

# CGAA Softball

## Board Agenda

March 1<sup>st</sup>, 2026

6:01 p.m.

YSB

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**Meeting Called By:** Amanda Albert, President

**Type of Meeting:** Monthly Board Meeting

**Facilitator:** Amanda Albert

**Note Taker:** Jenny Thiewes

**Present:** Bridgitt Looney, Kris Steffen, Kelly Nelson, Amanda Albert, Tim Dana, Charlie Wilwert, Stephanie Elling, Tracy Crumb, Jessica Weise, Danielle Weise, Jenny Thiewes, Alex Tucci

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**Director of In-House Leagues:** Alex Tucci

1. SEML Updates
  - a. Registration numbers to date
    - i. Sending communication to families about registration deadlines to add a few more players to each level of play
  - b. Finalize IH P/C clinics and indoor practice schedule

**Action Items**

**Person Responsible**

**Deadline**

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**Director of Tournaments Updates:** Charlie Wilwert

1. Pride in the Pack registration update
  - a. Vendors for PIP and or Nationals – FRIO, Lemonde Stand, Coffee trailer
    - i. Discussed the possibility of adding additional food vendors to both PIP and Nationals.
    - ii. Discussed the potential cost/earning potential with having additional vendors available vs selling our own concessions only
    - iii. Decided to use FRIO's at PIP at Lamar, will continue to discuss options for a lemonade stand and/or coffee trailer at Nationals.
  - b. Spreading the word about PIP
    - i. Communication sent out to boost registration at the 8U level specifically.
    - ii. Looking to add a few more 10U and 12U teams

**Action Items**

**Person Responsible**

**Deadline**

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**Director of Fields & Administration:** Danielle Weise

1. P/C clinics
  - a. P/C open gyms will open again at the end of March at Bailey Elementary – sign up genius will be sent out soon
2. PAC practices (IH)
  - a. Schedules will be released soon for P/C specifically. Hoping to be able to use the outdoor fields to hold IN practices – weather permitting
3. WR practices (Traveling)
  - a. Schedules will be released soon
4. Box for CGMS
  - a. Looking into utilizing an old box from Park fields. Will order an additional box for CGMS fields if necessary
5. Batting cage turf updates

- a. Delivered and ready to install once the weather cooperates. Will continue to discuss the options of replacing the nets in the cages.

<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
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**Player Development:** Matt Kerttula

- 1. Clinics with PHS Softball players and coaches
  - a. IH intro to pitching
- 2. WR/PAC Scheduling

<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
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**Equipment Manager:** Tracy Crumb

- 1. Nothing new to report

<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
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**Treasurer:** Kelly Nelson

- 1. Financial Aid requests – review and decisions
- 2. Softball College Scholarship
  - a. Deadline to apply for scholarship is April 18<sup>th</sup>. Interested students can seek out the information on the CGAA Softball website, or by looking at the Park High School scholarship booklet
- 3. Manager meeting update
  - a. An email template will be used going forward to ensure all important information is available to ensure a smooth process for tournaments, fundraising, etc.
- 4. Team budget updates
  - a. Awaiting a few more details/information from a handful of teams regarding team sponsorships, otherwise everything is up to date

<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
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√ Review any open team/player accounts

**Director of Traveling:** Tim Dana

- 1. Traveling Program updates
  - a. Attended director's meeting in February. Most schedules should be communicated by early April.

<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
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**Director of Events & Promotions:** Kris Steffen

- 1. Traveling uniforms updates
  - a. Jersey's, belts and socks have been delivered. Will contact coaches for pick up once jerseys are returned from Advanced Sportswear with names and numbers
  - b. An online Wilson store will go live soon – more info to come

<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
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**Director of Communications:** Bridgitt Looney

1. Reminders for IH registrations
2. Calendar updates for save the dates – Picture nights, PIP, Nationals, Coaches and Volunteer Appreciation Dinner, Traveling Tryouts

**Action Items**

**Person Responsible**

**Deadline**

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**Secretary:** Jenny Thiewes

1. Motion to approve last month's meeting minutes – February
  - a. Kris seconds – all in favor – motion carries

**Action Items**

**Person Responsible**

**Deadline**

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**Member at Large I:** Stephanie Elling

1. Nothing new to report

**Action Items**

**Person Responsible**

**Deadline**

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**Member at Large II:** Jessica Weise

1. Compliance checks for Traveling Coaches
  - a. Will send an email to coaches to ensure they are in compliance with all with background checks, Safe Sport and ACE. All must be completed by the start of indoor practices in mid-March

**Action Items**

**Person Responsible**

**Deadline**

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**Vice President Updates:** Tim Dana

1. Nothing new to report

**Action Items**

**Person Responsible**

**Deadline**

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**President Updates:** Amanda Albert

1. Coaches and Volunteer Appreciation Dinner will be held on August 5th
2. Conflict of Interest forms on CGAA.US website for all board members – all complete!
  - a. Background checks for all Board Members

**Action Items**

**Person Responsible**

**Deadline**

1. √ Succession planning

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**Motion to adjourn at 6:55pm – Jessica seconds – all in favor**