



## Ottawa Gloucester Hornets Registration Fee Refund Policy

### Refunds:

Assessment fees are non-refundable.

### Process:

A Refund Request may be submitted in writing or by email, signed by the parent, guardian or 18+ player. Please note that verbal requests will not be accepted eg. through a coach or by phone or voice mail.

All refund requests must clearly indicate the reason for the withdrawal.

For withdrawals the following provisions are in place:

**If withdrawal is prior to team formation, registration or acceptance of an offer** for Summer or Winter season, **and prior to your assessment sessions**, a refund will be issued, less a \$30 administration fee.

**If withdrawal is prior to team formation, registration or acceptance of an offer** for Summer or Winter season, **and you have attended your assessment sessions**, a refund will be issued, less a \$50 assessment fee and a \$30 administration fee.

**If withdrawal is after team formation and you have not been selected for Summer or Winter teams**, a refund will be issued, less a \$50 assessment fee.

**If withdrawal is after team formation and you have declined the offer to join a Summer or Winter team**, a refund will be issued, less a \$50 assessment fee and a \$30 administration fee.

**If withdrawal is after team formation and you have accepted the offer to join a Summer or Winter team**, no refund will be issued.

## Considerations:

Where a player receives a season-ending injury, certified by a medical professional, a pro-rated refund may be issued, less assessment and administration fees.

- Based on date of withdrawal –
  - Prior to June 30 (Summer) or November 30 (Winter) - a 50% refund may be issued;
  - between July 1-31 (Summer) or December 1-31 (Winter) - a 25% refund may be issued; and
  - no refund may be issued after July 31 (Summer) or December 31 (Winter).

A player is considered to have accepted an offer of placement on a team when:

- written or email acceptance is received by a designated Hornets representative;
- where the offer is not rejected within 48 hours of being sent to the email address provided at registration; or
- within 48 hours of having been offered a position in person or over the phone.

## Outstanding Disciplinary Fines

A player who is fined by the EODSA or a similar governing body is held personally responsible for that fine, if found guilty by an appointed disciplinary committee. A player will NOT be registered for their respective team or league, should outstanding fines or fees not be paid.

## Timing of Refund

Please note that all refunds will be issued a week after receiving the **Refund Request Form** to [info@ogschornets.ca](mailto:info@ogschornets.ca)