

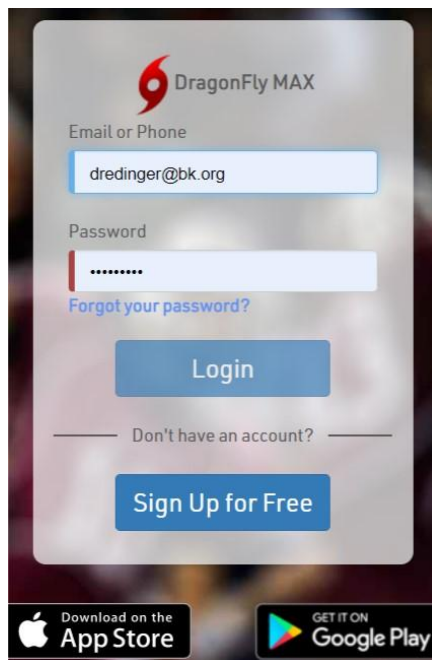
# Dragonfly Athletics Account and Paperwork Guide

This is a step-by-step guide to setting up your dragonfly athletics account and uploading your athlete's paperwork for participation in athletics at Bishop Kelly. If you have any questions please reach out to me at [dredinger@bk.org](mailto:dredinger@bk.org), or use the parent resources at <https://www.dragonflymax.com/academy> .

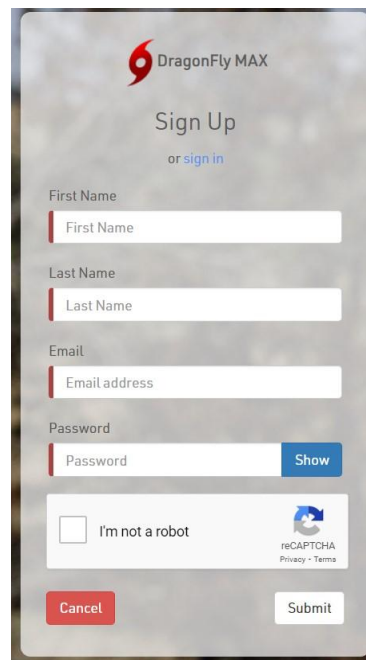
## Step 1: Creating an account

*You will only need to create one account for the entire household for the duration of your athlete's time at Bishop Kelly. Multiple athletes can be added to this account.*

- Go to [max.dragonflyathletics.com](https://max.dragonflyathletics.com)
- Select *Sign up for Free*
- Parent email ONLY- *Athletes should not be creating account.*



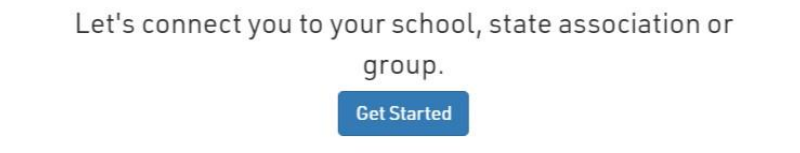
The image shows the DragonFly MAX login and sign-up interface. At the top is the DragonFly MAX logo. Below it are two input fields: 'Email or Phone' with the text 'dredinger@bk.org' and 'Password' with masked characters. A link 'Forgot your password?' is below the password field. There is a blue 'Login' button. Below that is a link 'Don't have an account?'. At the bottom is a blue 'Sign Up for Free' button. At the very bottom are two app store download buttons: 'Download on the App Store' and 'GET IT ON Google Play'.



The image shows the DragonFly MAX sign-up interface. At the top is the DragonFly MAX logo. Below it is the text 'Sign Up' with a link 'or sign in'. There are four input fields: 'First Name', 'Last Name', 'Email' (with placeholder 'Email address'), and 'Password' (with a 'Show' button). Below the password field is a reCAPTCHA section with a checkbox 'I'm not a robot' and a 'reCAPTCHA' logo with links for 'Privacy' and 'Terms'. At the bottom are two buttons: a red 'Cancel' button and a white 'Submit' button.

## Step 2: Get Started

- Select the *Get Started* button on your home page



- Select *Parent* - **DO NOT** select *Athlete*

Join Your School or State Association

What do you do at your school or state association?

~~Athlete~~ Parent Staff Official Other School Role

Cancel Add

- Choose *Idaho*

Join Your School or State Association

Back Pick your state.

District of Columbia Delaware Florida Georgia

Hawaii **Idaho** Illinois Indiana

Iowa Kansas Kentucky Louisiana

- Search *Bishop Kelly* and Select *Join Bishop Kelly High School*


Joining BISHOP KELLY HIGH SCHOOL (UHK29V) as Parent

Back

Search for your school or state association. If you have a code, type it here.

Bishop Kelly

✓

 BISHOP KELLY HIGH SCHOOL

BOISE, ID  
UHK29V

I can't find my organization

Cancel

Join BISHOP KELLY HIGH SCHOOL

- Review Information and select *Save*

### Step 3: Add Child/Children

- Select the *Add a Child* button on your home page

To get started filling out forms, click or tap 'Add a child'

Add a Child

- Enter your Child's legal first and last name

Add a child

First Name

First Name

Last Name

Last Name

Next

- Follow the same instructions as above: Select Idaho and search/select Bishop Kelly High School
- Select all the sports your child plans to participate in for the school year

Joining BISHOP KELLY HIGH SCHOOL (UHK29V) as Athlete

◀ Back

 2022-23 Football Varsity	 2022-23 Football 8th Grade	 2022-23 Football 7th Grade
 2022-23 Men's Basketball Varsity	 2022-23 Men's Basketball Freshman	 2022-23 Men's Basketball JV
 2022-23 Men's Basketball	 2022-23 Men's Basketball	 2022-23 Men's Cross Country

Football 2022-23

Cancel Add Football 2022-23

- Review info and select **Save**
- \*Add another child if needed and follow these steps\*

#### Step 4: Update Medical Demographic Data


- Select *View Details* under your child's name on the main page

Test Jr. Subject

[View Details](#) | [Submit Paperwork](#)

0%


- Update the personal and emergency contact information for your child



**BISHOP KELLY HIGH SCHOOL**
● 2022-23

Football

### Contact Info

Test Jr.    Test Subject

redinger3@msn.com 

(509) 961-7341 

Needs Update

10 Contact Info
4 Insurance
6 General Info
12 Heart Health
9 Bone And Joint
26 Medical Questions

### Athlete's Contact Info

First Name \*

Test Jr.

Last Name \*

Subject


Suffix

Select ▼


Gender \*

Select ▼

Phone\*

Phone\* 

Address\*

Address 

Middle Name

Middle Name

Nickname

Nickname

Grad Year \*

Select ▼


DOB \*

Year ▼

Month ▼

Day ▼

Email\*

Email\* 

### Parents and Emergency Contacts

First Name \*

Test

Relation \*

Last Name \*

Subject

Telephone

Email

- Add additional emergency contacts if needed
- Select *Insurance* and fill out the required details - *Images of insurance cards are optional*

**Insurance**

☐ No Medical Insurance

Insurance Company

Policy Number

Policy Number

Group Number (or N/A)

Primary Card Holder

Primary Card Holder

Insurance Image Front (Optional)  
Click to Upload

Insurance Image Back (Optional)  
Click to Upload

- Select *General Info* - *Only fill out the top section. **DO NOT** upload physical or birth certificate or fill out immunization records here.*

**General Info**

Are you currently taking any prescription or over-the-counter medicines and supplements (herbal and nutritional)? YES NO

Do you have any allergies? YES NO

Has a doctor ever denied or restricted your participation in sports for any reason ? YES NO

Do you have any ongoing medical conditions ? YES NO

Have you ever spent the night in hospital? YES NO

Have you ever had surgery? YES NO

Date of Last Physical

Year ▼ Month ▼ Day ▼

Any **Yes** to the above questions will require an explanation

- Select *Heart Health* and answer each of the questions

Contact Info	Insurance	General Info	Heart Health	Bone And Joint	Medical Questions
<b>Heart Health</b>					
Have you ever passed out or nearly passed out DURING or AFTER exercise?					YES NO
Have you ever had discomfort, pain, tightness, or pressure in your chest during exercise?					YES NO
Does your heart ever race or skip beats (irregular beats) during exercise?					YES NO
Has a doctor ever told you that you have any heart problems?					YES NO
Has a doctor ever ordered a test for your heart? (For example, ECG/EKG, echocardiogram)					YES NO
Do you get lightheaded or feel more short of breath than expected during exercise?					YES NO
Have you ever had an unexplained seizure?					YES NO
Do you get more tired or short of breath more quickly than your friends during exercise?					YES NO
Has any family member or relative died of heart problems or had an unexpected or unexplained sudden death before 50 (including drowning unexplained car accident, or sudden infant death syndrome)?					YES NO

Any **Yes** to the above questions will require an explanation

- Select *Bone and Joint* and answer each of the questions

Contact Info	Insurance	General Info	Heart Health	Bone And Joint	Medical Questions
<b>Bone And Joint</b>					
Have you ever had an injury to a bone, muscle, ligament, or tendon that caused you to miss a practice or a game?					YES NO
Have you ever had any broken or fractured bones or dislocated joints?					YES NO
Have you ever had an injury that required x-rays, MRI, CT scan, injections, therapy, a brace, a cast, or crutches?					YES NO
Have you ever had a stress fracture?					YES NO
Have you ever been told that you have or have you had an x-ray for neck instability or atlantoaxial instability? (Down syndrome or dwarfism)					YES NO
Do you regularly use a brace, orthotics, or other assistive device?					YES NO
Do you have a bone, muscle, or joint injury that bothers you?					YES NO
Do any of your joints become painful, swollen, feel warm, or look red?					YES NO
Do you have any history of juvenile arthritis or connective tissue disease?					YES NO

Any **Yes** to the above questions will require an explanation

- Select *Medical Questions* and answer each of the questions

Contact Info	Insurance	General Info	Heart Health	Bone And Joint	Medical Questions
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### Medical Questions

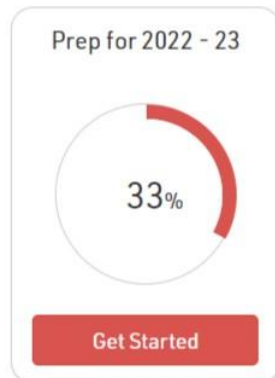
Do you cough, wheeze, or have difficulty breathing during or after exercise?	YES NO
Have you ever used an inhaler or taken asthma medicine?	YES NO
Is there anyone in your family who has asthma?	YES NO
Were you born without or are you missing a kidney, an eye, a testicle (males), your spleen, or any other organ?	YES NO
Do you have groin pain or a painful bulge or hernia in the groin area?	YES NO
Have you had infectious mononucleosis (mono) within the last month?	YES NO
Do you have any rashes, pressure sores, or other skin problems?	YES NO
Have you had a herpes or MRSA skin infection?	YES NO
Have you ever had a head injury or concussion?	YES NO

Any **Yes** to the above questions will require an explanation

## Step 5: Confirm Teams

- Select *Get Started* under your child's *Things to Do*

**Things to do** for Test Jr. at BISHOP KELLY HIGH SCHOOL UHK29V  
Football Varsity (Requested)





- Select *Confirm/Update Sports*

1 OUT OF 3 COMPLETED

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**BISHOP KELLY HIGH SCHOOL [ 2022-23 ]**

Complete the following steps for Test Jr. to be eligible to play : **Football** - Varsity - 2022-23

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<div style="display: flex; align-items: center;"> <span style="color: green; font-weight: bold; margin-right: 5px;">✓</span> <span>UPDATE MEDICAL &amp; DEMOGRAPHIC INFO FOR 2022-23</span> </div>	<div style="background-color: green; color: white; padding: 5px 10px; border-radius: 3px;">DONE</div>
<div style="display: flex; justify-content: space-between;"> <span>YOUR SPORT(S) FOR 2022-23</span> <span style="color: red; font-weight: bold;">NO TEAMS FOUND (2021)</span> </div> <div style="text-align: center; font-size: x-small; margin-top: 5px;">Sports must be confirmed for each year.</div>	
<div style="display: flex; justify-content: space-between;"> <span>PARENT CONSENT FOR VIOLENT CONTACT SPORTS</span> <span style="color: red; font-weight: bold;">START</span> </div>	<div style="background-color: red; color: white; padding: 5px 10px; border-radius: 3px;">START</div>
<div style="display: flex; justify-content: space-between;"> <span>BK/IHSAA HEALTH EXAMINATION AND CONSENT FORM</span> <span style="color: red; font-weight: bold;">START</span> </div>	<div style="background-color: red; color: white; padding: 5px 10px; border-radius: 3px;">START</div>

- Check the sports you child plans to participate in are selected and select *Save Sports*

Update Sports for Test Jr.
×

✓

2022-23  
Football  
Varsity

2022-23  
Football  
8th Grade

2022-23  
Football  
7th Grade

2022-23  
Men's Basketball  
Varsity

2022-23  
Men's Basketball  
Freshman

2022-23  
Men's Basketball  
JV

2022-23  
Men's Basketball

2022-23  
Men's Basketball

2022-23  
Men's Cross Country

Football 2022-23

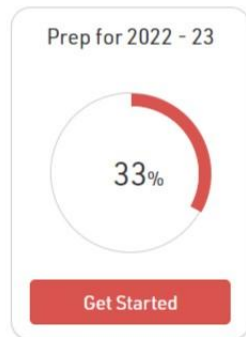
Cancel

Save Sports

## Step 6: Parent Consent and Physical Upload

- Select *Get Started* under your child's *Things to Do*

Things to do for Test Jr. at BISHOP KELLY HIGH SCHOOL UHK29V  
Football Varsity (Requested)



- Select *Start* for the Parent Consent for Violent Contact Sports

1 OUT OF 3 COMPLETED



BISHOP KELLY HIGH SCHOOL [ 2022-23 ]	
Complete the following steps for Test Jr. to be eligible to play : <b>Football</b> - Varsity - 2022-23	
✓ UPDATE MEDICAL & DEMOGRAPHIC INFO FOR 2022-23	DONE
YOUR SPORT(S) FOR 2022-23	
FOOTBALL	CONFIRM / UPDATE SPORTS
Sports must be confirmed for each year.	
PARENT CONSENT FOR VIOLENT CONTACT SPORTS	START
BK/IHSAA HEALTH EXAMINATION AND CONSENT FORM	START

- Select *Fill Out Electronically*
- Sign Form and Select Save
- Select *Start* for the BK/IHSAA Examination and Consent Form

2 OUT OF 3 COMPLETED



BISHOP KELLY HIGH SCHOOL [ 2022-23 ]	
Complete the following steps for Test Jr. to be eligible to play : <b>Football</b> - Varsity - 2022-23	
✓ UPDATE MEDICAL & DEMOGRAPHIC INFO FOR 2022-23	DONE
YOUR SPORT(S) FOR 2022-23	
FOOTBALL	CONFIRM / UPDATE SPORTS
Sports must be confirmed for each year.	
✓ PARENT CONSENT FOR VIOLENT CONTACT SPORTS	APPROVED
BK/IHSAA HEALTH EXAMINATION AND CONSENT FORM	START

- Select *Upload Document*

BK/IHSAA Health Examination and Consent Form

This user has not filled this document

Not Done

Please upload a copy of you child's physical. If your child completed his/her physical during one of our physical events here at BK and you no longer have a copy, please contact an athletic trainer to confirm the status.

Upload the Document

Print a Blank Copy

Done

- Choose and upload your child's *Completed Physical Form*  
*You can take a picture from your phone and upload it directly.*
- The box will turn yellow and say *Pending Approval*. This will allow me to review and approve the document.

2 OUT OF 3 COMPLETED

67%

You've done everything you can do for now. Some items still need to be approved by the school.

BISHOP KELLY HIGH SCHOOL [ 2022-23 ]

Complete the following steps for Test Jr. to be eligible to play : Football - Varsity - 2022-23

UPDATE MEDICAL & DEMOGRAPHIC INFO FOR 2022-23

DONE

YOUR SPORT(S) FOR 2022-23

FOOTBALL

CONFIRM / UPDATE SPORTS

PARENT CONSENT FOR VIOLENT CONTACT SPORTS

APPROVED

BK/IHSAA HEALTH EXAMINATION AND CONSENT FORM New Document

School Staff Must Still Approve This Document.

PENDING APPROVAL

*I will contact you if there are any issues or missing items.*