



Position Title: Assistant-Coach, OPDL/High-Performance Program

Position Status: Part-Time

Location: Burlington, ON

Reports To: High-Performance Manager

Start Date: April to October

Remuneration range: \$ 4,000 – \$ 6,000 (dependent on qualifications and experience)

BURLINGTON SOCCER CLUB:

The Burlington Soccer Club (BSC), a not-for-profit organization, was established in 1962. Today, the Club has a tremendous amount of both male and female, youth and adult, soccer players and is one of the largest soccer Clubs in Canada. The BSC is home to the Burlington Bayhawks and is proud of its competitive team successes, including 42 provincial and 13 national championships.

SCOPE:

As part of the BSC Technical Staff and reporting to the High-Performance Manager, the OPDL Assistant Coach holds a paid position providing support and contribution to player development in alignment with the Club's vision and mission and in consistency with Ontario Soccer and Canada Soccer's direction for National Youth Club licensing. This position will assist in a playercentric development pathway, ensuring every player has the best chance to reach their full potential, within a high-performance environment. Our High-Performance/OPDL Program Season runs for 44-45 weeks a year. Other coaching opportunities within the multitude of BSC Soccer Programs could exist and be able to conduct along with this role.

KEY RESPONSIBILITIES & DUTIES:

TECHNICAL – Coaching Responsibilities

- Assist Head-Coach in overseeing OPDL Team, as well as planning and delivering onfield and off-field sessions to the assigned age-group/gender.
- In alignment with OS Long-Term Player Development (LTPD), BSC Curriculum and Philosophy support to assist on executing age-appropriate training sessions.
- Understand and comply with BSC *Philosophy, Methodology, Player Development Framework, DNA and Game Model*
- Attending all practices and Tournaments/Games, traveling with team when required.



- Support the development of styles of play for BSC competitive teams.
- Attend (when required) the Athletic Development or S&C sessions.
- Assist the Head Coach to liaise with the Head of Goalkeeper Program.

ADMINISTRATION – Player Development, Evaluations and Assessment responsibilities

- Participate in up to 8 additional sessions like *Off-Field Classroom Sessions*, *Video Analysis Sessions*, or *Positional Specific Sessions* (if implemented).
- Assist with *Player Attendance System* and on-going *Club Talent ID System* in a standard database format.
- Attend High-Performance Program Workshops in Sports Science and Lifestyle Management assigned to the team and parents' meetings.
- Help Head Coach to prepare player evaluations (minimum Two Per Season).
- Observe and identify potential players to join BSC (to invite for observation periods).
- Attend BSC try-out sessions and scout players within the age category during trials.
- Assist to monitor (if needed) TeamSnap or other family-communication platforms.
- Communicate with parents and the wider membership along with Head-Coach.
- Must follow all OPDL league compliance to prevent fines.

ADDITIONAL RESPONSIBILITIES

- Attending all BSC Coach Education and Development Sessions.
- Attend OS, Canada Soccer, or other National or International coaches' conferences, conventions, or courses that BSC will find educational meaningful to attend.
- Work with the Coach Development Manager to create Personal Development Path.
- Participate for up-to-10 hours/year (if needed) of club and community outreach, like covering an absent coach in a different age-group, participate in additional on-field coach education sessions, school or club partnerships sessions or any other community and club social events.
- The Coaches will be supplied with branded coaching attire, which is mandatory to be worn to all training/games/tournaments or official team events.
- Respond to Technical Leadership emails or calls in an appropriate and timely manner.
- Must comply with all BSC sponsorship obligations and ensure compliance.
- The OPDL program shuts down periodically (mid-December to early/mid-January, March break, for 2 weeks between end-July and early-August and 1 week in the Fall). OPDL coaches are expected to execute possible assigned tasks and duties during these breaks unless vacations are being taken.

EXPERIENCE & QUALIFICATIONS:

- Minimum Canada Soccer C License



- Must hold and submit a valid Canada Soccer coaching license that is age appropriate, Making Ethical Decisions, Respect in Soccer, Making Headway, Safe Sport, EAP certificates, along with other Ontario Soccer certification mandates.
- Coaches working with female players encourage to complete Keeping Girls in Sport.
- 1-5 years of experience coaching U13-U17 players (OPDL experience desirable).

SKILLS AND COMPETENCIES:

- Strong interpersonal and communication (written and verbal) skills.
- Strong understanding of Holistic Player Development.
- Professional, accountable, flexible, tactful, detailed, punctual, and organized.

- Strong Management and Leadership skills (desirable).
- Able to work in a team environment.
- Time management to commit to 8-10 hours weekly (for 44 weeks period in a year), and work week will include evenings and weekends with travel requirements.

Expressions of interest, including resume with cover letter, will be accepted until filled and be sent to BSC High-Performance Manager, Paulo Sousa, at psousa@burlingtonsoccer.com.

Information provided by or about candidates for these positions will be used only for candidate election. We thank each applicant for taking the time and effort to respond; however, only candidates to be interviewed will be contacted.

Applicants must be authorized to work in Ontario, Canada.

As a member of the BSC Team, this position requires a police background check and clearance with respect to persons working with vulnerable persons.