

**RICHARD D. PASTER, CHAIRMAN**  
**THE AMERICAN LEGION**  
**DEPARTMENT OF MASSACHUSETTS**  
**BASEBALL COMMITTEE**  
**1212 HANCOCK STREET, SUITE 110**  
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*"For God and Country"*

# *Memo*

*To: Department of Massachusetts American Legion Baseball Teams*

*From: Department Baseball Committee Chairman*

*Date: September 12, 2025*

*Re: 2026 Department Junior Baseball Championship Tournament*

Notice is hereby given that the Committee is soliciting bids for the 2026 Final Eight Team Double Elimination Department Junior Baseball Tournament. Bids will be accepted from any team in the Department through November 1, 2025. Thereafter, if no Bids are received, or if the Committee in the exercise of its sole discretion determines that it is in the best interest of the Program, it may extend the period. Teams wishing to bid may do so by identifying the field they intend to use, the amount of their bid and by having this Memorandum executed by their Post Commander. The Committee reserves the right to accept or reject any bid at its sole and absolute discretion for any reason or for no reason. This Memorandum shall be construed as a solicitation for offers from bidders willing to enter into a binding contract with the Committee to act as the host for the above mentioned Tournament. The Committee will not be bound until it receives a fully executed contract from the successful bidder in a form satisfactory to the Chairman and has signified its approval by delivering said contract to the bidder executed by the Chairman. Please indicate on the bid whether or not Internet access is available from the field.

\_\_\_\_\_ hereby submits the following bid to host the above mentioned  
(Name of Post)

Tournament, to be held at \_\_\_\_\_:  
(Name and location of field)

1. Successful bidder may determine which if any sources of income it wishes to utilize, will describe its plans for generating income in its Bid, but will retain all proceeds derived therefrom if acceptable to the Committee.
2. The bidder will submit written evidence together with this bid for its permission to use their baseball field and related facilities including the scoreboard and field illumination system for the duration of the Tournament scheduled to commence on Saturday, August 1, 2026 through Wednesday, August 5, 2026, including such additional days as may be necessary to complete the Tournament in the event of inclement weather or other circumstances requiring postponement of games. In addition, the bidder will submit written evidence of its permission to use at least one practice field during the above mentioned duration of the Tournament. Written evidence shall include copies of any and all necessary licenses and/or permits required for the use of the field, the scoreboard and lighting system. All costs associated with field usage to be bidder's responsibility.
3. The successful bidder will be responsible to reserve and provide at its expense a total of 10 double bed rooms for the Tournament (2 rooms per day) at a local hotel satisfactory to the Tournament Director to be used at his discretion commencing on Friday, July 31, 2026 and continuing continuously through Wednesday August 5, 2026. In the event the Tournament can not be completed on August 6, 2026, the successful bidder may be required to provide additional double bed rooms for duration of the Tournament. The Tournament Director will use his best efforts to keep the number of rooms utilized each day of the Tournament to a minimum. Copies of the hotel reservations are to be furnished to the Committee Chairman no later than June 1, 2026.
4. The successful bidder will use its best efforts to locate sufficient local lodgings to accommodate a minimum of three teams (18 players and 2 coaches) and to negotiate the lowest possible price therefor, but shall have no financial responsibility to pay for such lodgings. The successful bidder will also use its best efforts to locate and alert other local lodgings of the Tournament dates and obtain rate, reservation and availability information. Said information is to be furnished to the Committee Chairman no later than June 1, 2026.
5. The successful bidder will provide the Tournament Director with sufficient free passes to the Tournament for members of the Department Baseball Committee and its invited guests no later than July 1, 2026.
6. The successful bidder will provide at its expense a score board operator, public address announcer and an official scorer for all Tournament games who will provide pitch count information to the Tournament Director.
7. The successful bidder will provide at its expense sufficient ground crew personnel and management thereof to prepare and maintain the field in first class playing condition throughout the Tournament, including control of on site irrigation and lighting systems. The successful bidder will also maintain sufficient manpower and drying material on hand to return the field to playable condition in the event of inclement weather. The successful bidder will identify the head grounds keeper on or before June 1, 2026 and make him available to meet on site with the Tournament Director prior to the commencement of the Tournament in order to inspect the condition of the premises. The head grounds keeper will report directly to the Tournament Director.
8. The successful bidder will provide a restricted viewing area for collegiate coaches together with a minimum of 25 copies of the rosters of each team participating in the Tournament stapled together to form an information packet for distribution to coaches as well as a restricted viewing area in close proximity to the field for the Tournament Director and his designees. The successful bidder will provide at its expense a cooler with sufficient cold non alcoholic drinks and water for the Baseball Committee and the umpire crews during all Tournament Games.
9. The successful bidder will provide at its expense sanitary facilities at the field and insure that all portable facilities are cleaned and maintained daily throughout the Tournament. The successful bidder will provide the Committee Chairman with written evidence that it has contracted for such services on or before June 1, 2026.

10. The successful bidder will provide at its expense a Color Guard for opening ceremonies to be conducted prior to the commencement of the Host Team's first game of the Tournament.
11. The Department will supply up to 10 dozen Diamond D1 MA baseballs, the successful bidder will provide sufficient Diamond D1 MA baseballs (or D1 AL if the MA balls are not available) to complete the Tournament at its expense and will deliver them to the Tournament Director on Friday, July 31, 2026. The successful bidder will be responsible to have sufficient ball chasers on duty for all games in order to retrieve foul balls and home runs. All such balls will be returned to the Tournament Director.
12. The successful bidder will be responsible to pay each umpire working each Tournament game (2 umpires per game) the fee established by the Department Baseball Committee immediately prior to the commencement of each game.
13. The successful bidder will provide at its expense on site, qualified medical/trainer personnel throughout the Tournament with arrangements for ambulatory services if necessary. The successful bidder will provide the Committee Chairman with written evidence that it has contracted for such services no later than June 1, 2026.
14. The successful bidder will provide an on-site coordinator at all times during the Tournament who will report directly to the Tournament Director with the authority to address all matters outlined herein.
15. The successful bidder will provide at its expense sufficient police presence at the Tournament in order to preserve public safety and good order throughout the Tournament.
16. The successful bidder will have souvenir T-shirts identifying the 8 teams in the Tournament available for sale throughout the Tournament.
17. The successful bidder will have a fully stocked and staffed concession stand open for the sale of hamburgers, hot-dogs and cold drinks, (at a minimum) throughout the Tournament.
18. The successful bidder will pay the sum of \$500.00 to the Committee as consideration for it being awarded host of the 2026 Tournament payable as follows: An initial deposit of \$250.00 as consideration to accompany and bind the bid, the remaining portion of the bid is due on or before the commencement of the final game of the Tournament. Deposits will be returned to all unsuccessful bidders.
19. The successful bidder will agree to be responsible to the Committee for any and all costs and expenses, including reasonable attorney's fees, occasioned by its default of any provision of this Agreement.
20. The successful bidder must agree that no alcoholic beverages will be provided for sale nor will consumption of such beverages be allowed at Tournament facilities during the Tournament.
21. Bidder may write in additional consideration for its bid: \_\_\_\_\_.
22. Description of Bidder's plans for generating income at the Tournament \_\_\_\_\_  
\_\_\_\_\_.

Executed as a sealed instrument on this \_\_\_\_\_ day of \_\_\_\_\_.

\_\_\_\_\_  
Post Commander