



Central Bucks West Football Parent Club

Board Meeting Agenda July 8, 2024 2024 Season

Start - 7pm

Adjourned – 8:17PM

Board Members Present:

1. Kristie Patterson, Senior Co-President
2. Monica Gerace, Senior Co-President
3. Cindy Wilson, Junior Co-President
4. Dawn McFadden, Junior Co-President
5. Jennifer McGuire, Sophomore Co-President
6. Gina Bigley, Sophomore Co-President
7. Maureen Kedra, Freshmen Co-President
8. Jim Kimmel, Freshman Co-President - regrets
9. Allen Gerace, Treasurer
10. Stephanie Shantz, Secretary
11. Rob Rowan, Head Coach

1. Votes Since Last Meeting:

- a. Kelley Tracey needs to increase the price of \$1300 to \$1500 for the game day programs.

Kristie Patterson	Yes
Monica Gerace	Yes
Cindy Wilson	Yes
Dawn McFadden	Yes
Jennifer McGuire	Yes

Gina Bigley	Yes
Jim Kimmel	Yes
Maureen Kedra	Yes
Stephanie Shantz	Yes

2. Need to vote on:

- a. To take all funds that are currently in the school account and transfer them to the CBWFPC account.

Kristie Patterson	Yes
Monica Gerace	Yes
Cindy Wilson	Yes
Dawn McFadden	Yes
Jennifer McGuire	Yes
Gina Bigley	Yes
Jim Kimmel	Yes
Maureen Kedra	Yes
Stephanie Shantz	Yes

3. Coaches Updates/Requests:

- a. Need to vote on moving football money to school account to CBWFPC account- vote completed, all YES
- b. Mandatory program mtg 7/30 @ 7:00PM in Auditorium.
- c. Request for purchase hydration system for field- Voted on, all YES. Coach will research and purchase.
- d. Booked U-Haul for equipment and bags for ESU camp
- e. Funds raised from youth camp will go to: coaches salary, stuff for weight room, coaches apparel

4. Treasurer's Report:

- a. Updates:
- b. Bank reconciled through 6/10/24.
- c. Form A needs to be completed and sent to Henry in June

- d. All money was collected for ESU camp. CBWFPC was able to cover 3 players for financial assistance.

5. Important Dates:

- a. East Stroudsburg Football Camp: July 11-12th
- b. Downingtown East Camp: July 16th (10-12th grade only)
- c. Telethon: July 30th
- d. Mandatory Program Meeting: July 30th @ 7:00 PM in West Auditorium
- e. Picture Day: August 1st
- f. Paintball Team Building: August 1st after pictures
- g. Camp begins: August 5th
- h. Bag Bingo: August 8th

6. Player Registration:

- a. As of 4/8, 84 players have registered on Team Snap: 50 players for JV/V and 34 Freshmen players
- b. As of 5/13, 120 have registered on Team Snap: 92 JV/V and 28 Freshmen players
- c. As of 7/7, _____
- d. Registration has changed from Family ID to Big Teams, must be completed after June 1st and by the first day of camp 8/5.
- e. Link on www.westfootball.com
- f. Big Teams- waiting on verifications

7. Fundraising:

- a. Dine and Donates:
 - i. Uptowne Deli- \$25
 - ii. Lucatellis- \$430
 - iii. Five Guys- \$223.30 and Ritas- \$240 = \$463.30
 - iv. Chipotle- Monday, 9/30 5pm to 9pm, approved
- b. Gold Card:
 - i. 10-12th grade (15 cards) and 9th grade (10 cards)
 - ii. 1st Gold Rush: 5/11/24
 - 1. Successful, raised about \$3895 cash, \$1590 on Venmo
 - iii. Gold Card collections: about \$10,000
- c. Telethon:
 - i. July 30th in West Cafeteria
 - ii. Will provide Pizza and water
 - iii. Reach out and post on Alumni Facebook for vintage CBW Football apparel, since that was a big hit last year.

- iv. Posted on Facebook (shared through the Alumni page) and Instagram, also sent to Mike Sterner at Pettine Foundation - he is looking to see what they have.
 - v. Top three from the telethon - prizes?
- d. Bag Bingo:
- i. August 8th at St. Cyril of Jerusalem in Jamison, PA
 - ii. Excel sheet was sent to board members to contact potential donors for baskets.
 - iii. Fee \$750, \$100 Deposit, \$650 due July 26th, separate check of \$300 due July 26th for deposit.
 - iv. Stephanie will get bingo and raffle license from BC Treasurer's office.
 - v. Class baskets
 - 1. Freshmen: luck of the Irish (lottery) and date night in Doylestown
 - 2. Sophomores: beach themed and spa
 - 3. Juniors: margarita night and coffee lovers
 - 4. Seniors: game night and gourmet night
 - vi. 8 tables sold so far
 - vii. Will put baskets together on 7/29/24 @ 6:00PM at Patterson's residence.

8. Youth Camp- Recap

- a. Was a great success!
- b. Feedback for next year

9. Apparel

- a. Jen McGuire will assist Jim and Maureen on new Fan gear for the 2024 season
- b. Jim and Maureen have the spreadsheet and will be reaching out to Courtney Taylor.
- c. Women's tanks tops are now on the website
- d. Jerseys are on the team store.

10. Open Positions for Committee Chairs

- a. Game day program coordinator - freshman parent Erin Reiley. Still looking for a second volunteer.
- b. Website support person- TBD
- c. Monica Lindenmuth was voted as the new treasurer and will shadow Allen and take over Treasurer position in the Fall

11. Pregame Meals - please check they are good with reusing last year's ad or would like to submit a new one

- a. August 23 - Just Food (will be reusing ad and banner)
- b. August 29 - Lucatellis
- c. September 6 - Mosquito Grill
- d. September 13 - Plumsteadville Inn

- e. September 20 - Lucatellis
- f. September 27 - TBD
- g. October 4 - Uptowne Deli
- h. October 11 - Lucatellis
- i. October 18 - Primos
- j. October 25 - Chick Fil A - Monica did you reach out to Krista? (going to need new ad)

12. Inventory paper supplies needs for pregame meals and Senior hosted dinners. plates, plasticware, dirt cups, napkins, plastic tablecloths.

Monica did inventory and we need all the products- Monica and Kristie will finish Shopping for the items needed.

13. Senior Hosted Dinner

- a. \$550 will be remain the amount allowed for dinners
- b. Can do a potluck in the cafeteria as a backup.
- c. Kristie to reach out to Brian about the tables- will complete this week
- d. Send dates and addresses to Marge
- e. Freshman dinner will be hosted Wednesday before the last game against East in Cafeteria.
- f. Reminder for sign ups will be sent out

8/22/24	Lindenmuths and Pudlos
8/28/24	Pattersons and Geraces
9/5/24	Ambusters
9/12/24	Clemens and McGowans
9/19/24	Morellis
9/26/24	
10/3/24	Lucas and Geraces
10/11/24	Hutchinsons
10/17/24	
10/24/24	

14. Sponsorship Opportunities

- a. G. Talley Carpet & Floor, LLC (Meg Talley) inquired about being a sponsor for next year. Jen McGuire is following up with her. Send email and follow up to Meg with program and bag bingo info, no reply yet
- b. Lucatelli's would like to become a sponsor

- c. Game Day Program -
reached out to Kelley Tracey to do the program design again. She wants to work with us but needs to raise her price (she has not increased her price for 10 years). \$1,300 to \$1,500. Board voted yes to the price increase
- d. Reached out to Jim at Promotion by Design to print the programs. Board voted yes to continue the relationship. Price \$4.90 per program order 50 or more.

15. General Announcements

- a. Cafeteria has been reserved for Thursday night dinners back ups
- b. 2024 season banquet will be January 4, 2025. Date secured and deposit sent.
- c. Monthly updates will be send by Senior Reps through parent club email
- d. A link will be send in Team Snap for magazine.
- e. Yard signs- Kristie will be reaching out to Bob Shaw if they can do them

Committee Chairs

Fundraising Committee	Jen McGuire and Gina Bigley
Game Day Programs	Erin Reiley and Jen McGuire
Senior Hosted Thursday Night Dinners	Kristie Patterson and Monica Gerace
Pre-game Meals/Post Game Snacks	Kristie Patterson and Monica Gerace
Senior Night	Cindy Wilson and Dawn McFadden
Youth Camp	Kristie Patterson, Monica Gerace, Jen McGuire
Parent Jersey/Yard Signs	Kristie Patterson and Monica Gerace
Game Day Spirit Wear	Jim Kimmel and Maureen Kedra
End of Season Banquet	Cindy Wilson and Dawn McFadden
Website Design/Updating	TBD

Next Meeting is: 8/12/24 @ 7:00PM

Location: Kristie Patterson’s House