



SYLVAN LAKE BLIZZARD SOCCER CLUB – REGULAR MEETING
GOOGLE MEET ONLINE – TUESDAY OCTOBER 29, 2024 – 7:00PM

MEETING MINUTES

PRESENT: Amanda Beriault, Kevin Breitreutz, Julie Maplethorpe, Tammy Muhlbeier, Amber Simcoe, Korey Von Kuster, Janine Waldo

REGRETS:

ABSENT:

GUEST: Kayla Webb (NEW Sponsorship Coordinator)

MINUTES TAKEN BY: JULIE MAPLETHORPE	ACTION TO BE TAKEN:	BY WHO:	TIMELINE:
1. Call to Order by Kevin at 7:03pm.			
Online Meeting Procedures – Kevin noted procedures for the meeting including using the “Raise Your Hand” function to make comments or ask questions.			
3. Approval of Agenda – Moved to accept by Kevin, seconded by Amber, carried.			
4. Adoption of Minutes of August 6, 2024 – Moved to accept by Amber, seconded by Tammy, carried.	Post minutes online	Julie	November 2024
5. Adoption of Minutes of August 27, 2024 – Moved to accept by Amber, seconded by Korey, carried.	Post minutes online	Julie	November 2024
6. Sponsorship Package / NEW Sponsorship Coordinator – The Sponsorship Package was reviewed, and ideas were discussed for SLBSC’s 25 th year in 2025. Kayla is joining the SLBSC as the new Sponsorship Coordinator. Julie will update the letter to sponsors and work with Kayla to get the package ready to go out in early November. The email account will also be forwarded to Kayla with a new password for access.	Update Sponsorship Package in collaboration with Kayla	Julie	November 2024
Kayla left the meeting at 7:29pm	Set up email account and password	Julie	November 2024
7. Financials			
a. Treasurer’s Report – The bank account ending August 31, 2024, was \$58,284.77, this does not include the \$35,000 GIC that was moved over at the beginning of May. Interest accrued on the \$35,000 GIC to the end of August is \$561.53. All items for the SLBSC fiscal year end have been taken into the accountant and	Documents signed from the accountant	Kevin	November 2024



<p>they will be in touch with Kevin to have items signed in the coming weeks. Moved to accept by Janine, seconded by Julie, carried.</p> <p>b. Indoor Soccer Budget Update – Julie reviewed the breakdown of the Indoor Soccer Budget. This is a two-tier budget with separate registration fees for full team players and practicing players. The Board previously agreed that only two spots per team would be allowed for practicing players.</p> <p>c. Executive Assistant Wage Review – Moved to go into Closed Session by Kevin, at 7:44pm. Moved to come out of Closed Session by Kevin at 8:00pm.</p> <p>Julie left the meeting at 7:44pm. Julie rejoined the meeting at 8:00pm.</p>			
<p>8. Open Items</p> <p>a. CASA Update – No new items to report. The next CASA meeting is the AGM on November 27, 2024; this meeting will be online.</p> <p>b. The Coverall Shop – Kevin and Julie have been working with The Coverall Shop over the last couple of months to approve logos, crests and embroidery work that will go on the merchandise. There was a delay in some of the product coming in, but orders are now being completed and will be delivered. With the direction of the 10% addition to merchandise from the SLBSC Board there is roughly \$100 in profit thus far.</p> <p>c. Website / Social Media – The goal is to have a history tab on the website to post pictures and stories of the Club and what it means to members. Kevin has kept the Facebook page more active in recent months engaging more people who are interested in the Club.</p> <p>d. The SLBSC Turns 25 in 2025 – The Board will continue to think of ideas for 2025.</p>	<p>History tab on the website Gather photos and stories from members</p>	<p>Julie Julie / Board</p>	<p>Ongoing Ongoing</p>
<p>9. New Items</p> <p>a. Level Up Request – Julie reviewed a request sent in for a U13 player to level up to U15 for the indoor soccer season. Moved by Amber to approve the level up request, seconded by Kevin, carried.</p> <p>b. Board Member Resignation – Julie received verbal confirmation from Drew Letwin that he resigned from the Board on October 6, 2024. Motion to receive resignation notice by Tammy, seconded by Amber, carried.</p>	<p>Notify the parents that the request was approved Vacant Board Member position to be filled at AGM</p>	<p>Julie Board</p>	<p>October 2024 January 2025</p>



<p>c. AGM Date – The AGM has been booked for January 14, 2025, at 6:30pm. This meeting will take place at the Nexsource Centre in Multipurpose Room #1. The room is booked from 5:00pm to 9:00pm to allow for set up and tear down. As per the SLBSC Bylaws, advertising in the local newspaper will take place three weeks prior to the AGM. This is also advertised in the Sylvan Lake Community Guide winter edition.</p> <p>d. Alberta Counsel – Julie is working on an opportunity to find grant funding through Alberta Counsel. This entity would essentially take a plan or “wish list” and work on finding appropriate grants. If the grant is successfully received Alberta Counsel would take 1.5% of the grant as payment.</p>	<p>Advertise in the local newspaper as per SLBSC Bylaws</p> <p>Continue research on grant opportunities</p>	<p>Julie</p> <p>Julie</p>	<p>December and January 2025</p> <p>Ongoing</p>
<p>10. Policy</p> <p>a. Oath of Confidentiality – Motion to accept policy with updated logo by Amber, seconded by Amanda, carried.</p>	<p>Post updated policy online</p>	<p>Julie</p>	<p>November 2024</p>
<p>11. Round Table Update – Discussions ensued around the AGM and the budget for 2025. A subcommittee was formed with Kevin, Janine, Amber and Julie to work on updating the budget to reflect increases in expenses over the past year. This budget will be used to inform registration fees for 2025 outdoor soccer.</p>			
<p>12. Date of Next Board Meeting – Meeting to be held January 7, 2024, online at 7:00pm.</p>			
<p>13. Adjournment at 8:31pm.</p>			

<p>PRINT NAME: KEVIN BREITKREUTZ (PRESIDENT)</p>	<p>SIGN NAME: </p>	<p>DATE: 01.07.2025</p>
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