

Ready to Start Your Season?

Association Season Kick-off Checklist for 2022-23

COACHES:

- ☐ Register with [USA Hockey](#)
- ☐ Complete [Safe Sport Certification](#)
 - Must be certified annually – valid for 12 months
- ☐ Complete [USA Hockey National Background Screen](#)
 - Must be completed every two years
- ☐ Complete CEP requirements – Age Appropriate Module(s)
 - Must be completed before rostering
 - Click here for full [Coaching Guidelines – 2022-23](#)
- ☐ Review your team roster, once approved!

VOLUNTEERS: (Managers, Locker Room Monitors, Board Members, Staff)

- ☐ Register with [USA Hockey](#)
- ☐ Complete [Safe Sport Certification](#)
 - Must be certified annually – valid for 12 months
- ☐ Complete [USA Hockey National Background Screen](#)
 - Must be completed every two years

ROSTERING POLICY:

- Teams can roster beginning August 15th for the regular season. The roster shall not take effect until the first day of the regular season (September 1st), and it receives certification from the designated USA Hockey Registrar. **NO GAMES are allowed until roster is approved!**
 - **NOTE:** Starting in 2022-23, 18U Tier II teams (both full and split-season) can roster beginning July 15th and begin playing games on August 1st.

Association Drafts

Policies for Association 'B' and 'BB' League Drafts

POLICIES:

- League drafts must comply with the MAHA Guide Book.
- All players registered for a draft must be placed on a team.
- Associations may end their pre-draft process when the number of registrants exceeds the limits of available ice. An association 'waiting list' may be created; however, no player from an association 'waiting list' can be placed on a team until all the players in the draft pool of players have been drafted on a team.
- The main point of a draft is to ensure balance among the 'B' and 'BB' league teams. Selective choosing of which players will be on the list of registered players on the draft is not allowed.
- Protecting more than one (1) player per team is not allowed.
- There are absolutely no trades allowed.
- Single-entry teams must follow the MAHA Guide Book.
- Single-entry teams are required to complete the 'MAHA Certification of Single Entry 'B' and 'BB' Teams' form.

DRAFT RULES SUBMISSIONS:

- All associations must submit a copy of their draft rules to their assigned MAHA Director by August 31st of each season. The rules will be reviewed and approved or denied by the District Council.

CONDUCTING THE DRAFT:

- The assigned MAHA Director is to be notified of the dates and times of all association drafts. This information is required a minimum of two (2) weeks in advance of the draft.
- A member of the District Council may be in attendance at all drafts; this includes being in the room during the selection process.
- At the completion of the draft, the assigned MAHA Director shall sign and date the original copy of the draft and retain for submission to the District Council.

This List Will Get You in Trouble!

Things You Should Know As a Coach / Manager

- **DO NOT** play without a roster certified / stamped by your Registrar.
- **DO NOT** play a game before September 1st.
 - Exception: 18u Tier II (**new!** for 2022-23)
- **DO NOT** play with a coach or player that is either unrostered, or improperly rostered, on your team.
 - All on-ice and bench coaches must receive proper certification to be placed on the roster, before they can participate with the team.
 - Proper certification includes:
 - [USA Hockey Registration](#)
 - [NCSI Background Check](#)
 - [Safe Sport Training](#)
 - [Coaching Education Program – Age-Appropriate Online Module](#)
- **DO NOT** play games in violation of the '4-hour rule.'
- **DO NOT** play more than two (2) games in one day.
- **DO NOT** play a team that has not been rostered by USA Hockey.
- **DO NOT** leave a locker room unsupervised.
 - Locker room monitors must complete a [NCSI Background Check](#)
 - Locker room monitors must complete [Safe Sport Training](#)
 - There should be two (2) coaches/monitors in an occupied locker room at all times
- **DO NOT** serve a game misconduct without clearing noting it on the scoresheet.
 - A game misconduct will be assessed to any coach whose team receives 12 (or more) penalties in a single game
 - A game misconduct will be assessed to any player who receives 4 penalties in a single game
 - The game misconduct must be served in the next scheduled game at the time the suspension occurred. Games cannot be added after the suspensions were earned to serve game misconduct penalties
- **DO NOT** allow cell phones or cameras in the locker room.
 - If a player must bring a phone to contact a parent, the Head Coach should turn off the phone and maintain possession of the device until the player is ready to leave
- **DO NOT** communicate with a player (text, email, social media) unless you copy another coach or parent on the message.
- **DO NOT** participate in on-ice practice without a helmet. NO EXCEPTIONS.
- **DO NOT** begin playing a game until players not participating have been crossed off the scoresheet.
 - Both coaches must sign the scoresheet before the game begins, and verify its accuracy after the game
- **DO NOT** make contact with any player that is on the roster of another team. Tampering can lead to suspension.
- **DO NOT** violate the 'Zero Tolerance' policy for abuse of officials. This applies to participants and spectators.
- **DO NOT** dual-roster girls without proper approvals.
 - Refer to exceptions for girls dual rostering