

# ROSEMOUNT AREA HOCKEY ASSOCIATION

Board of Directors Meeting

April 1, 2020 - 6:30 PM

Meeting Being Held via Teleconference Due to Covid-19 Pandemic

## Minutes

### Board Present on teleconference:

|               |              |                |                      |
|---------------|--------------|----------------|----------------------|
| Andy Proshek  | Lisa Toll    | Kevin Bigalke  | Cara Marx            |
| Jay Condon    | Mike Staloch | Sarah Marchese | Kyle Finn            |
| Jason Latzke  | Jeff Olund   | Marc Tobias    | Jennifer Huesinkveld |
| Ivan Clements |              |                |                      |

### Others on teleconference:

|             |                |              |                 |
|-------------|----------------|--------------|-----------------|
| Lori Kalata | Kather Grenier | Chris Kalata | Michelle Rodine |
|-------------|----------------|--------------|-----------------|

### 1. Call to Order

Andy Proshek called the meeting to order at 6:35 pm.

### 2. Roll Call

Proshek stated that because of the meeting being held via teleconference, roll call attendance is required. After taking a roll call, all Board members were present.

Proshek stated that all votes will also need to be done by roll call vote.

### 3. Additions or Corrections to Agenda

Kevin Bigalke stated that the approval of the March meeting minutes needed to be added to the agenda.

### 4. Minutes of March Meeting

Motion: Bigalke moved to approve the minutes of the March 6, 2020 Board meeting, Ivan Clements seconded the motion. Upon a roll call vote the motion passed 12-0, Cara Marx abstained because she was absent from the March meeting.

### 5. Reports from Non (Voting) Board Members: (10 minutes)

- a. High School Coaches/ Programs
  - i. No report
- b. Blue Line Club members
  - i. No report
- c. Gambling Manager
  - i. Gambling items will be handled under current business
- d. Ice Scheduler
  - i. No report
- e. RCC Operations Coordinator/Arena Manager
  - i. No report
- f. Concessions Manager
  - i. Lori Kalata and Kathy Grenier provided an update.
  - ii. Need to discuss applicants for the concession manager.
  - iii. Need to clean out and shut down the concession stand.
- g. Boosters

- i. Michelle Rodine provided a report
    - ii. Planning summer activities
    - iii. Street Hockey is planned for July 26, 2020, hoping to avoid The Pond tournament
    - iv. Also planning Leprechaun Days Parade
  - h. Accountant
    - i. Doug Ebner sent the financial reports by e-mail
    - ii. Electronic payments is shutting down and need to collect more ice payments
    - iii. The budget should break even at year end, which is what we plan for.
  - i. District 8 Representative
    - i. No Update

## 6. Current Business: -Marc Tobias

- a. Approve Gambling actuals for February and March. Approve April Estimates
  - i. Marc Tobias provided the gambling actuals for February and March. He presented the April estimates but said some changes were necessary.
  - ii. Jen Huesinkveld asked why pay for employees was To be Determined?
  - iii. Proshek stated that we don't know the full month until we decided what to do with the employee pay due to Carbone's being closed due to COVID-19. Proshek stated that there is an item on the agenda to address extending employing pay during the shutdown later on the agenda.
  - iv. Jen Huesinkveld asked the fees for the 3 Diamonds games. Why do we have fees to be paid if games are not operating?
  - v. Marc Tobias stated he left it open in case bars and restaurants re-open.
  - vi. Proshek stated that the bars will be closed until May 1.
  - vii. Cara Marx asked if we should delay approval of the April estimates until the May meeting.
  - viii. Additional questions were asked about payroll for MJ Carlson and purchase of the computer.
  - ix. Tobias stated that staff have not been paid yet

The Board discussed how to handle the April estimates and expenses.

**Motion: Lisa Toll moved to approve the February and March gambling actuals and defer approval of the April estimates to the May meeting, Ivan Clements seconded the motion. After a roll call vote, the motion was approved unanimously.**

## 7. New Business: (30 minutes)

- a. Waive Remaining DIB's 2019-20
  - i. The officers suggested waiving all unfulfilled Dibs for this season due to the COVID-19 and the cancellation of events for members to fulfill Dibs hours.
  - ii. Jason Latzke asked if any families have not started Dibs hours yet.
  - iii. Ivan Clements stated that there were 11 families that have not done any Dibs hours.

**Motion: Bigalke motioned to waive all remaining Dibs hours due to COVID-19 and the cancellation of events, Jason Latzke seconded the motion. Upon a roll call vote, the motion was approved 11-1. Olund voted no.**

Lisa Toll asked who would put together a notice regarding the Dibs waiver. Ivan Clements said he would send the message.

- b. Jr. Gold Concern for Upcoming season
  - i. Proshek stated that we have received an e-mail from a parent regarding Junior Gold and the players that were cut this season.
  - ii. Bigalke provided a summary of the concerns expressed.

- iii. Olund stated that an early e-mail was sent in May, 2019 soliciting interest in Junior Gold. He also stated that ice was a huge issue.
  - iv. Tobias asked if this family responded to the early e-mail.
  - v. Proshek stated that the Board did its due diligence. The Board provided early communication and also provided other options to play to the players that did not make a RAHA team.
  - vi. Proshek stated that the concerns about Junior Gold will be provided to the new Board for consideration for future planning.
- c. Little Wild Program
- i. The Board discussed the Little Wild program being offered again in Rosemount.
  - ii. RAHA would supply one hour of ice per week for 4 weeks.
  - iii. The Board was asked if RAHA was interested.
  - iv. Tobias stated this program is a good way to build the IP Program.
  - v. Latzke asked if this would also help IP girls.
  - vi. Toll asked about the timing of when ice was needed.
  - vii. Chris Kalata stated clinics are typically in September.
  - viii. Kalata stated that anyone from any association can sign up. It isn't offered just to Rosemount players.
  - ix. Proshek stated that we could target Rosemount families
  - x. Tobias stated if we find out when registration opens we can communicate it.

Motion: \_\_\_ moved to host the Little Wild Program in Rosemount, \_\_\_ seconded the motion. Upon a roll call vote, the motion passed unanimously. Bigalke did not vote as he briefly lost connection to the meeting.

- d. Extending Payroll for Employees
- i. Tobias presented an option to continuing paying staff that run the pull tab booths during the COVID-19 bar and restaurant closure.
  - ii. Huesinkveld asked if we would consider applying for the federal and state small business administration loans to assist with payroll. She stated she is willing to help apply.
  - iii. Proshek stated the question before the Board is if we will extend payroll for pull tab and concession staff due to the shutdown.
  - iv. The extension would be through the next Board meeting.
  - v. Tobias stated he supports the idea.
  - vi. Ivan Clements stated he would like to have Jeff Olund involved in the discussion. He stated they have been dealing with this a lot at their place of employment.
  - vii. Clements stated that unemployment now covers "Gig" benefits.

Motion: Tobias moved to extend payroll for all RAHA employees through May 6 or until businesses re-open, whichever is sooner, Toll seconded the motion. Upon a roll call vote, the motion was approved unanimously.

- e. Moving to Electronic Election for 2020
- i. Proshek presented an option to conducted the board elections and vote on the Bylaws.
  - ii. Proshek stated that the Board could ask RAHA membership to approve an electronic election and vote on the Bylaws due to COVID-19.
    - 1. We would ask membership to allow electronic elections.
    - 2. If an electronic vote is approved, we would then conduct the Board election and vote to approve the Bylaws.
    - 3. We would allow 24 hours to vote.
  - iii. We could then seat the new Board at the May meeting.

- iv. Rob Juncker has tested Survey Monkey and it will work for the electronic vote.
- v. Rob is working to keep the vote anonymous and still be able to track one vote per household.
- vi. Latzke asked if there is a threshold on the number of membership that needs to vote.
- vii. Bigalke stated we need 10% of the membership to vote.

Motion: Bigalke moved to ask the membership to allow an electronic vote due to COVID-19 for the Board elections and vote on the Bylaws and if approved by the membership to hold an electronic election, Jeff Olund seconded the motion. After a roll call vote, the motion was approved unanimously.

## 8. Committee Reports

Lisa Toll – reminded Board members to review the year end survey results. We need to connect with coaches

Mike Staloch – Doing exit interviews with coaches by phone. Staloch stated there was concern from the Coaches Committee about paid coaches for next season.

Proshek stated some paid coaches have contacted him asking if they were being brought back next season.

Proshek suggested bring paid coaches recommendation to the May meeting for the new Board to discuss.

Proshek stated that the 10B1 coaching situation will be handled by the separately because of a SafeSport issue.

Lisa Toll – Provided an update on team payments and equipment collection.

## 9. Announcements

- a. Next meeting: May 6
  - i. Proshek stated that the outgoing Board members will need to attend the May meeting to take care of Old Business.
  - ii. New Board members will be seated at the May meeting
  - iii. Proshek asked outgoing Board members to be on “stand-by” to assist the new Board as they will be behind because of starting a month later than normal.
  - iv.
- b. Future meetings: June 3, July 1, August 5, September 2

## 10. Adjournment

Motion: Bigalke moved to adjourn the April meeting, Latzke seconded the motion. The motion was approved and the meeting was adjourned at 8:30 PM.