



Cheyenne Capitals Youth Hockey Association

1) **LOCATION: Laramie County Library Cottonwood Room- 1st Floor**

2) **DATE AND TIME OF MEETING: May 9th 2018, 6 to 8 PM**

3) **ATTENDANCE:**

Present: Caryn, Amy, Luke, Brandon, Michelle, Anna, Erin A., Keenan, Lisa

Absent: Bill, Erin B., Renee

4) **APPROVAL OF PREVIOUS MINUTES: YES**

5) **STANDARD AGENDA ITEMS:**

a) President Update (Bill Chalmers):
No update.

b) Vice President Update (Caryn Erickson):
2018/2019 contract, add committees for voting items,

Contract is being negotiated. Fees have increased. There are 3 different fee amounts that vary from 6AM to 10PM. CCYHA will need to schedule around public skate. Sponsorship banners will be discussed with the rink manager tomorrow between Keenan and Jesse Plaaman. Keenan will let the board know the agreement made. CCYHA can not sell advertising. CCYHA can buy advertising from the rink. Would need to mark it up and resell it. Tabling the committee members responsibilities for next board meeting.

c) Secretary (Lisa Hill):
No update

d) Treasurer (Brandon Kelly):
P.O. box, renewal of accountant contract, unpaid balances, and signers

The P.O. Box is in need of signatures from original openers. Lisa motions to close the P.O. Box on Converse Ave, and open a new P.O. Box with current board officials. Amy seconds. Motion carries. Covered profit and loss for the season. Brandon motions to accept the rate increase from CPA Tammy Lantz for a rate of \$6,500, billed in the months of Oct, Nov, Dec, Jan, and Feb for \$1,300 per month. Luke seconds. Motion carries. Tabling unpaid balances for next board meeting.

e) Registrar (Rene Mainwaring):
No update.

f) Coach-in-Chief (Luke Sarne):
Coaches meeting will be June 6th at 6PM. Waiting to see what coaches are staying or leaving the association. Will be recruiting more people to help. Ideas on Bantam and HS coaches was discussed. Luke will let the board know when a coach commits to coaching a

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team. By July 15th Luke should have a list of who will be coaching what age divisions. Discussion on what the role of a coach-in-chief entails. Supportive and not disciplinary. Luke motions for the association to help recruit more referees. Option to make it a requirement for players to officiate to help them understand the rules better. Will be tabled until the next meeting to acquire more information to come up with a plan.

g) Scheduler (Amy Kassel):

Open registration in July season begin date preferred. As of the start date there will be a \$50 late fee applied to late sign ups. Need 6 weeks for early registration. Discussion of ice fees and how scheduling ice will be difficult. Rink wants week day public skates and will be starting curling as well. Discussion on more teams and that it will be hard to schedule ice for more teams. Practice times will be set this summer.

h) At Large Member 1 and Safe Sport Coordinator (Keenan Hendon):

Report was discussed from the WAHA Annual meeting. There are 106 referees in the state. Need to recruit more referees. Survey went well. Who is managing Facebook? Needs a committee. CCYHA acquired Don Tardif's conex. Will be needing to clean out the icer room.

i) At Large Member 2 and Manager Liaison (Anna Bechtel):

Jerseys

All jerseys have been turned in.

j) At Large Member 3 and Booster Club Liaison (Michelle Halvorson):

Need more information on the sponsorship banners that need removed.

k) At Large Member 4 and Disciplinary Chair (Erin Brown):

No update.

Election results:

President- Keenan Hendon

Secretary- Lisa Hill

Registrar- Jennifer Plaaman

Scheduler- Erin Aldrich

At Large Member #1 and Safe Sport Coordinator- John Sayers

At Large Member #2 and Manager Liaison- Anna Bechtel

At Large Member #4 and Discipline Chair- Jesse Plaaman

6) OLD BUSINESS: Open topics from previous meeting:

Annual meeting. Meeting will include Year end report, Membership, Financial, Open Board positions, Elections.

7) NEW BUSINESS:

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Chain of command for issues that come up in regards to coaches, parents, and players. Committees on coaching. Coach-in-Chief or discipline chair. Board member responsibilities.

8) NEXT MEETING: June 11th at 6PM, Library.