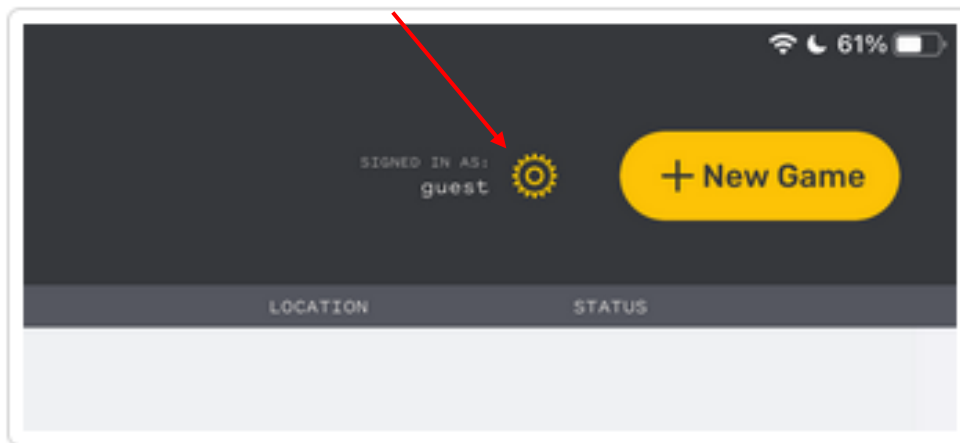


## GameSheet Responsibility for the Rink Manager

The team manager or head coach will need to get the iPads out for you.

How to switch from the regular games to the tournament games. Click on the yellow sunburst wheel shown in the picture. Click log out, then enter the tournament iPad Key: **ipad-byh-cb**

You should then be able to click on the appropriate tournament and load your games from schedule like usual.



As you get to Bracket Play, you will need to edit the games to reflect the appropriate team matchups. You should load the games on the specific iPad they will be used on, then go in and edit the game details to choose the correct teams for each game. If you run into issues at this point, it is fine to just create games from scratch using the correct information from the tournament schedule. There are videos on the BYHA website to walk you through the process if you need help.

At the end of the tournament, it is important to make sure that **all** iPads are signed in and returned, plugged into the chargers, and have been logged out of the tournament games and switched back to the regular season session.

Click the same yellow sunburst wheel, log out of the tournament session, then log in the regular session using this key: **ipad-mhd16sfrb**