

Center State Youth Hockey Board of Directors Meeting

Meeting Time: Tuesday, July 13th at 6:00pm ended at 8:59pm		
Attendees		
Status	Name	Title
✓	Todd Bennett	President
✓	Chris Lott	President Elect
✓	Jim Frazee	Scheduler
✗	Kristina Rodriguez	Registrar
✗	Rob Hameline	Youth Hockey Director
✓	Linda Scholl	Tournament Director
✗	Steve Maggio	Fundraiser elect
✓	Kelly Leinbach	Secretary
✗	Matt White	Referee Scheduler
✗	Jorge Rodriguez	Treasurer
✗	Alysa Avgenikos	Concessions (resigned)
✗	Chip Roman	Snowbelt

Discussions	
Meeting called to order at 6:05pm	
Subject	Notes
Coaching applications	<p>Coaching applications - 7 total to date</p> <ul style="list-style-type: none"> • Steve Nellis • Steve Maggio • Jim Frazee • Dan Pudney • Ed Mitchell • Chris Lott • Brian Fitz (no longer in organization) <p>Issue: Todd realized the csyha.President@gmail.com emails are not going being forwarded to his personal email. During meeting Jim emailed Chad regarding issue.</p>
Coaches meeting	<p>Establish Coaches meetings. Issues should be addressed. Require 3 coaches oriented meeting and provide a direct report. Set dates in advance. Beginning, mid-season update and debriefing meeting at end of season.</p> <p>Schedule coaches meeting for 8/7/2018.</p> <ul style="list-style-type: none"> • Check with Rob to assure he is free that date • Call Copper Turret and reserve space for 10-20 people • Pizza & beer/ casual • Center State Coaches shirts • Outline structure of meeting (communication chain, expected roster, equipment storage etc...)
Communications Position	<p>Heather Howard has been contacted and is interested in the Communications Position. She would like to know the exact responsibilities associated with the role. Define role as either communications, or communications/web help (assist with web page). Kelly to discuss with Heather in detail and follow up.</p> <ul style="list-style-type: none"> • Create new Facebook page/upkeep • Webmaster upkeep • Post meetings and events • Update sports engine current events

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Snap Race		<p>Snap race strongly suggests we wait until fall (until after the coaches meeting and players are rostered) since the process happens quickly once initiated.</p> <ul style="list-style-type: none"> • Possibly do instead of raffle next year. • Decide how to divide up the money, organization/team/individuals. • What if some players don't participate? How to be fair with donations.
Center State Guidelines		<p>Once the coaches meeting occurs set up meeting to discuss Center State Guidelines and USA hockey guidelines to help coaches know where our organization stands on issues that tend to come up each year and how to handle them.</p> <ul style="list-style-type: none"> • Mites coaches – lower level defining positions vs. rotating positions • Maximum multiple goalies at levels • dressing goalies at blue/white level mites. • Board sets the minimum amount of tournaments per level. • Assure teams are correctly and fairly defined for levels (blue/white/red)
Team Status	Learn to Play	<p>Numbers good Coach: Mark Costello</p>
	Mites	<p>Numbers good Coaches: Chris Lott, Jim Frazee, Seth Howard, Joe Ionone, Mitch Cater-Cyker, Ed Mitchell, Mike Frazee Send email to coach with potential roster and emails. Ask Coach to email team and initiate registration process. Assure coach is registered as coach with Center State.</p>
	Squirts	<p>Numbers: 17 expected Coaches: Steve Nellis, Dennis Doughrtly (asst), Chris Poplarski, Todd Penoyer (asst.) Issue: Diverse experience level</p> <ul style="list-style-type: none"> • Kelly to email parents of more experienced players (Ezra, Dylan, Elijah, Emily, Jack & Will) and include form to partition to advance to PeeWee. Be clear this is optional. Assure confirmation on Coach Poplarski prior to sending email. • Once parents respond email other Squirt and PeeWee teams which are patiently awaiting team status. <p>Send email to coach with potential roster and emails. Ask Coach to email team and initiate registration process. Assure coach is registered as coach with Center State.</p>
	PeeWee	<p>Number: 7 verbally confirmed, 5 not responsive (possibly Clinton bound) Coaches: None – Coach Poplarski will head coach if Dylan moves up, Coach Penoyer will assist if Jack plays. Is it acceptable for me to send emails out to coaching staff to determine if there are any recent college graduates that would like to help coach? Send email to coach with potential roster and emails. Ask Coach to email team and initiate registration process. Assure coach is registered as coach with Center State.</p>
	Bantam	<p>Numbers: unknown Coach: LaFever, Hamline to assist Send email to coach with potential roster and emails. Ask Coach to email team and initiate registration process. Assure coach is registered as coach with Center State.</p>
	Midget 18U	<p>Numbers: unknown Coach: Chad Send email to coach with potential roster and emails. Ask Coach to email team and initiate registration process. Assure coach is registered as coach with Center State.</p>
	Midget Wrap	<p>Numbers: unknown Coach: Doug Speers Send email to coach with potential roster and emails. Ask Coach to email team and initiate registration process. Assure coach is registered as coach with Center State.</p>

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Treasurer	Tax Exempt status	Jorge forwarded the 1023 form that has been submitted (application for non-profit status)
	Financial report	Internal audit needed per bylaws. Discuss with Kristina to see how this has been done in the past.
	Billing question	Did we get the ice bill for tryouts?
Concessions	Payment from Colgate	2 games remaining in which Center State has not received payment for: 9/30 & 10/28.
	Open position	<p>Alysa is stepping down.</p> <ul style="list-style-type: none"> Linda & Kelly both reached out to her to schedule a time or call to gather information to assure a smooth transition (contacts, etc.). NO response as of yet. Kelly to email entire organization to see if there is interest in the position prior to the board nominating individual for replacement.
Webmaster	Registration Webpage questions	Schedule time to train Linda & Kelly.
Scheduler	Schedule	Jim is currently working with Ryan Tickle to define the schedules for each team. Younger kids will receive earlier time slots, older kids later time slots.
Development & Recruiting	Skills & Drills, Speed Skating, Goalie	<ul style="list-style-type: none"> Email internal coaches to see if any interest in coaching in season development sessions within organization. Reach out to Morrisville college coaches to see if they would have interest in setting up practices with their teams and center state kids Ask Colgate to see if they will invite our players to practices again.
Secretary	Training	Need to train with Chad on website.
	Meeting Minutes	June meeting minutes approved.
	Set upcoming meeting	August 7 th – 6pm Copper Turrett (pending Rob is available) August 21 st – 6pm Board meeting
	Future meeting request	any absentee board member please submit your information via email so I can present for you.
Registrar	Registration numbers	Currently 17 players registered (Jim checked)
Tournament	Dates	Tournament dates Line is currently working with Ryan Tickle to get dates. Two home tournaments this year. Mites and House.
Snowbelt	Question	Ask Chip with the Snowbelt rules about cutting kids. If you have 18 kids on a team can you stop at 14 etc?

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New Business		
	Subject	Notes
1	Tournaments	Other organizations pay for tournaments. Fundraising can assist. Those who do not participate pay for their individual portion of the tournament.
2	Storage	<ul style="list-style-type: none"> Jim discussed with Ryan the option to store "mite boards". He will follow up with Ryan with the dimensions and additional information (on cart). Jim discussed the possibility of dedicating a locker room to Center State. No opposition however if another organization comes into the rink, this would need to be revisited.
3	Mite Boards	<p>Chris thoroughly researched options for Mite Boards. Best price is \$7000 total for 21 panels. Comes with cart.</p> <ul style="list-style-type: none"> Vote: 8:27pm - Motion to vote buy divider boards approximately \$7000 pending Morrisville approval with the possibility of selling advertising spots: Chris: First Todd: Second Linda: Yes Jim: Yes Kelly: Yes Steve: Yes (via phone) Chris will purchase on his card and request a check from Kristina. Mite Board Advertising ideas: 21 panels = 42 advertisements. Charge \$750 each – parents get \$187.50, \$187.50 team, remaining Center State \$75 for logo – 1 year or until replaced. Ask: The Fort, Hampton Inn Cazenovia, Morrisville Pizza Place and more. 23 ads break even
4	Hockey Socks	Order extra socks for players – small (30) youth socks 20"
5	Advertising Signs	<ul style="list-style-type: none"> Todd created a sign template with different graphics. Double sided/rectangle/with stakes. 5-day lead time. Easy to read on major roads. Use last years signs at stoplights or in towns. These are difficult to read when driving 60mph.
6	School Flyers	<ul style="list-style-type: none"> Spring distribution complete. Prepare more for when school opens: Madison Morrisville/Eaton Waterville Canastota Oneida Sherburne Hamilton Chittenango Manlius (Todd) /Fayetteville (Todd) Place stacks of flyers at YMCA, Parks, etc
Meeting called to end at 8:59pm		

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Action Item List:

Item #	Project Action Items	Responsible	Target Completion Date &/or Status Update
1	Todd follow up with Chad to get the csyha.President@gmail.com emails forwarded to his personal email.	Todd	
2	Send email about coaches meeting	Kelly	Done
3	Reserve Copper Turret	Kelly	Done
4	Create low coast menu with Copper Turrett	Kelly	
5	Get prices on long sleeve coaches shirts	Kelly	
6	Follow up with Heather Howard about details for Communications Position	Kelly	
7	Assure confirmation on Coach Poplarski to coach PeeWee level if Dylan moves up	Kelly	Done
8	Email Squirt parents of more experienced players (Ezra, Dylan, Elijah, Emily, Jack & Will) and include form to partition to advance to PeeWee. Be clear this is optional.	Kelly	Done
9	Once parents respond email other Squirt and PeeWee teams which are patiently awaiting team status.	Kelly	Pending responses
10	Send email to coaches with potential roster and emails. Ask Coach to email team and initiate registration process. Assure coach is registered as coach with Center State	Kelly	
11	Follow up with Alysa for exit strategy	Linda	
12	Send email out for interest in Concession position	Kelly	
13	Work on practice & game schedule with Ryan Tickle	Jim	
14	Lock down date options for tournament schedule with Ryan Tickle	Linda	
15	Have a registration night at the rink and organize an equipment sale/swap	Kelly	Set date in early fall once season start is established
16	Call Local teams to determine in any players are in need of teams.	Rob	Revisit in Fall
17	Set next meeting date.	Kelly	Done 8/21/2018 @6pm
18	Ask Chip about Snowbelt rules	Kelly	