



## Menomonie Youth Hockey Association

### Board of Directors Meeting Agenda

September 28<sup>th</sup>, 2020

**Mission:** To provide youth in the greater Menomonie area with the opportunity to learn, play and compete in the game of hockey with an emphasis on growth in the areas of skill development, teamwork, and sportsmanship.

**Vision:** Pursuit of the model USA hockey organization following the American development model.

**Ground Rules:** Mutual respect, be timely – start on time and end no later than 9:30 p.m. Come prepared. Allow enough time to make decisions and stand by your decisions. Communicate, conduct yourself and make decisions based on what's best for the entire association versus just your child.

**Call to order: Stacy calls the meeting to session at 1807**

#### **Roll Call/Quorum:**

- Stacy Hintzman, President - Present
- Kris Wilkens – Concessions Co-Director - Present
- Gary Messerschmidt, Treasurer - Present
- Bob Weir, Hockey Operations Director – Present
- Dave Schwedler, Growth & Retention - Present
- Mike Jax, Tournaments & Scheduling Director - Present
- Brent Pember, General Operations Director - Present
- Troy Wilkens, Concessions Co-Director - Present
- Adam Wamboldt, Equipment Director - Present
- Kari Berthiaume, Fundraising Support - Absent
- Kelley Gowling Fundraising Director - Present
- Heidi Dowd -Secretary – Present

#### **Member Comments:**

Tom Niska present to request a release from MYHA for Blake to play in Eau Claire.

Discussion on how Menomonie High School will not coop with other schools in the future.

This will be voted on in closed session per the policy.

Nick Dowd from Girls coop. They are back with Eau Claire moving forward. This will allow girls to play age appropriate. The majority of games will be in Altoona. Practices will be determined based on the schedule.

Our policy states we have three members on the coop committee. Nick reports Chippewa has proposed dropping down to two members for each organization.

**Motion made to have two members on the coop committee moving forward. Seconded. All approved.**

Nick is currently working on getting officials set up for this year.

#### **Consent Agenda:**

##### ***Hockey Operations Director: Bob Weir***

- Worked with Kristi on the October schedule it should be posted soon.

- PDC led practices are on schedule and more are being added to drive consistent learning through all levels.
- We have work in progress practice playbooks at all levels, LTS through Bantams.

**General Operations Director: Brent Pember**

- Updated registration numbers as of 9/25/2020
  - Bantams = 10
  - PeeWees = 11
  - Squirst = 31
  - Mites = 17
  - MiniMites = 13
  - LTS = 11
  - Co-Op = 3
  - Total = 96

**Secretary: Heidi Dowd**

- Review August 31<sup>st</sup> Minutes.

**Motion made to approve. Seconded. All approved.**

**REGULAR AGENDA**

**President's Report: Stacy Hintzman**

- Return to play/COVID
  - County Facilities meeting recap
    - Biggest topic of conversation was around spectators
      - Want KT to discuss how we do this when time gets closer
    - Our return to rink policy cannot change at this point
    - We are responsible for executing this plan
  - Preventing quarantine/ Protecting our teams
    - Kelly gave experience with the volleyball team at the high school
    - Quarantine may result after being within 6ft of someone for > 15 minutes in a 24 hour period
    - Quarantine comes from the health department not from MYHA
    - Will have a Zoom meeting and hand out fliers on this topic
    - The board will have to do some policing to ensure people are complying.
    - Discussion about obtaining portable toilets for the parking lot.
  - Cleaning procedures/DIBS
    - Ice board is writing a policy on this.
    - Concern raised for potential issues with frequent cancelling of DIBS hours due to COVID/Quarantine
  - Communication plan/Virtual parent meeting
    - Zoom call on Thursday
    - Stacy will put together the zoom call and get it out
      - Put it on Facebook too
  - Additional documents required:
    - One Sheeter
    - Waiver
      - Every family to sign the week of Laura Stamm
    - FAQ

- Stacy will send it out and requests feedback
    - Managing a Covid Case
    - Flow Chart
      - Will send out for review
- Sponsorship/Signage (Electric sign)
  - We will have the ability to thank our sponsors on the electric sign.
- Open skate
  - Lease states we have to offer open skate
  - KT does not think we should have open skate but would not oppose it if we capped it at 20 people.
- Website
  - Dave to take point on webpage and set up training.
  - Will start disabling the old site.
  - Sports engine has not held up the things they promised.

***Treasurer's Report as of : Gary Messerschmidt***

- Checking: \$ 83,715.22
- Savings: \$ 15099.27
- Scholarships: \$ 4057.45
- About 40,000 in registration brought in so far.

***Secretary: Heidi Dowd***

- None

***Fundraising Director Support: Kari Berthiaume Kelley Gowling***

- People want to sell more wreaths and not have to do a second fundraiser.
  - Will need to figure out the profit margin on wreaths to ensure it is equivalent
- Second fundraiser to be a raffle in the month of March.
- Photos
  - We are under a three year contract with the people that did it last year.
  - Date is November 18<sup>th</sup>
  - They have to be able to use individual pictures to make the team picture. If this is not an option we will either look for another photographer or not do pictures this year.

***Growth & Retention Director: Dave Schwedler***

- LTS retention to date
  - 13 returning LTS skaters
  - 12 LTS skaters registered already
- New Family Night
  - Tomorrow
  - Keep people in the building to 25
  - Will have people wait in their car
  - Dave, Brent, Keila, and Sara will be there to register
- Replace open skate with invite a friend to skate
  - Skate for free if you bring a friend who also skates for free
  - Wait for phase 3/Talk about this later in the season
- Come Try Hockey before LTS starts
  - 10/25/20 3pm will be first LTS practice
  - Wait and follow USA hockey for Try Hockey

- Emails sent to those not registered yet
  - About quarter of the way through those as of today.

**General Operations Director: Brent Pember**

- Tri Sigma Sorority looking for Volunteer opportunities.
  - Asking for weekend help with the door monitoring
  - Additional cleaning help
- Website issues
  - DIBS not showing up
  - Will start assigning cleaning slots once available
    - Will cover during zoom call

**Hockey Operations Director: Bob Weir**

- Non Parent Coach recruitment and Budget
  - All of the non-parent coaches we thought could be head coaches backed out
  - Interviewed six Stout hockey players who are interested
    - There is a \$15000 budget
    - Suggested hourly rate as their commitment levels seem to vary
    - Additional Stout student to interview
    - John-Paul may be interested in coaching again this year
    - Need to consider paying a different rate for those willing to go to away games and those not
    - Bob will circle back with Stout players
- Tryout process and procedures
  - Week of Oct 12
    - May schedule a scrimmage with Chippewa mites (16<sup>th</sup>, 17<sup>th</sup>, or 18<sup>th</sup>)
      - Skaters clearly designated to a team may not be required to attend.
  - Teams would be announced within 24 hours of tryouts finishing
- Assessments – Whole organization
  - Will be the Thursday before tryouts
  - Decrease the number of drills to allow for less people
  - Same evaluators throughout the night to ensure consistency
- Director of Hockey role – See attached presentation
  - Recommend one of your top coaches in the organization
  - Should have a wide breath of knowledge regarding coaching
  - Should be a board level recommendation
  - Paul Wurtz has been doing this but does not have the time.
  - Can't be a head coach
- Schedule
  - Bantams will need to have 4 pm practice
  - Friday practices will most likely be common
  - Mini mites will have to have Wednesday night practice once home games start
  - Laura Stamm
    - Will probably need 4 sessions
    - There will not be an option to test out and get their patch

**Concessions Co-Directors: Troy and Kris Wilkens**

- Outdoor Vending machine

- Drink vending – two options
  - Rent from the vending company. We would get 3-10% based on the number of vends it gets.
  - Buy the machine and we take care of the machine ourselves and get all of the profit from it.
    - Vending contract would get rid of this kick back for the concessions.
- Indoor candy vending machine
  - Could have things we don't sell
  - Would need a couple year contract
  - Continue to look at options
- Indoor Vending games
  - Bring those machines in this fall
  - Will only do a couple of those this year
- Concession stand status (set up)
  - Will get plexy glass barrier installed.
  - Slowly start setting things up in the concessions stand
- ATM
  - We get one dollar for every time someone uses it
- Concession stand equipment purchase (Ipads/Popcorn Machine/Crock Pot)
  - Will wait to do this stuff next year if possible

***Tournaments & Scheduling Director: Mike Jax***

- We aren't doing any big tournaments
- Consider jamboree for Mites/Mini mites/LTS later in the season

***Equipment Director: Adam Wamboldt***

- Registration remaining open and the impact to jersey orders.
- Additional LTS equipment fitting dates after New Family night.
  - Will set some more dates

***Motion to move to closed session at 2038. Second***

**Motion to come out of closed session. Second.**

**Meeting adjourned at 10:38**

**Next Meeting: [November 2<sup>nd</sup> at 6 pm at Stout Craft Company](#)**

**Follow up:**

1. **Addend Girls Coop policy on number of board members.**
2. **Stacy and KT to discuss spectators at the rink.**
3. **Stacy to put together zoom meeting and get information to families.**
4. **Stacy to send out FAQ sheet and flowsheet to board members for feedback.**
5. **Dave to set up website training.**
6. **Dave will start disabling old website.**

7. Kelly to change fundraising policy so wreath sales can be used in place of a second fundraiser.
8. Kelly to reach out to photo people to see if they can compile a team photo from individual shots.
9. Dave working on emailing families that are not registered yet.
10. Brent to talk to tri sigma sorority about volunteer opportunities.
11. Brent will start assigning cleaning slots.
12. Bob to circle back with Stout players to gage the interest/expectations.
13. Troy to continue to look at vending options for indoors.
14. Player development committee to present coaches to the board.
15. Further discussion regarding Grayson Bahr.