



SOUTHERN NEVADA SOCCER ASSOCIATION TEAM STAFF REGISTRATION INSTRUCTIONS



All head coaches, assistant coaches and team managers with Southern Nevada Soccer Association's Henderson United, Southern Highlands United and Mini Kickers youth league programs are required to register online for the Spring 2024 season. **The spring season registration period will start in mid-December 2023.** SNSA uses the PlayMetrics league management platform for registration. PlayMetrics offers advanced team communications, practice planning/scheduling, and certification clearance tracking features. Background checks will be conducted via the integrated Yardstik screening system. Follow these steps to register as a team staff member:

1. **If you are the primary contact for a player who is registering for the spring season**, click [Playmetrics League Registration](#) for instructions to register. The player registration form includes a "Volunteering" section in which you can click the box to indicate the team staff position for which you **or someone you know** would like to volunteer. Enter the name and contact information of the volunteer. If you select the coach or assistant coach position you will be directed to the team staff registration form.
2. **If you would like to serve as a coach but are not listed as a contact on a player registration**, contact us at info@snsasoccer.com and we will send you an invitation to register with PlayMetrics as a Player Contact; enter your contact information and list any player association (or "skip" if you are not associated with a specific player). Once you are in the system we will send an invitation to complete our team staff registration form.
3. **All NEW coaches and team managers need to upload a photo** to their SNSA PlayMetrics account when completing the team staff registration form.
4. **New coach and team manager volunteers** will be required to complete the **CDC Heads Up concussion training** course and the **SafeSport abuse prevention training** course. SNSA will provide instructions to access these courses and to submit completion certificates.
5. **Returning coaches and team managers with expired training certifications** will be notified and provided with information to renew their certifications.
6. The Yardstik background screening system is integrated as part of the PlayMetrics registration system; if you are a new team staff member or your prior background check has expired we will send you an invitation to complete your Yardstik background check application.
7. Registered team staff with completed certification training and background clearance will be assigned to a team. Team staff who did not participate in the Fall 2023 season will receive an SNSA ID card for the 2023-2024 soccer year; returning coaches from the fall season can use the ID card issued prior to the start of the Fall 2023 season (expires July 31, 2024).

Coaches and team managers who do not register online are not officially registered with SNSA, and therefore not insured. Registration provides liability protection for our team staff, and we require any person who serves as a head coach, assistant coach or team manager to register and complete online certification training. SNSA will host instructional and field training clinics for coaches prior to the start of the season; check [SNSA Coaches](#) for updated coach event information and other coaching resources. **All background checks, certification training, instructional and field training are paid for by SNSA!**

Contact us at 702-568-0400 or info@snsasoccer.com if you need assistance. For questions related to PlayMetrics registration or team management send an email to support@playmetrics.com.

Thank you for volunteering as a youth league team staff member with SNSA!