 Age waivers may be revoked due to false or misleading applications. CEVA has the right to revoke waivers based on safety concerns or other extenuating circumstances. Such a revocation would be done after consultation with the Junior Girls’ Committee. In case of revocation due to false/misleading information, the player and club director are subject to sanction, up to a season-long suspension.
- 4.14.7 Waivers will only be considered for birthdays that fall between May 15th & June 30th.
- 4.14.8 A Letter of Commitment for a player a club intends to age waiver is not valid until the age waiver is approved by the CEVA office.
- 4.14.9 Age waivers are not considered for approval prior to the age division’s tryout start date. Athletes whose USAV-defined playing age starts tryouts on a date different than the age

division they wish to be waived to must try out with their USAV-defined playing age groups. (Example: a player defined as a 15-year-old wishes to be waived to a 14s team. Player may not start tryouts until the legal start of tryouts for 15s players.)

4.14.10 Waivers are based on the age definition of the team a player wishes to be waived onto, not their division of play. Example: a player defined as an 18-year-old wishes to play on a 17s team. CEVA does not sponsor a 17s Power League. Player must still be age waived onto the 17s team, despite playing in 18s Power League.

4.14.11 A waiver request for a player to participate two age divisions down will be declined (e.g., an 18s player requesting to be waived to a 16s team will not be permitted).

4.14.12 Exceptional circumstances may be considered by the Executive Director.

4.15 CLUB HANDBOOKS

CEVA encourages clubs to produce a club handbook and distribute it to their members. It's recommended this handbook include a formal grievance policy, refund policy, and a due process policy affording at least one level of appeal to an independent body.

SECTION 5 – SANCTIONED TOURNAMENTS & EVENTS

5.1 REGION SANCTIONED EVENT POLICY

CEVA reserves the right to, at CEVA's sole and complete discretion: (1) refuse to grant a tournament sanction to any person, individual, business or organization ("Applicant"), when it is determined by CEVA, following review of a complete tournament sanction request application ("Application"), the Application fails to meet CEVA's tournament sanctioning criteria; (2) refuse to grant a tournament sanction to an Applicant when it is determined the Applicant failed to provide all required information, or failed to provide truthful information; and (3) refuse to grant a tournament sanction to any and all Applicants where either the Applicant and/or the Application is/are determined to not be in the best interests of CEVA and its members.

5.2 CLUB-HOSTED TOURNAMENT REGISTRATION

Teams are accepted into club-hosted tournaments only if they have completed the registration procedures for their team. All club-hosted tournament dates are posted on the CEVA website when sanctioning is granted. CEVA does not control registration in club-hosted tournaments.

5.3 HOSTING A MULTI-DAY TOURNAMENT

There will be a Multi-Day Tournament Sanction Form posted on the CEVA website each year. Please contact the CEVA office with any questions.

5.4 HOSTING A SINGLE-DAY TOURNAMENT

CEVA hosts several tournaments throughout the season. For other competitions to take place, clubs must take the initiative and host tournaments. Before a club officially declares an intention to host a tournament, the following steps should be taken:

- 5.4.1 Choose a date & location: The CEVA website lists the dates of all sanctioned events in the region and some national events during the year. Research if there are other conflicting tournaments scheduled for the same level that weekend. CEVA will not sanction a club-hosted tournament on the same date as a Power League in the same age group. **Additionally, due to the demands of the large CEVA-sanctioned tournaments on MLK and Presidents Day weekends, club-hosted events scheduled on those weekends may receive sanctioning (for insurance purposes) but may not be guaranteed a CEVA head official.**

Hosts should be aware that due to changing health and safety guidelines, as well as other circumstances, CEVA will always attempt to fully staff tournaments with qualified officials – however, there may be instances where full staffing an event is not possible.

- 5.4.2 Apply for tournament sanctioning through CEVA by completing the Tournament Sanction Form found on the CEVA website and submitting the form to the office. **Applying for sanction DOES NOT guarantee sanctioning will be granted.**

5.5 SANCTIONED EVENT REQUIREMENTS

- 5.5.1 Cancellation of a sanctioned tournament less than ONE WEEK prior to the scheduled date will result in the loss of the entire sanction fee. Changes, such as adding/cancelling officials or facilities, made less than ONE WEEK prior to the scheduled date will cause the host to incur additional costs.
- 5.5.2 All teams must be registered with CEVA or other regions of USA Volleyball. If teams from outside the CEVA Region or USA Volleyball ask for entry, contact the CEVA office. Accepting ineligible teams may result in a fine and nullifies event insurance.
- 5.5.3 Accept teams according to the number of courts available. CEVA policy limits the number of teams to four teams per court, unless approved by the CEVA office.
- 5.5.4 Host club selects its own tournament entry deadline and fees. Once the entry deadline has passed, notify all the teams if their entries have been accepted. This should be done at least one week prior to the tournament. While contacting each team, please confirm the coaches' meeting time, tournament start time and the location of the tournament.
- 5.5.5 Request facility insurance certificates at least two (2) weeks prior to desired submission.
- 5.5.6 All participants must be current USAV members. Adults are also required to have a completed background screen & SafeSport certification. Adults, including collegiate players, are not allowed to "fill-in" as players in a juniors' event.
- 5.5.7 All tournament directors must be USAV members with a current background screening and Safesport certification prior to the tournament and cannot participate in the

tournament as a player, coach, or referee. The tournament director must be present all day.

- 5.5.8 A non-playing/non-coaching USAV-Certified official is required for every 12 teams. Additional officials are required if the event has multiple age divisions and/or is using more than one gym (even on the same campus). In the months of December and January only, CEVA will assign one additional official (above stated policy) to all club-hosted tournaments in the 12s and 14s divisions at no charge to the club.
- 5.5.9 Tournament hosts must do a facility walk-through to review the site and eliminate any potential safety hazards.
- 5.5.10 No alcohol is allowed at a sanctioned juniors' event per USAV policy. This includes spectator tailgating.
- 5.5.11 All teams must submit an official USAV roster on the day of competition for the Head Official(s) to review. All rosters and tournament results must be submitted to the CEVA office and received by 5 pm on the Monday after the tournament (email is ideal).
- 5.5.12 Tournament format must contain a minimum of seven 25-point rally score sets per team and a maximum of 4 teams per court. Approval is required from the CEVA Office to use a different format.
- 5.5.13 Any injuries must be properly documented on the USAV Incident Report Form and submitted to the CEVA office with results and rosters following the tournament.
- 5.5.14 Hosts are required to post the USAV/CEVA Parent & Spectator Code of Conduct in a prominent location at their facility.
- 5.5.15 Event hosts must adhere to the strictest health and safety guidelines in place at the time of the event, within the locality in which the event is being held. This includes a requirement they check with their city, county, and/or state health departments to have their plans cleared by those entities, and a requirement the event host be able to prove with written documentation their event and safety plans were cleared by a city, county, and/or state health department. Deviation from established health protocols is grounds for immediate revocation of sanctioning.

5.6 SANCTIONED TOURNAMENT APPLICATION PROCESS

A Tournament Sanction Form must be completed & submitted to the CEVA office for approval. A tournament will lose sanctioning if it does not follow the guidelines listed and may subject the tournament host to region-imposed penalties.

CEVA does not sanction tournaments until a Tournament Sanction Form has been submitted and approved. Once the required information is received and sanctioning is granted, the tournament date is placed on the CEVA website.

5.7 TOURNAMENT FORMAT

A tournament packet is available on the CEVA website, with several sample tournament formats for the different number of teams playing in your tournament. As a reminder, each team must be guaranteed seven 25-point sets. Please contact the CEVA office should questions arise or for assistance in developing the format.

5.8 CLUB SCRIMMAGES

A scrimmage may occur at any time during the season. These are internal club events that generally take place during a team's normal practice time. Scrimmages do not require a Tournament Sanction Form but are considered sanctioned events. Clubs do not have to submit results but would need to submit any other documents (such as incident reports in case of injuries) to the CEVA office.

SECTION 6 – POWER LEAGUE

6.1 SEEDING INFORMATION

6.1.1 The Junior Girls' Committee seeds every age division for Power League. Teams will not be given a public facing "seed" prior to the Power League Qualifier. Instead, teams are placed into groups of six (12s division) or eight (all other divisions). The highest group of six or eight teams will be randomly placed in pools for the Power League Qualifier as the #1 seed. The next highest group of teams will be randomly placed in pools as the #2 seed. This process is repeated until all pools are populated.

Initial placement in six- or eight-team groups is determined using information listed on the club's Power League entry form, results from the previous season's Power League, and the previous season's Regional Championships. The Junior Girls' Committee has the right to independently seek other information to help inform seeding decisions. Clubs are encouraged to include as much information as possible on their entry forms.

6.1.2 Seed Adjustment Process (Open and 18s Division only):

6.1.2.1 Written request for a seed adjustment is submitted to CEVA by the posted deadline. Requests submitted after the deadline are not considered.

6.1.2.2 Seeds may be adjusted based on information provided to the Junior Girls' Committee by the club director, and/or from results in the current season.

6.1.2.3 Requests for seed adjustments within the same Power League Division (e.g., Division 1, Division 2) are not considered. A request for a seed adjustment is only considered for a team requesting to move from one grouping to another.

6.1.2.4 The Junior Girls' Committee reserves the right to review results and move teams they feel have been seeded inaccurately.

6.1.2.5 Seeding decisions made by the Junior Girls' Committee are final.

6.1.2.6 Teams in the 12s, 14s, and 16s divisions are not eligible for a seed adjustment.

6.2 POWER LEAGUE TOURNAMENTS

Power League is a series of tournaments hosted by the region. The following divisions are available:

Open Division: This division is intended for the highest caliber teams in the region to compete against each other. All teams are mixed for play in this division regardless of age designation. Only teams that are 14 or older are eligible to play in this division.

Age-Specific Divisions (12s, 14s, 16s, 18s): These divisions are restricted to the specific age groups as defined by USAV.

FORMAT

DIVISION	QUALIFIER TOURNAMENTS	POWER LEAGUE TOURNAMENTS
Open	1	3
18s	1	3
16s	2	3
14s	2	3
12s	1	3

In 12s, teams are placed in divisions of six teams. In 14s, 16s, 18s, and Open, teams are placed in divisions of eight teams. Divisions are identified sequentially by Flight number (Flight 1, Flight 2, Flight 3, Flight 4, etc.). Refer to Appendix B for more detailed information.

Divisions are identified sequentially by Flight number (Flight 1, Flight 2, Flight 3, Flight 4, etc.).

CEVA will accept non-CEVA teams on a space-available basis for all Power League divisions.

6.3 POWER LEAGUE REGISTRATION & ENTRY FEE

6.3.1 The entry fee is determined by the CEVA office each season.

6.3.2 Teams may play in one Power League age level. In exceptional circumstances, a team may apply to play up an age division. The Junior Girls' Committee will review the request.

6.3.3 Clubs must register by the posted deadline. A late fee of \$250 per team applies after the deadline. Teams registering late are seeded at the discretion of the Junior Girls' Committee **and are not guaranteed entry into Power League.**

6.4 WARM-UP PROCEDURES

- 6.4.1 Each match is allowed 10 minutes of warm-up that will start with 2 minutes of shared time (each team on their own side with no shared hitting). The serving team then has exclusive use of the court for 4 minutes, followed by the receiving team for 4 minutes.
- 6.4.2 The first two rounds of pool play are allowed an additional 3 minutes of shared warm-up time. There will be 5 total minutes of shared time in these rounds, followed by 4 minutes of the serving team, then 4 minutes for the receiving team.
- 6.4.3 Per USAV Rules, during their opponents' 4-minute warm-up time, teams are not allowed to warm up using balls and must be visible to the officiating crew.

6.5 TIME BETWEEN POOL PLAY & BRACKET PLAY

There is a 10-minute break between the conclusion of pool play and the beginning of bracket play. This break can be waived if teams are ready to play and both coaches agree. In the 12s division, the break is 30 minutes.

6.6 POWER LEAGUE RESULTS

Power League finishes and future seeding are posted on the CEVA website after each tournament.

6.7 POWER LEAGUE REFUND POLICY

The CEVA office each year designates a deadline for entry into the Power League tournaments. Teams are then seeded by the Junior Girls Committee for the Power League Qualifier in January.

- 6.7.1 If a registered team drops from Power League after the established Power League registration deadline, the club will be responsible for a \$100 cancellation fee.
- 6.7.2 If a team drops from Power League less than two weeks before their age group's first Power League Qualifier, the team will pay a penalty fee of \$100 and the prorated cost of Power League Qualifier they would have played in. Any additional funds the club has paid to that point will be refunded.
- 6.7.3 If a team plays in the Qualifier and then drops from Power League at any point thereafter, the team will pay a penalty fee of \$250, in addition to the prorated cost of all tournaments played. The remaining amount paid to date is then refunded to the club. If the club hasn't paid enough to cover the cost of tournaments and cancellation fee, they will be responsible for the difference owed.

6.8 CANCELLATION & NO-SHOW POLICY FOR POWER LEAGUE

- 6.8.1 Teams that choose not to participate in a Power League tournament will be fined \$150 per tournament, must pay \$100 reinstatement fee to participate in the next Power League tournament or Regional Championship, and do not receive a refund for the tournament missed. Fines are levied against teams who miss entire tournaments, not single matches

(teams who miss or forfeit a single match are subject to a \$50 fine). Teams who miss a Power League tournament to participate in a non-USAV sanctioned event within CEVA's geographic boundaries will be fined \$400 and must pay a \$100 reinstatement fee to participate in the next Power League tournament or Regional Championship, and do not receive a refund for the tournament missed.

- 6.8.2 EXCEPTION: Teams who are participating in a USAV National Qualifier Tournament will have their no-show fine and reinstatement fees waived. The CEVA office must be notified of a team's participation in the National Qualifier Tournament **no later than 30 days prior to the Qualifier for the fines to be waived**. These teams still finish in the lowest position in their division and are moved down in the following Power League.
- 6.8.3 Teams that opt out or choose not to participate in a Power League tournament will receive the lowest place possible for that division. If there are multiple teams within the division that do not participate, they will receive the lowest seeds in order of initial higher seed for that division. Those teams are subject to dropping to the next lowest division.
- 6.8.4 Teams that no-show or cancel from two Power League tournaments will be removed from Power League and will not receive any refunds.
- 6.8.5 In Power League, if there are vacancies in any division, team(s) from the next lowest division are moved up to fill those vacancies in descending order, after the division switch procedure is completed.

6.9 CANCELLATION FROM A CLUB-HOSTED TOURNAMENT

The club hosting the tournament can use their discretion regarding refunds for teams that cancel.

6.10 FORFEIT OF A MATCH

- 6.10.1 A single team forfeiting a match during a CEVA-owned or CEVA-run tournament will be fined \$50 per match. This applies to, but may not be limited to, CEVA-run Friendship tournaments, Power League, Bid Tournaments, Presidents Day, and Regionals. This policy does not apply to club-hosted tournaments.
- 6.10.2 Two teams may mutually agree to not play a match. The Tournament Director will conduct a coin flip in the presence of both coaches to determine a match winner. The scoresheet will show a 25-0 score for the winning team. Fines are not imposed.
- 6.10.3 Teams must still fulfill their officiating duties after a forfeited match. Teams may be subject to additional fines for missed officiating assignments.

6.11 WEATHER STIPULATION

The CEVA Executive Director may review tournament withdrawals and match forfeitures due to weather to determine if imposition of a penalty is inappropriate.

CEVA tournaments will run as scheduled unless a facility closes. CEVA may cancel events in the event of adverse weather forecasts or other information indicating unsafe conditions. In the event of weather-related cancellations, all impacted clubs, officials, and tournament directors will receive an email message. CEVA will also post information on their website and social media.

SECTION 7 – REGIONAL CHAMPIONSHIP TOURNAMENT

7.1 SEEDING INFORMATION

Seeding for the Regional Championship Tournament is based on results from the most recent Power League tournament in each division.

Seeding for non-Power League teams is based on pertinent information received from the Club Director. Non-Power League teams will not be awarded a Top 16 seed.

7.2 REGIONAL CHAMPIONSHIP ENTRY & FEE

7.2.1 The CEVA office sets a registration deadline & entry fee for the Regional Championships.

7.2.2 Power League teams are accepted into the Regional Championships based on Power League standings and division capacity. Teams not accepted are placed on a waiting list, based on ranking in Power League. Teams who do not register by the deadline are placed at the bottom of the waiting list, behind any team who did register by the deadline, regardless of their Power League seed.

7.2.3 Non-Power League CEVA teams may be accepted on a space-available basis, with priority given to CEVA Power League teams. CEVA may consider overall format of the tournament in determining acceptance of non-Power League teams, and acceptance of non-Power League teams is not guaranteed, even if capacity is not met.

7.2.4 Non-CEVA teams are not allowed to participate in the CEVA Regional Championships.

7.2.5 Clubs with invoices more than 30 days delinquent are subject to having their teams removed from the CEVA Regional Championships, or not otherwise accepted to play in the tournament, and would be considered equivalent to a team not registering by the deadline. In this instance, the team(s) would be placed at the bottom of the waiting list.

7.3 REGIONAL CHAMPIONSHIP CANCELLATION & REFUND POLICY

7.3.1 If a team cancels **two months or more** prior to the tournament, the full amount is refunded.

7.3.2 If a team cancels **between one and two months prior to the tournament, they are eligible to receive a 50% refund. A team who cancels less than one month prior to the tournament will receive no refund.**

- 7.3.3 A team who entered but does not qualify based on final Power League standings, will receive a full refund. This also applies to non-Power League teams who aren't accepted.
- 7.3.4 A team who cancels with less than seven days' notice, or does not show for the event, will not be issued a refund AND the club will be assessed a \$300 fine.
- 7.3.5 CEVA reserves the right to publish a single date by which teams must cancel to receive a refund. In the case of a tournament taking place over two weekends, the single cancellation date would apply to teams playing in either weekend.

SECTION 8 – CEVA REGION POLICIES

8.1 USA VOLLEYBALL RULES BOOK

Every club, team and player must follow the rules written in the Official USA Volleyball Rules Book. The document can be found on the USAV website and the CEVA website. USA Volleyball modifications are in gray boxes within the book. CEVA emphasizes the following items:

- 4.3a A player's uniform consists of a jersey and shorts or athletic/sport pants. When undergarments are worn in such a manner that they are exposed, they will be considered part of the uniform, and must be similar and the same color for any team members (except the Libero) who wear such an undergarment.
 - 4.3.1 The color and design for the jerseys and shorts or athletic/sport pants must be uniform for the team (except for the Libero)
 - 4.3.3.1a Uniform numbers must be clearly visible and centered (both horizontally and vertically) on the player's chest and upper back.
 - 4.3.3.1c The color of the number must clearly contrast with the color of the jersey irrespective of any border around the number.
 - 4.3.5 For nationally-sanctioned competition, uniforms must be identical with the exception of sleeve length and the Libero players. An exception will also be made for a single manufacturer's logo or trademark on the outside of the jerseys or shorts, provided the logo or trademark does not exceed 14.6 square cm (2 ¼ square inches). Sponsor logos are permitted provided they are identical on each uniform and do not obstruct the view of the uniform number.
- 4.1.2 The libero can be a team or game captain.
- 4.5.1 It is forbidden to wear hats or casts (even if padded). Braces, prosthetic limbs, or other headgear that may cause an injury or give an artificial advantage to the player must not be worn. If a brace, prosthetic limb, or headgear is used, padding or covering may be necessary. Jewelry may be worn, provided its nature does not present a concern for safety, such as extremely long necklaces and/or necklaces with large medallions, or large hoop earrings.

19.2a The libero must wear a jersey that clearly contrasts with the jerseys of their teammates.

Point of emphasis regarding libero jerseys, which must contrast with the jerseys of regular team members: “Contrast” means “strikingly different.” As such, two dark colors (or two light colors) often do not provide sufficient contrast from one another.

CEVA strongly encourages all clubs to send jersey templates and questions to the CEVA Officials’ Chair at official@cevaregion.org.

8.2 12s DIVISION STEP-IN RULE

For the 12-and-under age level, players are allowed take one step into court to serve, starting behind the end line. As of the 2022-2023 season, players are not permitted to start on the end line.

8.2.1 If a player is utilizing a jump serve, this rule does not apply and the player must serve behind the end line.

8.2.2 In Power League Qualifier, this rule applies to all teams in all divisions. All players, regardless of team or division, may step in (except players utilizing a jump serve).

8.2.3 After the Power League Qualifier, this rule will not apply to Flight 1, Flight 2, or Flight 3 (seeds 1-18). Players in these three divisions must serve from behind the end line.

8.2.4 At the CEVA Regional Championships, this rule will not apply to the top 16 teams.

8.3 FOOD & DRINK POLICY

All tournament hosts designate an area for team food and beverage consumption. Most tournament sites and hosts prohibit food and drinks in the playing gym area, except for team water bottles. A team violation of the Food and Drink Policy consists of any parent, coach, club director, player or affiliated spectator who violates the individual facility’s food and drink policies. Easy rule of thumb – WATER ONLY IN THE GYM.

For CEVA-hosted tournaments the sanctions for violations of a facility’s food and drink policy are as follows:

8.3.1 For the second violation by the same team, there is a five-point penalty on the next set played.

8.3.2 For the third violation, there is a ten-point penalty on the next set played.

8.3.3 For each additional violation by the same team there is an increase of five points to the penalty (i.e., six violations by the same team would result in the forfeit of a 25-point set.)

8.4 USE OF ELECTRONICS DURING OFFICIATING ASSIGNMENTS

Officiating teams are prohibited from using electronics during the performance of their assigned duties. This includes cell phones, headphones, etc.

EXCEPTION – use of an electronic stopwatch is permissible if used to keep time during time outs (e.g., stopwatch on a cell phone).

For CEVA-hosted tournaments, sanctions for team violations of this policy are as follows:

- 8.4.1 For the second violation by the same team, there is a five-point penalty on the next set played.
- 8.4.2 For the third violation, there will be a ten-point penalty on the next set played.
- 8.4.3 For each additional violation by the same team there is an increase of five points to the penalty (i.e., six violations by the same team would result in the forfeit of a 25-point set.)

8.5 CLEAN-UP POLICY

Teams are responsible for cleaning their area during and upon completion of play.

8.6 QUALIFIED REFEREE & SCORERS

Certified referees and scorers are required at all CEVA sanctioned tournaments. CEVA highly recommends not waiting to complete coursework, as the system may be overloaded.

Certification requirements for referees & scorers:

- 8.6.1 Adults over 18 must be a registered member of CEVA and must clear a background screen. All adults affiliated with junior programming must also be Safesport certified.
- 8.6.2 Referees and scorers must complete the required curriculum through USAV online training and pass the associated quizzes. Step-by-step instructions are available on the CEVA website.
- 8.6.3 Teams in the Open Division or defined as a 15s team or older are required to have 1 certified scorekeeper, 1 certified assistant scorekeeper, 1 certified R2, 1 certified adult R1, and 2 certified line judges per team.
- 8.6.4 Teams defined as a 14s team or younger are required to have 2 certified scorekeepers, 2 certified assistant scorekeepers, 2 certified R2s, 1 certified adult R1, and 4 certified line judges per team.
- 8.6.5 Junior players may officiate in the R1 position in the CEVA region, upon completion of referee training through the region (see Section 8.7 for more information).

- 8.6.6 For all CEVA sanctioned tournaments at the 12s level, teams are required to provide either a score-certified, rostered adult or a score-certified junior player at least 15 years of age to help the table crew. This is in addition to providing the required R1. This individual can be a coach or older player from another team and must be able to provide proof of membership and completion of eligibility requirements.

Teams who exhibit a low proficiency as a work team at a CEVA-sanctioned event may be reported to the office by their head officials (regardless of if they meet roster certification requirements). These teams are considered "on notice" and may be required to engage in additional training to increase proficiency. Teams who continue to exhibit low proficiency after being placed on notice may be subject to fines in addition to further training requirements.

Clubs are encouraged to host referee/scorers' clinics with a CEVA Head Official. These clinics offer the opportunity to practice the skills necessary to referee and score a match. Contact the CEVA office to learn more about hosting a clinic.

8.7 JUNIOR OFFICIAL POLICY

CEVA allows juniors to officiate in the Region to broaden their knowledge of the game.

- 8.7.1 Junior players must show an interest in facilitating a match as a referee. They should work with their current coach to assist in skill improvement throughout the season.
- 8.7.2 Training: Must attend annual training clinic provided by the Region. Must be familiar with the scoresheet and assist as needed. Officiate within the club for scrimmages when available.
- 8.7.3 Achievement: Officiating non-Power League tournaments as the 1st Referee (R1) during pool play for the team's assigned matches. The head coach assists by serving as the 2nd Referee (R2) during the match.
- 8.7.4 Advancement: With the direction of a players' coach and contact with the CEVA Officials' Coordinator, assign this player to a 12s or 14s tournament(s) for additional training and officiating opportunities. The head official at that tournament will provide constructive feedback to assist in further growth. The junior official will also be required to complete all Junior Referee training materials through USAV Academy.

8.8 FAILURE TO COMPLETE OFFICIATING ASSIGNMENT

- 8.8.1 Teams failing to fulfill their officiating assignments will be fined \$50.
- 8.8.2 Coaches and/or adult team representatives must be courtside each match their team is acting as the work team at all CEVA-sanctioned tournaments or be the R2 for that match.
- 8.8.3 Teams who are late to their scheduled officiating assignments may be penalized one point per minute, starting at the scheduled game time, on their next played set, up to a maximum of 25 points.

8.9 CEVA BLUE RIBBON CLUB (BRC) POLICY

In the 2016-2017 season, CEVA created the Blue Ribbon Club program to reinforce & incentivize club compliance with CEVA regional procedures, best practices, and guidelines.

All clubs meeting the Blue Ribbon standards are eligible for publicity and marketing of their club by having the "Blue Ribbon Club" designation placed on their individual websites and/or social media, as well as the CEVA online club directory and social media. Clubs may also be eligible to receive volleyball equipment from the region and/or a regional sponsor (if available), discounts on Power League entries (as determined by the region), and reimbursement of some or all of their entry fees to the USAV Girls' Junior National Championships, if teams are attending. Blue Ribbon status is awarded at the conclusion of the season.

8.9.1 Criteria for attaining Blue Ribbon status:

- 8.9.1.1 Clubs must develop a Club Handbook and submit an electronic copy to the Region by January 1st of the current season. This handbook must be made available to all coaches, players, and parents within the club, either in hard copy form or on the club website. The handbook must include the text of the USAV/CEVA Spectator Code of Conduct, the USAV Junior Club Personnel Code of Ethics, a dispute resolution policy, and a fee refund policy.
- 8.9.1.2 Clubs must develop a formal Diversity & Inclusion Statement and post it on their website by January 1st of the current season. This statement must also be e-mailed to the CEVA office by the same deadline – region@ceva.org
- 8.9.1.3 Clubs must host a club-hosted officiating clinic, coordinated with CEVA. Information about hosting is available on the CEVA website.
- 8.9.1.4 Each team must be represented by a rostered adult at the morning coaches' meetings prior to tournaments. An individual team may only miss one coaches' meeting per season.
- 8.9.1.5 Individual coaches may accumulate no more than one yellow card in a season (as reported by CEVA officials or a verified report from a non-CEVA tournament).
- 8.9.1.6 Individual coaches may be assessed zero red cards in a season (as reported by CEVA officials or a verified report from a non-CEVA tournament).
- 8.9.1.7 Clubs may have no coaches, players, or team personnel disqualified or expelled from a match.
- 8.9.1.8 Clubs may have no coach, parent, team personnel, or player ejected from an event or facility by a CEVA Head Official, tournament director, or facility host.
- 8.9.1.9 Clubs may have no personnel on probation or suspension within a two-year period, and may have no personnel put on probation or suspension during the

current season. A sanction of this nature levied in the current season prohibits the club from applying for BRC in the following season.

- 8.9.1.10 Clubs who host club-hosted tournaments must abide by all sanctioning guidelines, including the submission of results, rosters, and insurance requirements.
- 8.9.1.11 Individual teams may have no more than two reports/complaints about parents, spectators, or club personnel from CEVA Head Officials, Tournament Directors, facility hosts, or the CEVA office staff. Basic rule of thumb: your interactions with all CEVA-affiliated personnel should be polite and respectful.
- 8.9.1.12 Clubs may have no documented reports of club directors, administrators, or coaches demeaning, insulting, or using derogatory language toward other clubs, club directors, coaches, or players via written communication or social media.
- 8.9.1.13 Clubs may have no late or outstanding invoices during the season and must pay all region-issued bills on time.
- 8.9.1.14 Clubs may accumulate no more than one Purple Card sanction per season.
- 8.9.1.15 CEVA will respect the decisions of arbitrators, tournament directors, and staff members at non-CEVA tournaments as it pertains to a club qualifying to receive BRC status.

8.9.2 Revocation of Blue Ribbon Status

- 8.9.2.1 The CEVA Executive Director has the authority to revoke a club's Blue Ribbon status at any time for cause, after communication with the Club Director. Blue Ribbon status may also be revoked based on verified reports of actions or issues at events outside the region.
- 8.9.2.2 Clubs may appeal the revocation of Blue Ribbon status to the CEVA Policy & Appeals Committee.

8.9.3 Incentives for attaining Blue Ribbon status:

- 8.9.3.1 Teams who earn and accept an Open or National bid at the CEVA Bid Tournament or a National Qualifier are eligible to have their entry fees to GJNC fully reimbursed by the region. This includes bids reallocated later in the season.
- 8.9.3.2 Teams who earn and accept a USA or Liberty Division bid at the CEVA Bid Tournament or a National Qualifier are eligible to have \$750 of their entry fees to GJNC reimbursed by the region. This includes bids reallocated later in the season.
- 8.9.3.3 Teams who earn and accept an American or Freedom Division bid at the CEVA Bid Tournament or a National Qualifier are eligible to have \$500 of their entry

fees to GJNC reimbursed by the region. This includes bids reallocated later in the season.

8.9.3.4 Teams who compete in the Patriot Division at GJNC are eligible to have \$250 of their entry fees reimbursed by the region.

8.9.3.5 Clubs who attain Blue Ribbon status, but do not send teams to GJNC, are eligible for a discount on their Power League entry fees the following season. Amount of discount is determined annually by the region.

8.9.3.6 All clubs who attain Blue Ribbon status are eligible to receive volleyball equipment from the region and/or a regional sponsor at the end of the season, if available.

8.9.4 To qualify for reimbursements of GJNC entry fees, each team must complete the tournament and submit an article to be posted on CEVA social media. Articles must be submitted to the CEVA office by August 1. Articles must be submitted in a single e-mail (region@cevaregion.org), should be 1-2 paragraphs in length, must be written by a player, and must include a picture. Failure to submit an article by the deadline disqualifies the team from receiving any reimbursement.

8.10 BID ALLOCATIONS TO USAV GIRLS' JUNIOR NATIONAL CHAMPIONSHIPS

8.10.1 CEVA bids to USAV Girls' Junior National Championships are awarded through an independent bid tournament.

8.10.2 All teams (11s-18s age divisions) interested in participating in the tournament must register by the deadline posted on the CEVA website. The tournament is open to teams who commit to accept any bid they earn at the event.

8.10.3 There will be a maximum of 8 teams participating in each age group. Based on the most recent PL standings published prior to the tournament, the 8 highest-ranked teams in each age division that are registered by the deadline are entered in the Bid Tournament. Teams in the Open Division are considered higher ranked than teams in their respective age divisions for purposes of this determination.

8.10.4 Divisions with 4 teams or less will play a round-robin pool play tournament, with tie-breaking games as necessary (no bracket). Divisions with 5-7 teams will play a double-elimination bracket. In these brackets, if a double final is necessary, it is played as 1 set to 25. Divisions with 8 teams are split into two 4-team double-elimination brackets, with the winners of the two brackets playing each other to determine final finish (see Appendix H). In 8-team brackets, placement matches are played out to 6th place.

8.10.5 CEVA is awarded a National Division bid in each age division. We may also be awarded an American Division bid in each division, and a Freedom Division bid (in the 14s-18s divisions) at the beginning of the season OR through the reallocation process.

- 8.10.6 Teams accepted into the Bid Tournament must pay their entry fees by the posted deadline. All teams who qualify for the Bid Tournament are required to pay the entry fee, even if they choose not to participate in the event (this does not apply to waitlisted teams who qualify for the event due to another team dropping out).
- 8.10.7 Bids are awarded in order of final finish at the Bid Tournament. Teams must accept any bid they earn or any bid that trickles down to them at the Bid Tournament (e.g., from a team who has already accepted a higher bid prior to the event).
- 8.10.8 Policies pertaining to reallocated bids are as follows:
- 8.10.8.1 USAV mandates the priority of bid usage for teams who earn more than one bid during the season. The priority of bid use is Open, National, USA, Liberty, American, and Freedom. The Patriot Division is a non-qualifying, non-bid division that is not considered in the divisional hierarchy.
- 8.10.8.2 A bid previously earned at a qualifier will typically remain in the region, per USA Volleyball policies, if the team earns another bid at another qualifier.
- 8.10.8.3 Teams who have a lower bid than a bid that was vacated will be asked, in order of finish at the Bid Tournament, if they want to move up to the vacated bid. If this process occurs after the Bid Tournament, teams are not required to move up. If a team declines to move up, the offer is extended to the next team in line. Teams will have 24 hours to accept or decline the vacated bid.
- 8.10.8.4 Any vacated bids remaining, after all current bid-winning teams are offered the chance to move up, will be offered to the next-highest finishing team from the Bid Tournament who does not have a bid. If the bid trickles down to teams who finished tied in the Bid Tournament, the team ranked higher in Power League at the time is the team first offered to move up.
- 8.10.8.5 Teams may earn a bid at a National Qualifier prior to participating in the CEVA Bid Tournament. In the event a team also earns a bid at the CEVA Bid Tournament, USA Volleyball policies for priority of bid use are followed.
- 8.10.8.6 If the team earns a lower bid at the CEVA Bid Tournament than they earned at the National Qualifier, the team keeps their original bid and the lower bid will "trickle down" to the next-highest finishing team at the Bid Tournament. The "trickle down" process is completed and formalized at the Bid Tournament.

8.11 CEVA TEAM PRIZE POLICIES – USA VOLLEYBALL SGJNC/GJNC

Each year, the CEVA region may allot \$2,000 in prizes for the USA Volleyball Girls' Junior National Championship tournament. Those teams who are accepted and complete the USA Volleyball Girls' Junior National Championship can receive up to five hundred dollars (\$500) from CEVA.

The prize allotment is distributed equally among teams. Teams must complete the tournament and submit an article to be posted on the CEVA website to be eligible for the prize allotment.

This policy does not apply to teams who compete in the Patriot Division of GJNC, nor does it apply to clubs who attain Blue Ribbon Club status.

Teams must submit an article to CEVA to qualify for reimbursement. Articles must be submitted by August 1. Articles must be submitted in a single e-mail (region@cevaregion.org), should be 1-2 paragraphs in length, written by a player, and include a picture. Failure to submit an article by the deadline disqualifies the team from receiving any reimbursement.

To be eligible to receive money under this policy, a club may not have any member put on probation or suspension during the current season. Additionally, clubs must have no outstanding invoices before a reimbursement is processed.

8.12 COACHES MEETING

All Power League tournaments have a morning coaches' meeting. This meeting is mandatory, including for coaches not scheduled to play or officiate in the first round. Rosters must be printed and handed to the tournament director at this meeting. Coaches' meetings generally occur 30 minutes prior to first serve.

Club-hosted tournaments may also have a required coaches meeting, and such requirements will be communicated by each tournament host.

8.13 SOLICITATION POLICY

Promotion of third-party interests is prohibited at CEVA hosted events. This includes, but is not limited to, distribution of any promotional materials, personal solicitation, vehicle papering, etc. If solicitation occurs without written permission of CEVA, violators will be sanctioned and/or prosecuted. Contact the CEVA office if you are interested in partnership opportunities.

8.14 SAFESPORT

An initiative of the United States Olympic Committee (USOC), Safesport seeks to create a healthy, supportive environment for all participants. Through education, resources, and training, SafeSport helps members of the sport community respond to misconduct in sport.

USAV requires all adults affiliated with a junior program to take Safesport training. This includes all Club Directors, Club Administrators (such as Board members), Coaches, Team Reps, Chaperones, Officials, etc.

8.14.1 All affiliated adults are required to complete Safesport education each season. Adults taking the course for the first time will take the "Core" SafeSport Training. Each year thereafter, a refresher course must be completed. Every four years, the Core course must be completed.

8.14.2 All athletes who turn 18 during the season are required to take Core Safesport training. Athletes are not allowed to participate until they have taken this training. CEVA

recommends all 17- and 18-year-old athletes take Core Safesport training prior to the season to avoid an interruption in participation. 17-year-olds must have a Parental Consent Form completed with USAV to register for the course.

For questions, please reach out to the CEVA office. More information on Safesport training, mandatory reporting laws, and MAAPP policies can be found on the CEVA website. USAV and USOC policies are subject to change without notice.

8.15 CONCUSSION TRAINING POLICY

CEVA serves both Oregon and SW Washington. Both states have passed legislation requiring members to be informed of the risks of concussion before participating in sports activities. CEVA policies will comply with both Washington and Oregon state law.

Information about required concussion training is available on the CEVA website and all club directors will be educated on the appropriate administrative requirements each season.

Each member signs a waiver acknowledging the signs and risks of concussion. These forms are stored electronically on SportsEngine. A copy of the form is available on the CEVA website.

8.16 SUDDEN CARDIAC ARREST (SCA)

CEVA requires all participants to sign a waiver acknowledging the risks of sudden cardiac arrest (SCA). We strongly encourage all participants to educate themselves on the signs of SCA and what can be done in case a participant experiences SCA.

8.17 RED CARDS & EJECTIONS

CEVA strives to create a positive environment at our events. We take a stance against coaches or other team personnel who receive red card sanctions from officials, as well as anybody, including a spectator, who is asked to leave a facility due to their behavior.

After consultation with officials, tournament directors, and the club director, CEVA may fine clubs up to \$250.00 for a red card sanction or a removal from a facility. Removal may also be grounds for prohibition from attending future CEVA-sanctioned events. Repeated occurrences by the same individual or club may lead to harsher sanctions, including a \$250.00 increase to the fine for each subsequent instance (i.e., a second occurrence by the same individual or club results in a \$500.00 fine).

8.18 BILLING, INVOICING, AND PAYMENT POLICY

CEVA issues invoices to clubs monthly, generally on or about the 25th day of a month. If the 25th falls on a weekend or a holiday, invoices may be sent out before or after that specific date.

Invoices are issued with "net 30" terms, meaning payment is due 30 days from the date the invoice is issued. Invoices not paid by the due date are subject to late fees. See the table below:

Timeframe	Original Invoice Balance Under \$500	Original Invoice Balance Over \$500
30 Days After Invoice Issued (Listed Due Date)	5% or \$25, whichever is greater	5% or \$50, whichever is greater
60 Days After Invoice Issued	5% or \$25, whichever is greater	5% or \$50, whichever is greater
90 Days After Invoice Issued	5% or \$50, whichever is greater; Club Director subject to suspension; Club's teams may not advance in Power League standings.	5% or \$100, whichever is greater; Club Director subject to suspension; Club's teams may not advance in Power League standings.
120+ Days After Invoice Issued	5% or \$50, whichever is greater; Club Director subject to suspension; Club's teams may not advance in Power League standings.	5% or \$50, whichever is greater; Club Director subject to suspension; Club's teams may not advance in Power League standings.

Invoices not paid by the listed due date are considered 30 days delinquent. If a club has an invoice 90 or more days delinquent, the club director is subject to suspension until the invoice is paid in full. If a club director is suspended, the invoice in question will continue to accumulate late fees. Additionally, a 90-day delinquent invoice will mean the club's teams may not advance in Power League. If a team finishes in a position that would ordinarily cause them to move up to the next-highest flight, they will not move up, and the next highest-finishing team will move up.

Clubs with delinquent invoices from a previous season will not be permitted to activate for the current season until those invoices are paid.

This policy does not apply to specific tournaments which require payment at registration or as a condition of acceptance.

Checks made out to CEVA that are returned due to insufficient funds will cause the club to be fined \$50. Individual clubs have the right to enforce their own policies regarding NSF fees.

CEVA cannot dictate what a club charges individual members or what that money is used for.

8.19 MATCH PROTOCOL

8.19.1 There will be no switching sides in a match, either between sets or in the middle of a deciding set, unless the official on site, in their sole discretion, determines there to be an unfair advantage between the two sides of the court. If an advantage is determined to be present, teams will switch sides at the conclusion of each regular set, and after a team reaches 8 points in a 15-point deciding set (or 13 points in a 25-point deciding set). If a match is being played as "3 sets guaranteed," the 3rd set is not considered a deciding set, regardless of the outcome of the first 2 sets. The pre-match coin flip winner has choice of serve or side.

8.20 PURPLE CARD SANCTION POLICY (PCSP)

- 8.20.1 The rules of volleyball allow officials to address on-court behavior from players or coaches by issuing sanctions and point penalties (yellow cards, red cards). The purpose of the Purple Card Policy is to give officials another tool to address behavior from spectators. The goal of this policy is to help preserve a respectful, positive, and fun playing environment and keep the focus on the student-athletes. This is in addition to all other tournament- and facility-specific policies in place at CEVA-sanctioned events, including the Parent/Spectator Code of Conduct.
- 8.20.2 The full text of the PCSP can be found on the CEVA website. Examples of behavior that may be addressed with a Purple Card include (but aren't limited to) spectators contacting the officiating team or table crew and negative comments addressed to an opponent.
- 8.20.3 The policy applies to any member of the CEVA region not currently participating in a match who has assumed the role of a spectator, any non-region member (such as parents or relatives of a region member), and any attendee or spectator at a CEVA-sanctioned event.

8.21 ARTIFICIAL NOISEMAKERS & MUSIC

- 8.21.1 Due to their disruptive nature, artificial noisemakers are prohibited at CEVA-owned tournaments.
- 8.21.2 At CEVA-owned tournaments such as Power League, Bid Tournament, and Regionals, music played on speakers or other systems (e.g., "block rockers" or Bluetooth speakers) is permitted at a reasonable volume prior to the first match of the day in a facility (generally 8:00 AM). After the first match in the facility starts, music is not permitted.

SECTION 9 – SANCTION & APPEAL PROCEDURES & DUE PROCESS

9.1 TYPES OF VIOLATIONS

- 9.1.1 Administrative Violations. Those that are considered minor and administrative in nature, and do not involve an immediate harm or threat to another person or party. Examples include, but are not limited to, missed officiating assignments, roster violations, or forfeited matches. Administrative violations are adjudicated by the CEVA staff and generally not referred to the E/E Committee.
- 9.1.2 Flagrant Violations. Those that are considered violations of CEVA or USAV Codes of Conduct, or repeated administrative violations by the same individual or club. Examples include, but are not limited to, damage to a facility, physical/verbal intimidation of any individual, or conduct deemed inappropriate in comparison to normally accepted behavior.
- 9.1.3 Major Violations. Those that are considered violations of Safesport Code, MAAPP, major violations of CEVA or USAV Codes of Conduct, or legal infractions. Examples include, but

are not limited to, discriminatory actions, hate crimes, bias behavior, possession and/or sale of alcohol, tobacco, or drugs at a sanctioned event, or any offense under Federal, State, or local law.

- 9.1.4 Cases Returned by the US Center for Safesport. Those reports submitted to the US Center for Safesport that the Center declines to exercise jurisdiction on. These cases are typically returned to the region for adjudication.

9.2 COMMITTEE MAKEUP

- 9.2.1 The Policy & Appeals (P/A) Committee is chaired by the Secretary of the CEVA Board of Directors. The Committee consists of full adult members of the region who are in good standing and selected by the Secretary of the Board.
- 9.2.2 The Ethics & Eligibility (E/E) Committee is made up of three members of the existing P/A Committee who have no conflict or bias in the matter being considered. This committee may consist of different members each time it is utilized. The Chair of the P/A Committee oversees the work of the E/E Committee but does not play a role in the E/E Committee's decisions.

9.3 REPORTING OF VIOLATIONS & ACTION BY E/E COMMITTEE

- 9.3.1 Report to Executive Director. Reports of violations of CEVA or USA Volleyball policy must be made in writing to the CEVA Executive Director. To the extent possible and appropriate, the Executive Director may treat the identity of the reporting party as confidential. However, the Executive Director may not guarantee confidentiality to any reporting party.
- 9.3.2 Investigation by Executive Director. Upon receipt of a credible written report of a policy violation, the CEVA Executive Director shall determine the type of violation being reported, and if necessary, investigate the matter. To the extent possible and appropriate, the Executive Director may treat the identity and statements of witnesses as confidential. However, the Executive Director may not promise confidentiality to any witness. The Executive Director has the right to close an investigation, prior to it reaching the E/E Committee, if witnesses are non-communicative or uncooperative, evidence is unable to be obtained, or a report is found to be false. If a matter is closed by the Executive Director, they shall provide a summary of the complaint and the reason for the case closure to the Chair of the P/A Committee.
- 9.3.3 Communication to E/E Committee. Upon completion of their investigation, the Executive Director shall inform the Chair of the P/A Committee of the need to convene an E/E Committee. The Executive Director shall transmit all relevant materials to the E/E Committee once it is selected by the Chair of the P/A Committee. This will include a summary of the original complaint, evidence obtained, witness statements, and other pertinent information.

9.3.4 Action by E/E Committee. Upon receipt of investigative information from the Executive Director, the E/E Committee will determine how to proceed. The committee may decide on one of **three** actions:

- A. Close the matter
- B. Further investigate the complaint in a manner the committee agrees on.
- C. Sanction the members involved in the complaint. The Committee may enforce such sanction immediately or suspend enforcement of all or a portion of such sanction pending completion of an appeal.

The Chair of the E/E Committee shall notify **all** parties of the determination and action via a dated letter sent by electronic mail, certified mail, or by FedEx/UPS to the parties' address on file with CEVA. The Chair of the E/E Committee also shall notify promptly the President of the Board **and the Executive Director** of any action taken under this paragraph.

9.4 NOTICE OF RIGHT TO APPEAL

The notice to the sanctioned party shall include the following information on the appeals process.

9.4.1. The sanctioned party may accept the E/E Committee's sanction or appeal the decision to the full P/A Committee. The sanctioned party has seven business days to deliver in writing (by electronic mail, certified mail, or by FedEx/UPS) to the Chair of the P/A Committee a request to appeal all or a portion of the E/E Committee's decision. Requests received after seven business days of the date of the E/E Committee's letter are untimely and will not initiate an appeal. The seven-business day period shall commence on the business day after the date noted on the E/E Committee's letter. The letter shall specify a deadline by which an appeal must be filed.

9.4.2. The Chair of the P/A Committee will select an Appeals Board from the CEVA Policy & Appeals Committee. The Appeals Board shall consist of eight CEVA members with no interest or bias in the matter under appeal. Members of the E/E Committee involved in the case under appeal are ineligible to serve on an Appeals Board.

9.4.3. The eight-member Appeals Board will be sent to the sanctioned party within one business day of receiving the request for appeal. Upon receipt of this information, the sanctioned party will have two business days to choose five members to hear the appeal and must send the names of those five members back to the Chair of the P/A Committee. Failure to send information back to the Chair of the P/A Committee within 48 hours voids the appeal and the original sanction stands.

These members shall be referred to as the Selected Committee. The Secretary of the Board of Directors shall chair the Selected Committee. The Chair shall preside over the hearing but shall not participate in decisions of the Selected Committee. The Chair shall not count toward the five-member limit on the Selected Committee.

9.4.4. Within seven business days of the date the appeals request is received, the Selected Committee will hear the appeal. The hearing process is outlined in Section 4. The

sanctioned party may appear before the Selected Committee to make a statement, present information or written testimony of witnesses, or respond to questions from the Selected Committee. Counsel may accompany the sanctioned individual(s), but only the sanctioned party may make statements and responses to the Selected Committee; counsel's role is limited to advising their client. The sanctioned party may not send a representative to appear on their behalf.

- 9.4.5. The Selected Committee shall deliberate to a decision either to uphold the E/E Committee's sanction, to modify the sanction, or to apply no sanction. A modification can include an increase to the original sanction. Decisions of the Selected Committee shall be by majority vote, if necessary, to reach a decision. In case of a deadlock, the matter shall automatically be referred to the CEVA Board for its review and final action. The Chair of the Selected Committee shall prepare immediately a brief written report to the CEVA Executive Director outlining the basis of its decision and those members dissenting from the decision, if any.
- 9.4.6. The Chair of the Selected Committee shall inform the sanctioned party of the committee's decision via a dated letter sent by electronic mail, certified mail, or by FedEx/UPS to the parties' address on file with CEVA. The sanctioned party may accept the decision or appeal the decision to the CEVA Board. The sanctioned party has seven business days to deliver in writing (by electronic mail, certified mail, or by FedEx/UPS) to the Chair of the P/A Committee a request to appeal all or a portion of the Selected Committee's decision to the CEVA Board. Requests received after seven business days of the date of the certified letter are untimely and the Selected Committee's decision shall be final. The seven-business day period shall commence on the business day after the date noted on the letter. The letter shall specify a deadline by which an appeal must be filed.
- 9.4.7. Within seven business days of the date the second appeals request is received, the CEVA Board will hear the appeal. Any CEVA Board member with a conflict of interest or bias in the matter may be excused on the member's own motion or upon a majority vote of the remaining members of the board. The sanctioned party may appear before the board to make a statement, present information or written testimony of witnesses, or respond to questions from the board. Counsel may accompany the sanctioned individual(s), but only the sanctioned party may make statements and responses to the Board; counsel's role is limited to advising their client. The sanctioned party may not send a representative to appear on their behalf.
- 9.4.8. The CEVA Board will deliberate to a decision either to uphold the decision of the Selected Committee, to modify that decision, or to apply no sanction. A modification to the sanction can include an increase to the original sanction. The decision of the CEVA Board is final and there is no further appeal.

9.5 APPEAL HEARING PROCEDURES

- 9.5.1 The body hearing the appeal (either the Selected Committee or the CEVA Board of Directors) shall determine the date and time of the hearing. While all parties will work to find a mutually agreeable date for a hearing, the final decision rests with the Chair of the

Selected Committee or, in the case of an appeal to the full Board of Directors, the President of the CEVA Board.

- 9.5.2. The sanctioned party is not required to appear before the body hearing their appeal. The appeals process is voluntary, and statements, information, and testimony may be presented in writing.
- 9.5.3. Hearings are closed to the public. One notetaker (chosen by CEVA, but without a vote in the matter) is permitted to attend. The notetaker shall have no role in the hearing and may not be asked by either party to play any part in the proceedings.
- 9.5.4. The hearing shall proceed in the manner set forth below. The presiding officer shall be responsible for keeping time of the statements outlined in this section, as well as maintaining order and decorum during the hearing.
 - 9.5.4.1 Opening statements, first from the CEVA Executive Director, then from the sanctioned party. Opening statements shall be a maximum of 10 minutes per party.
 - 9.5.4.2 Rebuttals, first from the CEVA Executive Director, then from the sanctioned party. Rebuttals shall be allotted a maximum of 5 minutes per party.
 - 9.5.4.3 Closing statements, first from the CEVA Executive Director, then from the sanctioned party. Closing statements shall be allotted a maximum of 5 minutes per party.
 - 9.5.4.4 Questions from the members hearing the appeal may be directed to either party following closing statements. There shall be no time limit placed on questions and members are entitled to ask as many questions as they wish. The parties may not directly question each other at any time during the hearing.
 - 9.5.4.5 The body hearing the appeal will deliberate to a decision in a closed session, without the presence of the CEVA Executive Director, the sanctioned party, counsel, or the notetaker. All parties will be notified of the decision on the following business day by electronic mail.

9.6 APPEAL TO THE RVAA

A member who has exhausted regional due process may appeal the region's decision to the Regional Volleyball Associations Assembly ("RVAA"). The RVAA Ethics & Eligibility Committee may decide whether the sanctioned member received adequate due process.

9.7 NOTICE OF FINAL ACTION

A dated letter sent by electronic mail, certified mail, or by FedEx/UPS from the CEVA Executive Director will be sent to the sanctioned party providing notice of the CEVA Board's decision and that there is no further process of appeal.

9.8 COMPLAINT AGAINST CEVA EXECUTIVE DIRECTOR

If a reported violation concerns the CEVA Executive Director, the matter will be immediately referred to the Board President for investigation. In these cases, the President shall assume the roles listed in Section 3 of this policy. The Board President may delegate this responsibility to another member of the Executive Committee on their own volition or by majority vote of the Executive Committee.

APPENDIX A – USAV COACHING CERTIFICATION REQUIREMENTS

A1.1 IMPACT CERTIFICATION REQUIREMENTS

All CEVA coaches must be certified at the IMPACT (Increased Mastery and Professional Application of Coaching Theory) level. Coaches that are not certified may not coach in any CEVA/USAV Junior sanctioned events including, but not limited to, Power League, Junior National Qualifiers, Junior National Championships, and club-hosted tournaments.

A1.2 IMPACT CERTIFICATION PROCESS

There are multiple ways for coaches to meet the IMPACT certification requirement. Questions regarding certifications and qualifications can be directed to the CEVA Office.

- A1.2.1 USAV On-Demand – Sign-up and complete the online, on-demand course offered by USA Volleyball’s Education department. Go to USA Volleyball’s website for more information.
- A1.2.2 IMPACT Equivalency – in some instances, coaches may apply other coursework, such as the NFHS “Coaching Volleyball” course, to their IMPACT certification. E-mail proof of course completion to **education@usav.org**. Do not send this information to the CEVA office.
- A1.2.3 IMPACT does not replace Safesport training or concussion training as mandated by USAV policy and/or local law. IMPACT does not currently include Safesport curriculum and does not meet the requirements for concussion training.

APPENDIX B – POWER LEAGUE FORMATS & PROCEDURES

B1.1 POOL PLAY FORMATS

The following pool play formats will traditionally be used during CEVA-run events. Other events may alter their pool schedules while staying within the bounds of tournament sanctioning guidelines and USAV policy. There are two 30-minute breaks built into the 5-team pool schedule. Breaks start at the conclusion of the latest-running match of the previous round (e.g., the two matches scheduled for 9:00 AM end at 9:55 AM and 10:05 AM. The 30-minute break begins at 10:05 AM. The first serve of the 10:30 AM round, in this case, would be at 10:35 AM.)

4-TEAM POOL		
First two sets to 25, third to 15. Win by two, no cap.		
<u>TIME</u>	<u>PLAYING</u>	<u>REFEREE</u>
8:00 AM	1 v 3	2
9:00 AM	2 v 4	1
10:00 AM	1 v 4	3
11:00 AM	2 v 3	1
12:00 PM	3 v 4	2
1:00 PM	1 v 2	4

3-TEAM POOL (14s, 16s, 18s, Open)		
Must play three sets to 25 points. Win by two, no cap.		
<u>TIME</u>	<u>PLAYING</u>	<u>REFEREE</u>
8:00 AM	1 v 3	2
9:30 AM	2 v 3	1
11:00 AM	1 v 2	3

5-TEAM POOL		
Played on two courts with split refereeing. First two sets to 25, third to 15. Win by two, no cap.		
<u>TIME</u>	<u>PLAYING</u>	<u>REFEREE</u>
8:00 AM	1 v 4 & 2 v 5	3
9:00 AM	2 v 4 & 3 v 5	1
10:30 AM	1 v 3 & 4 v 5	2
11:30 AM	1 v 5 & 2 v 3	4
1:00 PM	1 v 2 & 3 v 4	5

3-TEAM POOL (12s DIVISION)		
First two sets to 25, third to 15. Win by two, no cap.		
<u>TIME</u>	<u>PLAYING</u>	<u>REFEREE</u>
8:00 AM	1 v 3	2
9:00 AM	2 v 3	1
10:00 AM	1 v 2	3

B1.2 CUTOFF TIMES

At Power Leagues and Power League Qualifiers, matches that have not started default to 1-to-25 one hour after the last match's scheduled start time. For the purposes of this policy, a match starts at the time of the first serve.

An individual match may be played as a 1-to-25 prior to a cutoff time if both coaches agree. If an agreement is not reached, the match defaults to the standard format.

B2.1 POWER LEAGUE QUALIFIER – GENERAL INFORMATION

In all age divisions, the Power League Qualifier tournament is for seeding going into Power League. These tournaments are the first events in the Power League season each year.

All matches are best 2-of-3 sets – first two sets to 25, third set to 15, win by two, no cap.

The last division in each age group is formatted based on the number of total teams entered to play. Refer to Appendix F for information on tie-breaking procedures.

B2.2 POWER LEAGUE QUALIFIER – 12s DIVISION

Competition consists of pool play and one (1) crossover match. At the conclusion, the lowest three seeds in Division 1 will move down to become the top three seeds in Division 2. The top three finishers in Division 2 replace the three teams who moved down from Division 1. The same switch will take place between Division 2 and Division 3.

POOL PLAY

There are four teams in each pool. Teams are placed in groups of six and randomly assigned to pools as shown in the chart below.

Each team’s final placement in pool play determines their seed in a crossover match, regardless of their original seed.

DIVISION 1						
P1	P2	P3	P4	P5	P6	
1	1	1	1	1	1	Group A – seeds 1-6 placed at random
2	2	2	2	2	2	Group B – seeds 7-12 placed at random
3	3	3	3	3	3	Group C – seeds 13-18 placed at random
4	4	4	4	4	4	Group D – seeds 19-24 placed at random
DIVISION 2						
P7	P8	P9	P10	P11	P12	
1	1	1	1	1	1	Group E – seeds 25-30 placed at random
2	2	2	2	2	2	Group F – seeds 31-36 placed at random
3	3	3	3	3	3	Group G – seeds 37-42 placed at random
4	4	4	4	4	4	Group H – seeds 43-48 placed at random
DIVISION 3						
P13	P14	P15	P16	P17	P18	
1	1	1	1	1	1	Group I – seeds 49-54 placed at random
2	2	2	2	2	2	Group J – seeds 55-60 placed at random
3	3	3	3	3	3	Group K – seeds 61-66 placed at random
4	4	4	4	4	4	Group L – seeds 67-72 placed at random

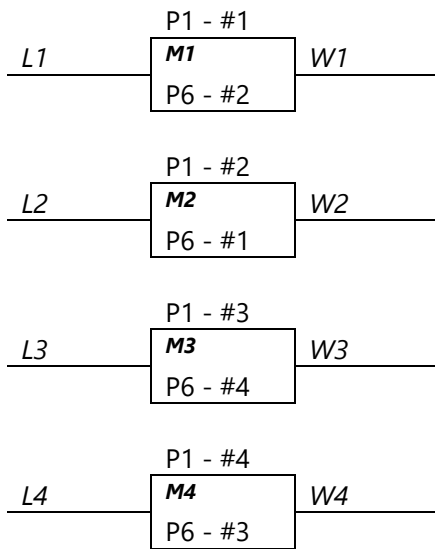
CROSSOVERS

Crossovers are regular match play (best 2-of-3 sets). There will only be **one round** of crossovers.

The following pools will cross over:

Pool 1 plays Pool 6	Pool 7 plays Pool 12	Pool 13 plays Pool 18
Pool 2 plays Pool 5	Pool 8 plays Pool 11	Pool 14 plays Pool 17
Pool 3 plays Pool 4	Pool 9 plays Pool 10	Pool 15 plays Pool 16

Crossover opponents are determined based on the example bracket below. Teams who beat a higher-seeded team will assume that higher seed.



SCHEDULE

Match 1 – P1 #1 vs. P6 #2 – Court 1 – P6 #4 Ref
 Match 2 – P1 #2 vs. P6 #1 – Court 2 – P1 #4 Ref

Match 3 – P1 #3 vs. P6 #4 – Court 1 – L1 Ref
 Match 4 – P1 #4 vs. P6 #3 – Court 2 – L2 Ref

Pool winners in M1 & M2 will stay on their courts for crossover match play (i.e., M1 is on the same court Pool 1 was played on).

B2.3 POWER LEAGUE QUALIFIER – 14s & 16s DIVISION

The 14s & 16s Power League Qualifier takes place on two days. Competition consists of pool play, followed by one or two crossover matches. Seeds **do not** switch between Division 1 and Division 2 or subsequent groups due to having two qualifiers.

Weather stipulation: If inclement weather forces the cancelation of either day of the qualifier, the tournament will become a one-day qualifier using the Day 1 format. The results from this one-day event are used to seed the first regular Power League tournament.

DAY 1 POOL PLAY

There are four (4) teams in each pool. Teams are placed in groups of eight and randomly assigned to pools as shown in the chart below. Each team's final placement in pool play will determine their seed going into crossover matches, regardless of their original seed.

DIVISION 1

P1	P2	P3	P4	P5	P6	P7	P8	
1	1	1	1	1	1	1	1	Group A – seeds 1-8 randomized
2	2	2	2	2	2	2	2	Group B – seeds 9-16 randomized
3	3	3	3	3	3	3	3	Group C – seeds 17-24 randomized
4	4	4	4	4	4	4	4	Group D – seeds 25-32 randomized

DIVISION 2

P9	P10	P11	P12	P13	P14	P15	P16	
1	1	1	1	1	1	1	1	Group E – seeds 33-40 randomized
2	2	2	2	2	2	2	2	Group F – seeds 41-48 randomized
3	3	3	3	3	3	3	3	Group G – seeds 49-56 randomized
4	4	4	4	4	4	4	4	Group H – seeds 57-64 randomized

DIVISION 3

P17	P18	P19	P20	P21	P22	P23	P24	
1	1	1	1	1	1	1	1	Group I – seeds 65-72 randomized
2	2	2	2	2	2	2	2	Group J – seeds 73-80 randomized
3	3	3	3	3	3	3	3	Group K – seeds 81-88 randomized
4	4	4	4	4	4	4	4	Group L – seeds 89-96 randomized

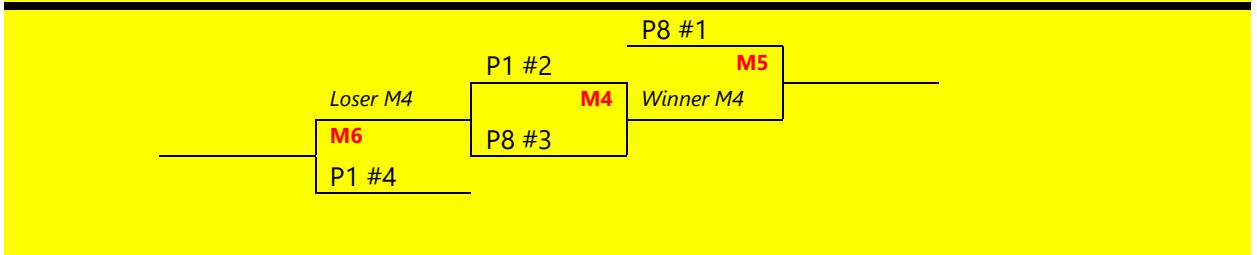
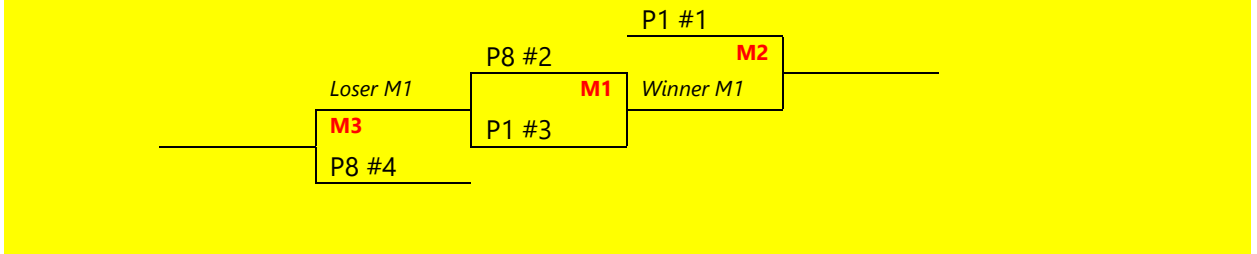
DIVISION 4

P25	P26	P27	P28	P29	P30	P31	P32	
1	1	1	1	1	1	1	1	Group M – seeds 97-104 randomized
2	2	2	2	2	2	2	2	Group N – seeds 105-112 randomized
3	3	3	3	3	3	3	3	Group O – seeds 113-120 randomized
4	4	4	4	4	4	4	4	Group P – seeds 121-128 randomized

DAY 1 CROSSOVERS

Pool 1 plays Pool 8	Pool 9 plays Pool 16	Pool 17 plays Pool 24	Pool 25 plays Pool 32
Pool 2 plays Pool 7	Pool 10 plays Pool 15	Pool 18 plays Pool 23	Pool 26 plays Pool 31
Pool 3 plays Pool 6	Pool 11 plays Pool 14	Pool 19 plays Pool 22	Pool 27 plays Pool 30
Pool 4 plays Pool 5	Pool 12 plays Pool 13	Pool 20 plays Pool 21	Pool 28 plays Pool 29

Crossover opponents are determined based on the example brackets below. Teams who beat a higher-seeded team will assume that higher seed.



SCHEDULE

Match 1 – P8 #2 vs. P1 #3 – Court 1 – P8 #4 Ref
 Match 2 – P1 #1 vs. Winner M1 – Court 1 – L1 Ref
 Match 3 – P8 #4 vs. Loser M1 – Court 1 – L2 Ref
 Match 4 – P1 #2 vs. P8 #3 – Court 2 – P1 #4 Ref
 Match 5 – P8 #1 vs. Winner M4 – Court 2 – L4 Ref
 Match 6 – P1 #4 vs. Loser M4 – Court 2 – L5 Ref

DAY 2 POOL PLAY

There are four (4) teams in each pool, and teams are seeded using a modified “snaking” format. Seeds are based on results from the first Power League Qualifier and not randomized. Each team’s final placement in pool play will determine their seed going into crossover matches. Pools are as follows:

DIVISION 1

P1	P2	P3	P4
1	2	3	4
7	8	5	6
11	12	9	10
13	14	15	16

DIVISION 2

P5	P6	P7	P8	P9	P10	P11	P12
17	18	19	20	21	22	23	24
31	32	29	30	27	28	25	26
33	34	35	36	37	38	39	40
47	48	45	46	43	44	41	42

DIVISION 3

P13	P14	P15	P16	P17	P18	P19	P20
49	50	51	52	53	54	55	56
63	64	61	62	59	60	57	58
65	66	67	68	69	70	71	72
79	80	77	78	75	76	73	74

DIVISION 4

P21	P22	P23	P24	P25	P26	P27	P28
81	82	83	84	85	86	87	88
95	96	93	94	91	92	89	90
97	98	99	100	101	102	103	104
111	112	109	110	107	108	105	106

DIVISION 5

P29	P30	P31	P32	P33	P34	P35	P36
113	114	115	116	117	118	119	120
127	128	125	126	123	124	121	122
129	130	131	132	133	134	135	136
143	144	141	142	139	140	137	138

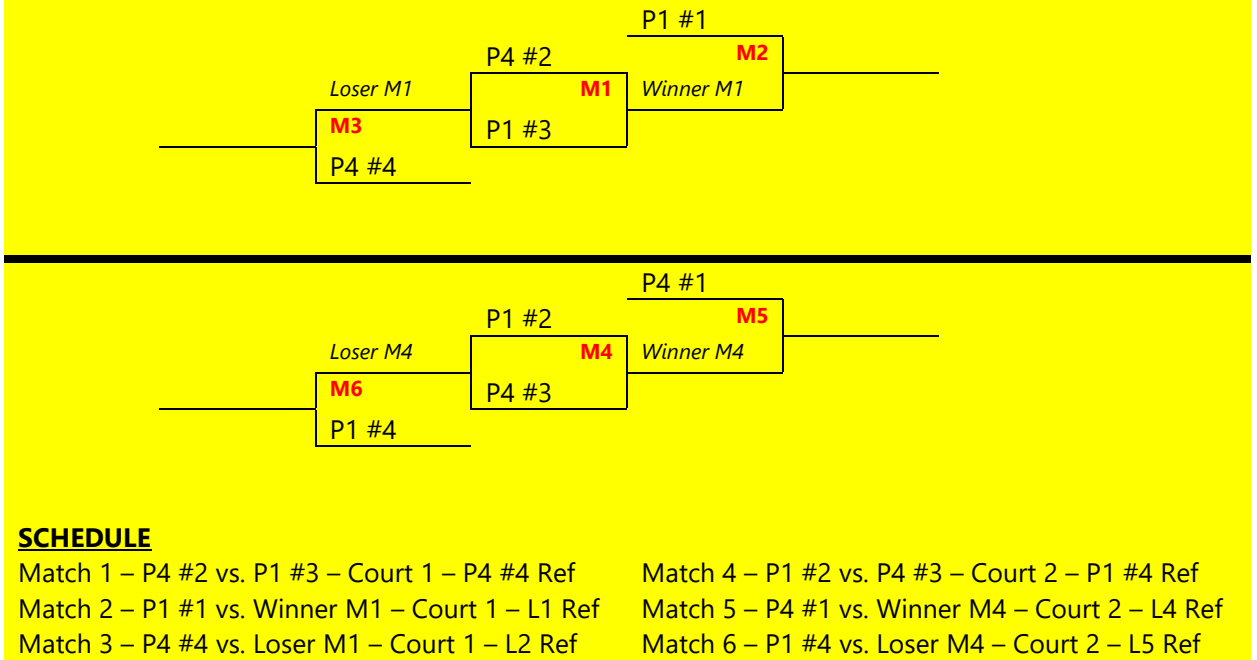
Division 5 can be adjusted due to number of entries

DAY 2 CROSSOVERS

Pool 1 plays Pool 4	Pool 5 plays Pool 12	Pool 13 plays Pool 20
Pool 2 plays Pool 3	Pool 6 plays Pool 11	Pool 14 plays Pool 19
	Pool 7 plays Pool 10	Pool 15 plays Pool 18
	Pool 8 plays Pool 9	Pool 16 plays Pool 17

Pool 21 plays Pool 28	Pool 29 plays Pool 36
Pool 22 plays Pool 27	Pool 30 plays Pool 35
Pool 23 plays Pool 26	Pool 31 plays Pool 34
Pool 24 plays Pool 25	Pool 32 plays Pool 33

Crossover opponents are determined based on the example brackets on the next page. Teams who beat a higher-seeded team will assume that higher seed.



B2.4 POWER LEAGUE QUALIFIER – 18s AND OPEN DIVISIONS

As of the 2019-2020 season, the four-seed “flop” between Division 1 and Division 2, as well as subsequent divisions, has been eliminated. Final seeds determined by the Power League Qualifier will be what teams are seeded going into the first Power League.

In the Open Division, only the highest-finishing 32 teams from the Qualifier will move forward into Open Power League #1. Teams finishing at seed 33 and below will return to their specific age group’s Power League Qualifier (e.g., an 18s team plays in the Open Power League Qualifier and finishes 35th. That team will not play in Open Power League #1. They will be placed in the 18s Power League Qualifier.)

The Junior Girls’ Committee will determine a format for Open Power League Qualifier once registration closes. Teams are prohibited from switching divisions (e.g., between Open and a regular age group) once the deadline for Power League registration passes. The format example in this section will be used for 18s Power League Qualifier and Open Power League Qualifier if less than 32 teams register. If more than 32 teams register, formatting will be determined by the Junior Girls’ Committee.

POOL PLAY

There are four teams in each pool. Teams are placed in groups of eight and randomly assigned to pools as shown in the chart below. Each team’s final place in pool play determines their seed in crossover matches, regardless of original seed. Pools are as follows:

DIVISION 1

CEVA

P1	P2	P3	P4	P5	P6	P7	P8	
1	1	1	1	1	1	1	1	Group A – seeds 1-8 randomized
2	2	2	2	2	2	2	2	Group B – seeds 9-16 randomized
3	3	3	3	3	3	3	3	Group C – seeds 17-24 randomized
4	4	4	4	4	4	4	4	Group D – seeds 25-32 randomized

DIVISION 2

P9	P10	P11	P12	P13	P14	P15	P16	
1	1	1	1	1	1	1	1	Group E – seeds 33-40 randomized
2	2	2	2	2	2	2	2	Group F – seeds 41-48 randomized
3	3	3	3	3	3	3	3	Group G – seeds 49-56 randomized
4	4	4	4	4	4	4	4	Group H – seeds 57-64 randomized

DIVISION 3

P17	P18	P19	P20	P21	P22	P23	P24	
1	1	1	1	1	1	1	1	Group I – seeds 65-72 randomized
2	2	2	2	2	2	2	2	Group J – seeds 73-80 randomized
3	3	3	3	3	3	3	3	Group K – seeds 81-88 randomized
4	4	4	4	4	4	4	4	Group L – seeds 89-96 randomized

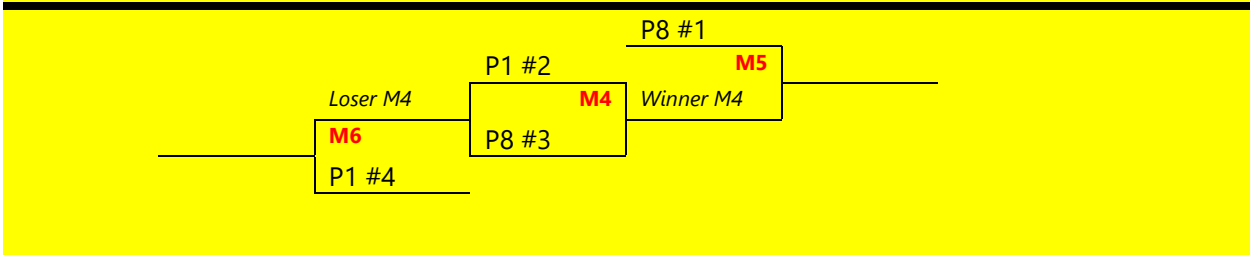
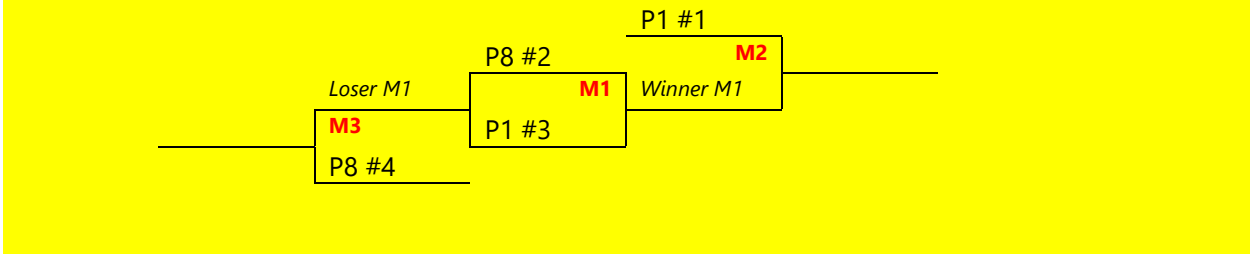
DIVISION 4

P25	P26	P27	P28	P29	P30	P31	P32	
1	1	1	1	1	1	1	1	Group M – seeds 97-104 randomized
2	2	2	2	2	2	2	2	Group N – seeds 105-112 randomized
3	3	3	3	3	3	3	3	Group O – seeds 113-120 randomized
4	4	4	4	4	4	4	4	Group P – seeds 121-128 randomized

CROSSOVERS

Pool 1 plays Pool 8	Pool 9 plays Pool 16	Pool 17 plays Pool 24	Pool 25 plays Pool 32
Pool 2 plays Pool 7	Pool 10 plays Pool 15	Pool 18 plays Pool 23	Pool 26 plays Pool 31
Pool 3 plays Pool 6	Pool 11 plays Pool 14	Pool 19 plays Pool 22	Pool 27 plays Pool 30
Pool 4 plays Pool 5	Pool 12 plays Pool 13	Pool 20 plays Pool 21	Pool 28 plays Pool 29

Crossover opponents are determined based on the example brackets below. Teams who beat a higher-seeded team will assume that higher seed.



SCHEDULE

Match 1 – P8 #2 vs. P1 #3 – Court 1 – P8 #4 Ref

Match 2 – P1 #1 vs. Winner M1 – Court 1 – L1 Ref

Match 3 – P8 #4 vs. Loser M1 – Court 1 – L2 Ref

Match 4 – P1 #2 vs. P8 #3 – Court 2 – P1 #4 Ref

Match 5 – P8 #1 vs. Winner M4 – Court 2 – L4 Ref

Match 6 – P1 #4 vs. Loser M4 – Court 2 – L5 Ref

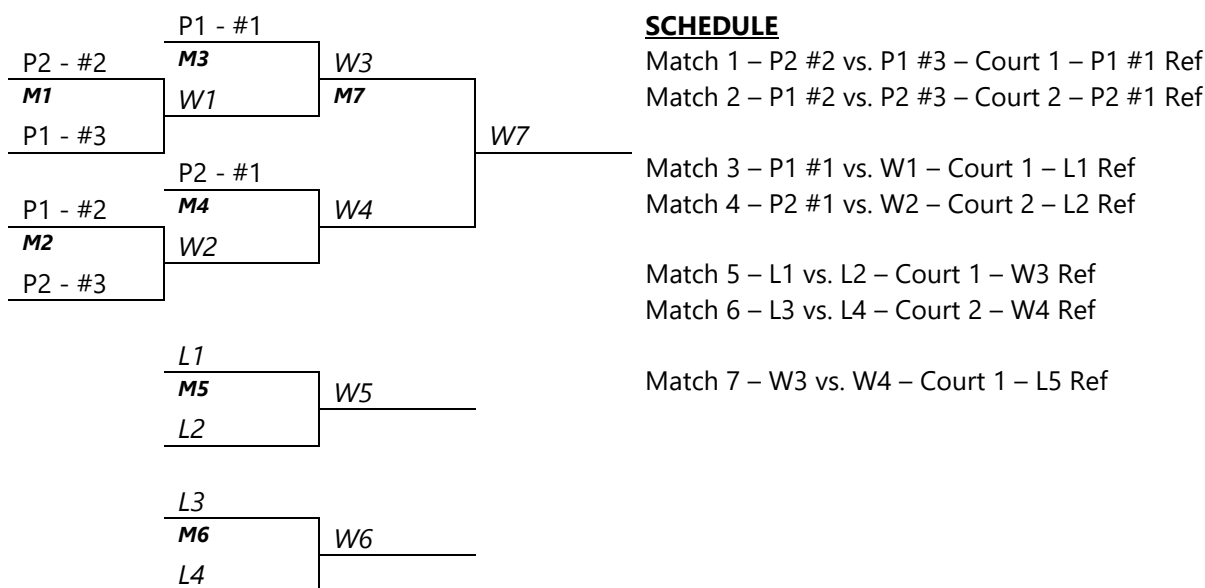
B3.1 POWER LEAGUE – 12s DIVISION

Most flights will consist of six (6) teams. All flights have pool play and bracket play. Each flight is snake-seeded to establish pools as outlined in the examples below:

FLIGHT 1		FLIGHT 2		FLIGHT 3		FLIGHT 4	
Pool 1	Pool 2	Pool 3	Pool 4	Pool 5	Pool 6	Pool 7	Pool 8
1	2	7	8	13	14	19	20
4	3	10	9	16	15	22	21
5	6	11	12	17	18	23	24

Pool play is played as a best 2-of-3 match, first two sets to 25, third set to 15, win by two, no cap. There is a scheduled break between pool play and bracket play.

Once pool play is complete, teams are placed into brackets, following the example below. Matches 1-4, and match 7, are played as a best 2-of-3 match, first two sets to 25, third set to 15, win by two, no cap. Matches 5-6 are played as one set to 25.



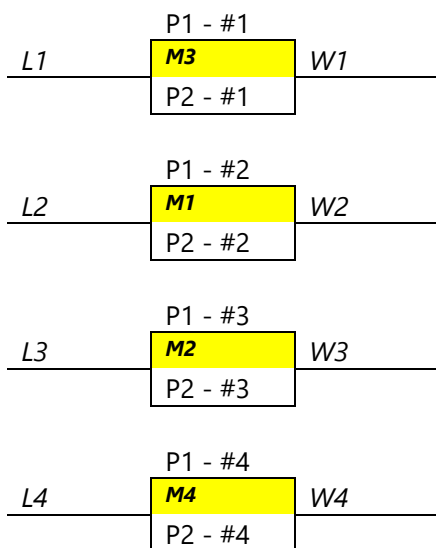
At the end of each tournament, the 5th and 6th place finishers will move down to the next-lowest flight (match 5 participants), while the 1st and 2nd place finishers will move up to the next-highest flight (match 7 participants). For example, teams who finish as seeds #5 and #6 in the Flight 1 will start the next Power League as seeds #7 and #8. Teams who finish as seeds #7 and #8 will start the next Power League as seeds #5 and #6.

B3.2 POWER LEAGUE – 14s, 16s, 18s, OPEN DIVISIONS

Most flights will consist of eight (8) teams and each flight will have pool play and bracket play. Teams are snake-seeded. Examples are outlined below:

FLIGHT 1		FLIGHT 2		FLIGHT 3		FLIGHT 4	
Pool 1	Pool 2	Pool 3	Pool 4	Pool 5	Pool 6	Pool 7	Pool 8
1	2	9	10	17	18	25	26
4	3	12	11	20	19	28	27
5	6	13	14	21	22	29	30
8	7	16	15	24	23	32	31

After pool play, teams play one additional crossover match against the like-finishing team in the other pool within the same flight. For example, the 1st place team from Pool 1 would play the 1st place team from Pool 2.



SCHEDULE

- Match 1 – P1 #2 vs. P2 #2 – Court 1 – P1 #4 Ref
- Match 2 – P1 #3 vs. P2 #3 – Court 2 – P2 #4 Ref

- Match 3 – P1 #1 vs. P2 #1 – Court 1 – L1 Ref
- Match 4 – P1 #4 vs. P2 #4 – Court 2 – L2 Ref

Crossover matches are best 2-of-3 sets – first two sets to 25, third set to 15, win by two, no cap.

At the end of each tournament, the 6th, 7th and 8th place finishers will move down to the next-lowest flight, while the 1st, 2nd, and 3rd place finishers will move up to the next-highest flight. For example, teams who finish as seeds #6, #7 and #8 in Flight 1 will start the next Power League as seeds #9, #10 and #11 in Flight 2. Teams who finish as seeds #9, #10 and #11 will start the next Power League as seeds #6, #7 and #8. This means teams playing in the 2nd vs. 2nd crossover match will move up if they win that match, and the loser will stay in their current division. The team that loses the 3rd vs 3rd crossover match will move down, while the winner will remain in their current division.

APPENDIX C – REGIONAL CHAMPIONSHIPS FORMATS & PROCEDURES

C1 FLIGHT 1 GOLD/SILVER FORMAT

The top 16 teams in each division (Open, 18s, 16s, 14s, 12s) will follow this Gold/Silver Format. Seeding for Regionals is based on results from the most recent Power League.

All teams must be able to compete in both days of the tournament. If teams leave early on either day, they will not be eligible to play in the following year’s CEVA Regional Championships.

Division will consist of 16 teams. There are four pools of four teams – pools are NOT snake seeded (this is done to use a traditional bracket on the second day of play, and to avoid like-pool matchups in the first round of brackets).

Pools are seeded as follows:

FLIGHT 1			
Pool 1	Pool 2	Pool 3	Pool 4
1	2	3	4
7	8	5	6
9	10	11	12
15	16	13	14

After pool play, the teams are seeded into the bracket as follows:

All #1 Seeds in each pool (first-place finishers) are automatically in the F1 Gold Bracket.
 All #4 Seeds in each pool (last-place finishers) are automatically in the F1 Silver Bracket.

All #2 and #3 Seeds are placed in a crossover round. They will play as follows:

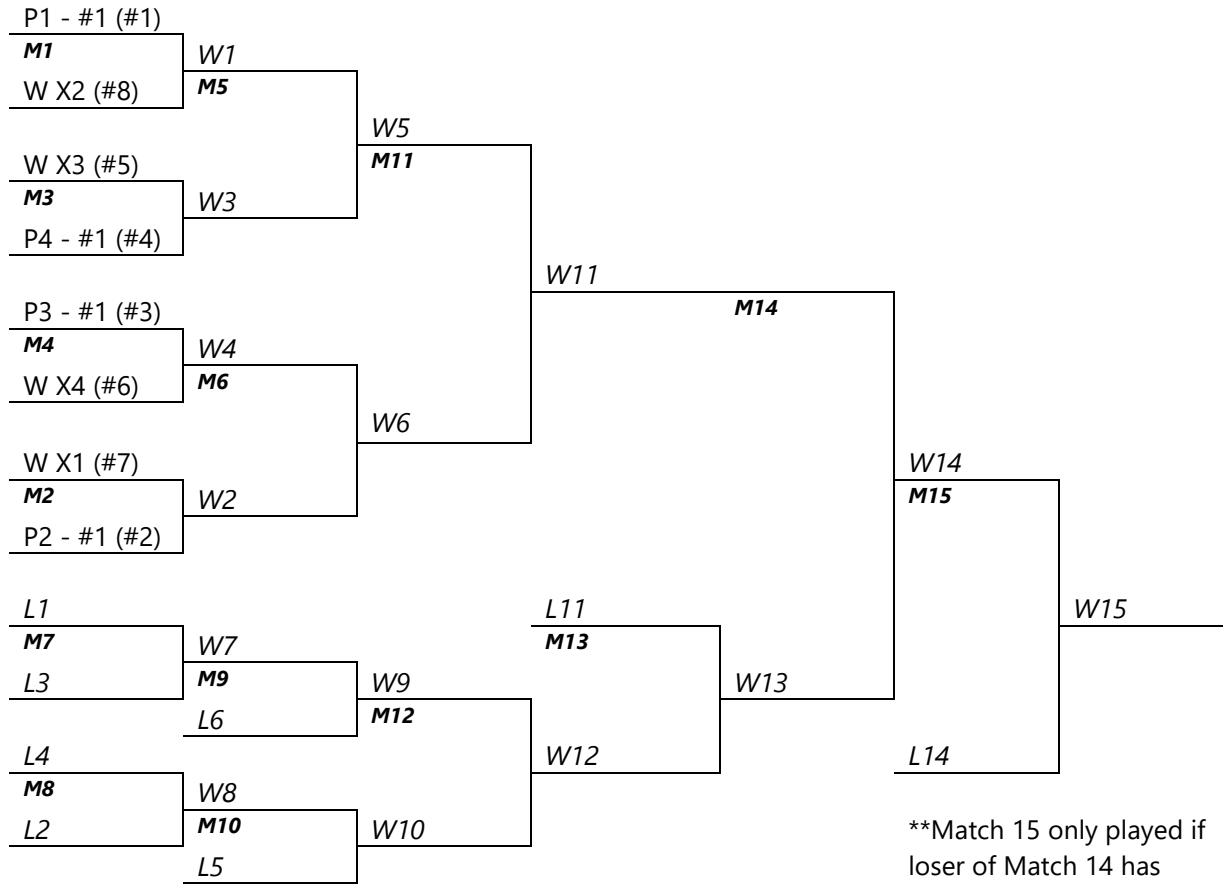
- Match X1 – P1 #2 (#7) vs. P4 #3 (#12) – P1 #4 ref
- Match X2 – P2 #2 (#8) vs. P3 #3 (#11) – P2 #4 ref
- Match X3 – P3 #2 (#5) vs. P2 #3 (#10) – P3 #4 ref
- Match X4 – P4 #2 (#6) vs. P1 #3 (#9) – P4 #4 ref

Crossover matches are played immediately after pool play on the higher seed’s court (e.g., X1 is played on the court Pool 1 was played). Winners are placed in the Gold Bracket, losers are placed the Silver Bracket. Crossover matches are only played within the top 16 teams of a division.

All pool, crossover, and bracket play matches are best 2 out of 3 sets, 2 sets to 25 points, 3rd set to 15 points, no cap, win by 2 points.

Teams qualifying for the Gold Bracket in Open will play an 8-team true double-elimination bracket. Teams qualifying for the Silver Bracket in Open, as well as teams in all other age-specific divisions, play an 8-team bracket with a 2-game guarantee. As of the 2022-2023 season, age-specific divisions will not utilize a true double-elimination bracket at any time during the tournament.

FLIGHT 1 GOLD BRACKET FORMAT - TOP 8 TEAMS OF OPEN DIVISION ONLY

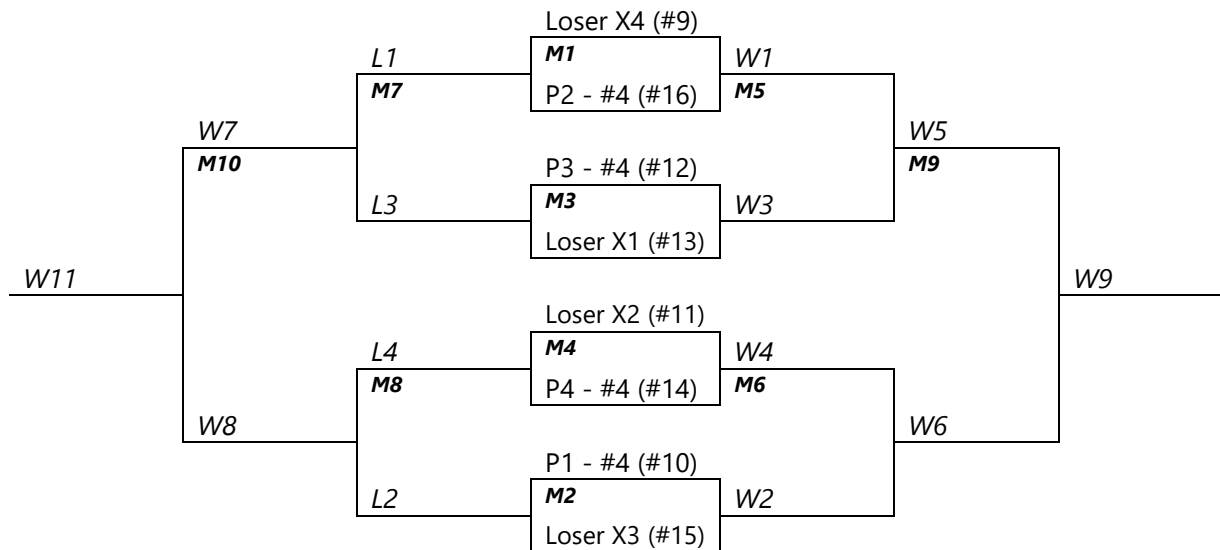


**Match 15 only played if loser of Match 14 has one loss. Match 15 played as one set to 25 points.

SCHEDULE (W/ SEEDS)

- | | |
|-------------------------|-------------------------------|
| M1 - #1 vs. #8 - #5 Ref | M5 - W1 vs. W3 - L3 Ref |
| M2 - #2 vs. #7 - #6 Ref | M6 - W2 vs. W4 - L4 Ref |
| M3 - #4 vs. #5 - L1 Ref | M7 - L1 vs. L3 - L5 Ref |
| M4 - #3 vs. #6 - L2 Ref | M8 - L2 vs. L4 - L6 Ref |
| | M9 - W7 vs. L6 - L7 Ref |
| | M10 - W8 vs. L5 - L8 Ref |
| | M11 - W5 vs. W6 - L9 Ref |
| | M12 - W9 vs. W10 - L10 Ref |
| | M13 - L11 vs. W12 - L12 Ref |
| | M14 - W11 vs. W13 - L13 Ref |
| | M15** - W14 vs. L14 - L13 Ref |

8-TEAM, 2-MATCH GUARANTEE BRACKET FORMAT (ALL OTHER DIVISIONS AND LEVELS)



SCHEDULE (W/ SEEDS)

- M1 - #9 vs. #16 - #13 Ref
- M2 - #10 vs. #15 - #14 Ref
- M3 - #12 vs. #13 - L1 Ref
- M4 - #11 vs. #14 - L2 Ref
- M5 - W1 vs. W3 - L3 Ref
- M6 - W2 vs. W4 - L4 Ref

- M7 - L1 vs. L3 - L5 Ref
- M8 - L2 vs. L4 - L6 Ref
- M9 - W5 vs. W6 - L7 Ref
- M10 - W7 vs. W8 - L8 Ref

C2 FORMAT FOR ALL OTHER DIVISIONS & FLIGHTS

The format below applies to all teams outside the top 16 of their specific playing division.

Teams are placed in groups of 16 – four pools of four teams – in a similar manner as groups in the Gold/Silver format. Teams will not participate in crossover matches after pool play. The top two teams from each pool are placed in a “Gold” bracket within their flight, while the bottom two teams are placed in a “Silver” bracket.

All brackets are formatted in a manner to the Flight 1 Silver Bracket for the Open Division shown above (8 teams with 2 matches guaranteed). There are no true double-elimination brackets outside of the Open Division.

APPENDIX D – TIEBREAKERS

D1 DEFINITIONS

For the purposes of this policy, the following definitions are used:

- A “tie” is defined as two or more teams having the same match record in a pool.
- “Match record” is a team’s overall match wins and losses within their pool. In a 4-team pool, for example, a team plays 3 matches.
- “Set percentage” is the number of sets a team wins divided by the number of sets the team plays. When examining set percentage, all their pool play matches are considered.
- “Point percentage” is the number of points a team scores divided by the number of points a team’s opponents score against them. When examining point percentage, all their pool play matches are considered.
- “Head-to-head” or “head-to-head result” refers to the result of the pool play match between two tied teams (who won or who lost the match).

D2 POWER LEAGUE & POWER LEAGUE QUALIFIER

A tie between two teams is resolved, without exception, using the head-to-head result of the match between the two tied teams. This situation is most often seen in a 4-team pool where two teams finish with matching 2-1 or 1-2 match records.

A tie between three teams with the same match record shall first be resolved using the following criteria relating to head-to-head results:

- A team that beats all the other teams with which it is tied in match record will finish ahead of the other teams in the pool.
- A team that has lost to all the other teams with which it is tied in match record is placed behind the other teams in pool finish.

After these criteria are exhausted, if only two teams remain tied, the tie is resolved using the head-to-head result of the match between the two teams.

If three teams remain tied after examining head-to-head results, set percentage is the next level of breaking ties. Teams with a higher set percentage finish ahead of teams with a lower set percentage.

If two teams remain tied after examining both head-to-head results and set percentages, that tie is broken using the head-to-head result of the match between those two tied teams.

If three teams remain tied after examining both head-to-head results and set percentages, point percentage is the next level of breaking ties. Teams with a higher point percentage finish ahead of teams with a lower point percentage.

If two teams remain tied after examining head-to-head results, set percentages, and point percentages, the tie is broken using the head-to-head result between the two tied teams.

If three teams remain tied after examining all criteria listed above, the decision reverts to a coin flip. The two lowest seeds coming into the tournament have a coin flip between each other first. The winner will then have a coin flip against the highest original seed.

D3 CEVA BID TOURNAMENT

The criteria for breaking a two-way tie in a pool at the CEVA Bid Tournament will be the same as listed in Appendix D2.

Three-way ties in a pool at the CEVA Bid Tournament are broken by playing tie-breaking sets. Tie-breaking sets are played as 1 set to 25, win by two, no point cap.

The three teams involved in the tie are reseeded based on head-to-head records against the other teams in the tie. A team that beats all other teams with which it is tied in match record will receive the first reseed. A team that has lost to all the other teams with which it is tied in match record receives the lowest reseed.

After these criteria are exhausted, if only two teams remain tied, this remaining tie is resolved using the head-to-head result of the match between those two teams. The winner of the match receives the higher of the two remaining reseed positions.

If three teams remain tied after examining head-to-head results, set percentage is the next level of breaking ties. The team with the highest set percentage receives the highest reseed position.

If two teams remain tied after examining both head-to-head results and set percentages, the tie shall be broken using the head-to-head result of the match between those two tied teams.

If three teams remain tied after examining both head-to-head results and set percentages, point percentage is the next level of breaking ties. The team with the highest point percentage would receive the highest reseed position.

Regardless of the pool position being contested, after the reseed process is complete, two tiebreaking matches are played:

- 2nd reseed plays 3rd reseed – 1st reseed officiates
- Winner of first match plays 1st reseed – loser of first match officiates

Loser of the first match receives the lowest pool play finish. Winner of the second match receives the highest pool play finish.

D4 CEVA REGIONAL CHAMPIONSHIPS (ALL AGES)

Criteria for breaking all ties, in all levels, of the CEVA Regional Championships will be the same as listed in Appendix D2. There are no tiebreaking matches.

APPENDIX E – HEAD OFFICIALS SPECIAL ASSIGNMENTS

E1 POWER LEAGUE & POWER LEAGUE QUALIFIER

The CEVA Officials Assignor will assign first referees (R1) as follows:

POWER LEAGUE QUALIFIER

- Open – All matches
- 18s – All matches in Division 1
- 16s – All matches in Division 1

POWER LEAGUE

- Open – All Flights
- 18s – Flight 1
- 16s – Flight 1
- 14s – Flight 1
- 12s – Flight 1

Teams will be invoiced \$55 per team to help the region offset the costs of assigning extra officials.

E2 CEVA REGIONAL CHAMPIONSHIPS

CEVA will assign an R1 to each match at the Regional Championships. Teams assigned to work matches must supply a registered adult member to work as the R2. This adult must be on the junior team roster.

E3 CEVA BID TOURNAMENT

CEVA will assign an R1 to each match at the CEVA Bid Tournament. Each match in the 17s and 18s division will also have an R2 assigned. In a bracket format, all championship matches or matches where the winner will receive a bid will have an R2 assigned. If a CEVA R2 is not assigned to a match, teams assigned to work the match must supply a registered adult to officiate as the R2. This registered adult must be on the junior team roster.

E4 AVAILABILITY & COST

Policies listed in Appendix E are subject to change at any time, with or without notice, due to costs or availability of officials.

APPENDIX F – BID TOURNAMENT FORMATS

F1 8-TEAM BID TOURNAMENT FORMAT

Age divisions in the CEVA Bid Tournament with 8 confirmed teams are split into two 4-team double-elimination brackets (see example).

The winners of the two brackets will play each other to determine the two highest bids (winners of M6 or M7). The winner of this final match is awarded the highest available bid. The loser earns the second-highest available bid.

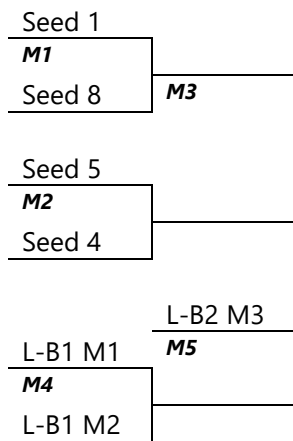
The losers of the two bracket championship games (M6 or M7) will play each other to determine a 3rd place and 4th place finisher. If the region has three bids to distribute, the winner of this match wins the third-highest bid.

M7 is only played if the winner and loser of M6 both have one loss at the conclusion of that match (true double-elimination). If one of the teams has two losses, M7 is not played. M7 is played as full match (best 2-of-3) because neither participating team has secured a bid.

The losers of M3 are cross-bracketed into the opposite bracket. For example, the loser of M3 in Bracket 1 will play in M5 of Bracket 2.

If necessary, additional matches will be played to determine “true” (non-tied) finishes for each team (e.g., losers of M4 or M5 in each bracket).

BRACKET 1



BRACKET 2

