



Bismarck Youth Fastpitch Softball Association Board Meeting Minutes

Meeting Information:

Meeting Title	Board Meeting	Time	6:30 pm
Date	3/6/2023	Location	Exxon/Zoom
Facilitator	Matt Liudahl, President		

Invitees/Attendees:

Required/ Optional	Attended (Y/N)	Name	Required/ Optional	Attended (Y/N)	Name
R	N	Matt Liudahl	R	Y	Scott Owens
R	Y	Jody Simpson	R	Y	Jessica Simpson
R	Y	Jesse Klautdt	R	N	Brian Neuhardt
R	Y	Heath Lessard	R	Y	Beth Carlson
R	Y	Jeremy Twete	R	Y	Carinna Hendrickson
R	N	Melissa Artlip	R	Y	Nick Roemmich
R	Y	Darby Krivoruchka			

Agenda/Minutes:

Item	Topic	Owner
1.	Call To Order	Matt
	a. Vice President Scott called the meeting to order with 10 members and 3 guests present.	
2.	Approval of February Minutes	Jessica
	a. Jeremy motioned to approve, Jody second. Motion carried.	
3.	Treasurer Report	Heath
	a. Heath presented the Treasurer Report to the board.	
4.	USA Softball Report	Brian
	a. No report given.	
5.	Old Business	Matt
	a. Blast Tournament	
	i. Committee Members – Matt, Scott, Beth, Jess, Heath, Darby, Eric, Jodi, Janelle, Laura	
	ii. Logo - Jess will aim to finish before the end of March.	
	iii. Shirts – Jess will let Beth know the increase of teams from 2021 to 2022. Beth will determine the number of shirts to be ordered.	
	iv. Umpires – Scott. \$65/game if pre-register; \$50 per game if not. Certification paid by BYFSA.	
	v. Bat raffle	
	1. Ask Scheels if we can display demo bats - Matt	
	2. Jess to create tickets. 500 tickets maximum. 1-\$400 bat prize.	
	vi. Registrations update given by Jody	
	vii. ATM - Scott will reach out	



Bismarck Youth Fastpitch Softball Association Board Meeting Minutes

- viii. Golf carts – Nick & Jesse will check with local companies. Get 4 carts.
- ix. CVB
 - 1. Hotel list received
 - 2. Banner & player tags
- b. Travel Program
 - i. Director report
 - 1. Tryouts – 2 10u teams, 3 12u teams
 - 2. Coaching staff
 - 3. Pitching coach
 - a. Presented rate sheet from Emma. Looking at 8 weeks of instructions for 12u-16/18u teams and 6 weeks for 10u teams.
 - 4. Tournaments
 - a. What is policy for missing tournaments?
 - b. 10s,12s, and 18s tournaments finalized, 4 finalized for 14u.
 - 5. Practice – being worked on. Finding out McQuade usage.
 - 6. Uniforms – pants are ordered, once teams are finalized the tops will be ordered.
 - ii. Logo
 - 1. Temporary 2023 logo
 - iii. 14u-18u Raffle
 - 1. Facebook live or recorded. Nick, Heath & Darby
 - 2. Email, turn in at Century open gym between 2-3pm
 - iv. Five Guys Fundraiser
 - 1. Email for girls to stand outside and promote.
 - v. Individual & Team Photos
 - 1. Decided to take photos as we have in year's past.
- c. Summer League
 - i. Equipment inventory – January 22 @ 1:30
 - 1. First Aid kits
 - a. Non-stick gauze pads
 - 2. Rules
 - a. Laminated copies for umpires for 10U & 11Up
 - ii. Registrations update
 - iii. Format
 - 1. League participation with Mandan
 - a. \$500 fee proposed.
- d. Coaches Clinics – May 21 from 1-2
- e. Financials
 - i. Equipment needs
 - 1. Wiffle balls, used for league - Scott
 - 2. Weighted balls – Scott, 70oz., 18ct.
- f. Division Representatives/Committee
 - i. Add to email communications
 - ii. Have a sign-up at parent meeting
- g. Clinics
 - i. McQuade Spring & Intro Camps
 - 1. Link to Sanford registration on website
 - 2. Send email



Bismarck Youth Fastpitch Softball Association Board Meeting Minutes

- h. Fundraising/Sponsorship
 - i. CVB grant
 - ii. Rainbow Energy application
 - iii. Midco application
 - iv. Discount card
- i. Communications/Marketing/Community
 - i. BPS Friday Flier
 - ii. Social Media
 - iii. BYFSA @ UMary – April 23
 - iv. Bismarck Larks – July 5
 - v. BYFSA Night – invite all BYFSA K-6 to games and stand out on the field for the national anthem. HS teams would make bows for the kids. Share by social media & email. April 25.
 - 1. Vouchers at the gate would be handed out.

6. New Business

7. Other Business

All attendees

8. Review Action Items

All attendees

Action Items:

#	Action Item	Assigned To	Due Date
1	Draw raffle winners	Darby/Nick Heath	3/13/2023
2	Sparks logo	Beth/Melissa/Darby/Jess	3/15/2023
3	Notify 14-18U travel players of remaining balance.	Jess	3/15/2023
4	Promote Five Guys fundraiser. Social media & email	Jess	3/15/2023
5	Blast tournament logo	Jess	3/31/2023
6	Create news article, graphic, and social media post for summer league game nights info	Jess	3/31/2023
7	Communicate with Mandan on proposed league fee	Jesse	3/31/2023
8	Complete travel team tournament registrations	Darby	3/31/2023
9	Order travel uniforms	Beth/Carinna Darby	3/31/2023
10	Complete travel hotel block scheduling	Beth/Carinna	3/31/2023
11	BYFSA Night at HS game – April 25 proposed date	Darby/Jess	3/31/2023
12	Contact Chad Lindeman to schedule summer discount card fundraiser.	Matt	3/31/2023
13	Secure food donations for UMary night in April	Heath	3/31/2023
14	ATMs for Blast Tournament	Scott	3/31/2023
15	Boost Summer League post on social	Jess	4/1/2023



Bismarck Youth Fastpitch Softball Association Board Meeting Minutes

16	Equipment needs: Wiffle balls to be used for league. Weighted balls 70oz., 18ct.	Scott	4/15/2023
17	Determine if BYFSA will be ordering hoodies for Sparks teams	Beth/Carinna/ Darby	4/15/2023
18	Promote coach's clinic	Jess	4/15/2023
19	Coach & Parent meetings-promote FB live, finalize handouts & PPT, Bismarck High tech setup, equipment handout prep, uniform handout prep	Jess/Scott/Matt Jesse/Melissa Beth/Carinna	4/30/2023
20	Bat Raffle: procure bats, create raffle ticket (1 color), apply for permit, Scheels demo bats	Scott/Jess/ Nick	4/30/2023
21	Refresh first aid kits	Melissa/Jesse	4/30/2023
22	Talk with local vendors about golf cart rentals	Nick/Matt	4/30/2023
23	Finalize and order Blast T-shirts	Beth	4/30/2023
24	Schedule pictures for summer & travel leagues	Beth/Jess/ Melissa	5/15/2023
25	Print and laminate 10U & 11Up rules for umpires	Jess	5/31/2023
26	Create end of year summer league tournament documentation	Jess/All	5/31/2023
27	Bat Raffle-create ticket, submit registration, print tickets, print & laminate flyers	Jess/Nick/Matt	5/31/2023